

**MINUTES OF THE BOARD OF LIBRARY TRUSTEES**  
OF THE VILLAGE OF HINSDALE  
June 27, 2017

Vice President Blumberg-Kason called the meeting of the Board of Trustees of the Hinsdale Public Library to order in the Board Room, Library Main Level, at 7:02 p.m. on June 27, 2017.

**Present:** Ms. Julie Liesse, President (via phone); Ms. Susan Blumberg-Kason, Vice President; Amy Glynn, Treasurer; Ms. Mary Bock, Trustee; Ms. Kristin McDaniel, Trustee; Ms. Margaret Berg, Trustee

**Also Present:** Ms. Karen Kleckner Keefe, Executive Director; Ms. Lisa Knasiak, Patron Services Manager and Assistant Director; Ms. Nancy Marvan, Office Manager

**Absent:** Ms. Laura Tortorello, Secretary

**ON A MOTION BY MARGARET BERG AND SECONDED BY AMY GLYNN, THE CONSENT AGENDA WAS APPROVED.**

**CITIZENS' COMMENTS**

None

**PRESIDENT'S REPORT**

None

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Keefe informed the Board that the podcast is up and running. In addition, the next five ideas for *The Spinsdalean* are already in planning mode. Keefe let the Board know that the Library was awarded the Intellectual Freedom Award. This is awarded by ILA and we submitted a nomination for the "Freedom Sings" program. She advised them that today was the last day of the ALA conference and she was able to listen to Hilary Clinton speak. She will include the conference highlights in her report for the August Board meeting. The Board discussed some of the statistics included in the packet.

**COMMITTEE REPORTS**

**A. Facilities**

The Facilities Committee will be meeting next month to review the Tech Space and Facilities Audit proposals.

**B. Finance & Personnel**

The Finance Committee met May 31, 2017. This will be covered under New Business.

**C. Library Policies**

The Policy Committee did not meet since the last Board meeting. They will be meeting July 20, 2017. Executive Director Keefe provided a brief summary of the Library policies review process.

**D. Art Committee**

None

**E. Foundation**

Executive Director Keefe reported that the outdoor sign is just waiting for the electrical for the lighting to be installed. She will let the Foundation know about the Library winning the Intellectual Freedom Award. The Foundation co-sponsored the "Freedom Sings" program.

**F. Friends**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**A. Funds Transfer Resolution**

Treasurer Glynn reviewed the Library fund balances and transfers with the Board. This transfer is done at the end of each fiscal year. The money is transferred from the operating budget to the capital funds budget.

**ON A MOTION BY AMY GLYNN AND SECONDED BY MARGARET BERG AND A ROLL CALL VOTE, THE FUNDS TRANSFER RESOLUTION FOR \$300,000 WAS UNANIMOUSLY APPROVED.**

**B. IPLAR Approval**

A copy of the Illinois Public Library Annual Report was included in the packet. This report for the State is a necessary requirement to qualify for the Per Capita Grant. Executive Director Keefe explained how this report is put together each year using our statistics.

**ON A MOTION BY MARGARET BERG AND SECONDED BY KRISTIN MCDANIEL, THE IPLAR REPORT WAS UNANIMOUSLY APPROVED.**

**C. FY18 Initiatives**

Executive Director Keefe included a report detailing the strategies along with the proposed initiatives.

**CITIZEN'S COMMENTS**

None

**TRUSTEE'S COMMENTS**

The Trustees discussed some of the Publicity and Correspondence included in the Board packet.

**ADJOURNMENT**

**ON A MOTION BY SUSAN BLUMBERG-KASON, AND SECONDED BY MARGARET BERG, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE REGULAR BOARD MEETING OF THE HINSDALE PUBLIC LIBRARY AT 7:47 P.M.**

Respectfully submitted by Nancy Marvan,

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Secretary, Laura Tortorello