

HINSDALE PUBLIC LIBRARY

Minutes of the Facilities Committee
Hinsdale Public Library Board of Trustees
November 3, 2016

Present: Trustee Callie Revord, Trustee Naveed Bandukwala, Trustee Julie Liesse, Trustee Laura Tortorello, Executive Director Karen Kleckner Keefe,

The meeting was called to order at 7:08 p.m.

On a motion by Laura Tortorello and seconded by Julie Liesse, the meeting minutes of the September 20 meeting were unanimously approved.

Executive Director Keefe reviewed the proposal from AV Tech Source for Phase I of the technology upgrade for the Community Meeting Room. The Committee will evaluate recommendations for Phase II next year.

On a motion by Julie Liesse and seconded by Laura Tortorello the Committee unanimously approved the motion to recommend that the Board accept the proposal from AV Tech Source in amount of \$ \$5,409 for a new projection system and a Wireless Computer Presentation System.

Executive Director Keefe reviewed the Library's capital plan, including recommended projects for the next fiscal year. Recommended projects include:

- Painting Interior (Public Only -- Top Two Floors)
- Computer Server
- Technology Support/Business Center
- New Capital Plan Master Schedule
- Remaining Signage/Digital
- Phase II AV Equipment Community Meeting Room
- Power Filter
- Reading Cabin

Members of the Facilities Committee asked that the budget range for technology/business rebranding be adjusted and that parking be removed from the master plan.

This plan will be presented to the Library Board for discussion at their November 29 meeting.

Keefe also updated the committee on the progress of the interior and exterior signage projects.

There being no further business, the meeting was adjourned at 8:09 p.m.

Approved: February 22, 2017

