

# HINSDALE PUBLIC LIBRARY

## Policy Committee Minutes

November 15, 2016

Present: Margaret Berg, Chair; Julie Liesse, Trustee; Callie Revord, Trustee; Karen Keefe, Executive Director; Jeff Lewandowski, IT Manager

Absent: Ross Sprovieri, Trustee

The meeting was called to order at 7:09 p.m.

### Minutes

Callie Revord asked that the June minutes be amended to reflect that action to recommend the Library Room Use Policy had been taken. On a motion by Callie Revord and seconded by Julie Liesse, the minutes from the June meeting were unanimously approved as amended.

### Travel Reimbursement Policy

The committee reviewed the new policy and recommended several wording changes, including simplifying the purpose of the policy.

On a motion by Julie Liesse and seconded by Callie Revord, the committee recommended that the Board approve the Travel Reimbursement Policy as amended.

### Other Business

The committee discussed the Policy Review Timeline and agreed to meet in January 2017 to review the Library's Behavior, Social Media, and PCI Compliance Policies.

There being no further business, the meeting was adjourned at 7:19 p.m.

Approved: January 17, 2017

