

HINSDALE PUBLIC LIBRARY

Minutes of the Facilities Committee
Hinsdale Public Library Board of Trustees
February 22, 2017

Present: Trustee Callie Revord, Trustee Julie Liesse, Trustee Laura Tortorello, Executive Director Karen Kleckner Keefe, Materials Management Manager Ellen Smith

Absent: Trustee Naveed Bandukwala

The meeting was called to order at 7:03 p.m.

On a motion by Julie Liesse and seconded by Laura Tortorello, the meeting minutes of the November meeting were unanimously approved.

Executive Director Keefe updated the committee on the status of the interior and exterior signage projects. The Library is still waiting for a few replacement pieces from ASI.

Keefe hopes to present the revised external signage plan to the Plan Commission and Historic Preservation Commission in March. Trustees Tortorello and Liesse expressed interest in attending, as well.

Materials Management Manager Ellen Smith reviewed progress on capital projects for this year. Smith is working with DeSitter flooring and Imperial Elevator to schedule these final elements.

Smith updated the Committee on the need to replace the Air Conditioning unit in the Library's Server Room.

On a motion by Laura Tortorello and seconded by Julie Liesse, the Committee voted unanimously to recommend that the Board approve the proposal from Oak Brook Mechanical.

This plan will be presented to the Library Board for discussion at their November 29 meeting.

Keefe then shared the technology/business space floorplan created by Tiffany Nash. She explained that as the project is budgeted for the next fiscal year, decisions about specific pieces of furniture will be made then.

Laura Tortorello suggested that the new design include a table adjacent to the copy machine. Callie Revord commented that of the desk designs, she preferred the rounded designs presented in concepts 1 and 3.

Ellen Smith told the committee that, per an inspection recommendation, an alarm had been relocated to the outside of the Boiler Room.



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Keefe showed the Committee where the Library will be taking down a ledge in the Teen Lounge to allow the reintroduction of some lounge chairs.

On a motion by Laura Tortorello and seconded by Callie Revord, the meeting was adjourned at 7:53 p.m.

Approved: August 4, 2017

