

HINSDALE PUBLIC LIBRARY

Minutes of the Facilities Committee
Hinsdale Public Library Board of Trustees
August 4, 2017

Present: Trustee Laura Tortorello, Trustee Julie Liesse, Trustee Mary Bock, Trustee Amy Glynn, Executive Director Karen Kleckner Keefe, Materials Management Manager Ellen Smith, Adult Services Manager Cynthia Dieden, Product Architecture + Design Representative Tiffany Nash

The meeting was called to order at 10:08 a.m.

On a motion by Julie Liesse and seconded by Laura Tortorello, the meeting minutes of the February 22 meeting were unanimously approved.

Executive Director Keefe introduced Tiffany Nash, who presented designs and a preliminary budget for the reconfiguration of the Tech Help desk and adjoining spaces.

The committee asked Nash to find out the cost of doing a glass board behind the Tech Help desk instead of the vinyl wall covering included in the budget.

They also asked her to provide costs for removing the attached laptop arms from the soft seating and to add freestanding laptop tables that could be pulled up to the chairs.

The committee discussed the phone hood included in the proposal and agreed that it was not needed at this time.

The committee discussed the booths and ottomans proposed for the area in front of the coffee bar and agreed that those could be considered in a phase two.

Tiffany Nash thanked the committee for their time and left the meeting at 10:52.

The committee asked Keefe to ask Nash to provide a revised proposal reflecting the changes they discussed during her presentation.

Cynthia Dieden left the meeting at 11:18.

Executive Director Keefe and Ellen Smith reviewed the proposals they had received for a facilities audit.

The committee discussed the proposals and scope of the project. On a motion by Mary Bock and seconded by Amy Glynn, the committee voted unanimously to recommend that the Board approve the proposal from Rick McCarthy from Studio GC.



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Keefe reviewed the timeline for other planned facilities projects in this fiscal year.

Ellen Smith informed the committee that the elevator battery had been replaced and the cab refurbished. The Library also had a new canopy installed on the lower level fish tank.

On a motion by Mary Bock and seconded by Julie Liesse, the meeting was adjourned at 11:37 a.m.

Approved: November 15, 217

