



## Volunteer Application for Community Service Hours

We appreciate your interest in the Library. Thank you for taking the time to complete this application.

### PERSONAL INFORMATION

Last Name	First Name	Middle Initial	Today's date	Birth month/Day/year
Current Street Address			Home Phone	
City	State	Zip Code	Work Phone	
E-Mail Address:	How did you hear about our volunteer program? (please circle) Friend   Webpage   Walk-in   Family   Other(please explain):			

### EDUCATIONAL BACKGROUND

School	Name & location	No. of years completed	Degree earned
High School			
College			
Graduate school			
Trade, business or vocational school			

## COMMUNITY SERVICE INFORMATION

If you are a community service volunteer, please state the nature of the offense for which you were convicted:

How many community service hours do you need to complete?

## SKILLS AND EXPERIENCE

Describe any special skills or experience you have that might be useful for the library:

What computer software are you comfortable with?

## AVAILABILITY

Please circle all that apply:

Monday AM PM Tuesday AM PM Wednesday AM PM Thursday AM PM Friday AM PM

Saturday AM PM Sunday AM PM

## EMERGENCY CONTACT INFORMATION

Contact name	Relationship
Home phone	Cell phone

I understand that volunteers will be accepted based on the Library's need, that the Library does not accept volunteers on a drop-in basis and that a date/time must be agreed upon by both parties. Volunteer hours are contingent upon the library's need and staff availability; this includes missed appointments, and regular scheduled shifts. Be advised that the library reserves the right to do a criminal background check before accepting a volunteer. By signing this application I am stating that all of the information provided is true to the best of my knowledge.

**Applicant's signature** \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Parent's signature** \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

(If under 15 years old)

Thank you for your interest in supporting the Library. Please return this application to the circulation desk upon completion or email to [mcastor@hinsdalelibrary.info](mailto:mcastor@hinsdalelibrary.info)