

**MINUTES OF THE BOARD OF LIBRARY TRUSTEES**  
OF THE VILLAGE OF HINSDALE  
February 23, 2016

President Wilson called the meeting of the Board of Trustees of the Hinsdale Public Library to order in the Board Room, Library Main Floor, at 7:03 p.m. on February 23, 2016.

**Present:** Ms. Kathleen Wilson, President; Ms. Margaret Berg, Vice President; Ms. Callie Revord, Secretary; Mr. Ross Sprovieri, Trustee; Julie Liesse, Trustee; Laura Tortorello, Trustee

**Also Present:** Ms. Karen Kleckner Keefe, Executive Director; Ms. Nancy Marvan, Office Manager

**Absent:** Mr. Naveed Bandukwala, Treasurer

Trustee Liesse commented that she thinks the Library is spending excessively on food and beverages for the After Dark events.

**ON A MOTION BY CALLIE REVORD AND SECONDED BY JULIE LIESSE, THE CONSENT AGENDA WAS APPROVED.**

**CITIZENS' COMMENTS**

None

**EXECUTIVE DIRECTOR'S REPORT**

In addition to her written report, Executive Director Keefe updated the Board on the plans for the staff in-service day. They discussed the success of the After Dark program which was attended by 130 people. Keefe also advised the Board of recent staffing changes. She informed them that Patron Services Manager, Cynthia Dieden, won a book drop for the Library. A huge thank you to Cynthia! They discussed some of the statistics which were included in the board packet.

**PRESIDENT'S REPORT**

None

**COMMITTEE REPORTS**

**A. Facilities**

The Facilities Committee has not met since the last Board Meeting. The Sign Project Team will be meeting tomorrow with the designer for an overview of the project and to establish some requirements. The balance of the furniture for the YS renovation, except for the chairs, should arrive before April 1, 2016.

**B. Finance & Personnel**

None

**C. Library Policies**

None

**D. Art Committee**

The Art Committee will be meeting in March. Artist David Lee Csicsko will be attending the meeting and provide a proposal for the Youth Services Department. Donated monies to the Art Fund and proceeds from the used book sale will be used for this purchase.

**E. Foundation**

Trustee Tortorello and President Wilson met with Deb Feldman and Patty Paul to discuss projects the Foundation may be interested in funding. They talked about the digital archiving of the Doings Newspaper project, the Pedal Library and external signage. Library parking was also discussed. These projects will be brought up to the full Foundation Board in April.

**F. Friends**

The Friends met February 17, 2016. Trustee Liesse reported they are seeking a corporate sponsor for the Library's April After Dark event.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**A. Salary Schedule**

A copy of the salary schedule revision for FY 16/17 was included in the Board packet. The Finance and Personnel Committee recommends the Board approve the changes. They also discussed proposed changes to the FLSA guidelines which could result in some exempt staff being reclassified as non-exempt.

**ON A MOTION BY MARGARET BERG AND SECONDED BY KATHLEEN WILSON,  
THE SALARY SCHEDULE WAS UNANIMOUSLY APPROVED.**

**B. Per Capita Discussion**

The required topic to discuss was Educational Programs and Training Opportunities for Patrons. The Board reviewed our current and potential collaborative efforts that benefit or can benefit our patrons.

**CITIZEN'S COMMENTS**

None

**TRUSTEE'S COMMENTS**

None

**ADJOURNMENT**

**ON A MOTION BY KATHLEEN WILSON AND SECONDED BY CALLIE REVORD,  
THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE REGULAR BOARD  
MEETING OF THE HINSDALE PUBLIC LIBRARY AT 7:52 P.M.**

Respectfully submitted by Nancy Marvan,

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Callie Revord, Secretary