

# HINSDALE PUBLIC LIBRARY

Minutes of the Facilities Committee  
Hinsdale Public Library Board of Trustees  
November 15, 2017

**Present:** Trustee Laura Tortorello, Trustee Julie Liesse, Trustee Mary Bock, Executive Director Karen Kleckner Keefe

The meeting was called to order at 7 p.m.

On a motion by Mary Bock and seconded by Julie Liesse, the meeting minutes of the August 4 meeting were unanimously approved.

On a motion by Julie Liesse and seconded by Mary Bock, the meeting minutes of the August 22 meeting were unanimously approved.

Executive Director Keefe updated the committee on the status of the reconfiguration of the Tech Help space. Laura Tortorello suggested that the Library promote technology help after the holidays, to assist people who got new devices as gifts.

Keefe reviewed progress on current capital plan projects.

Keefe presented the recommendation for a new server prepared by IT Manager Jeff Lewandowski. On a motion by Mary Bock and seconded by Julie Liesse, the committee unanimously approved recommending the proposal to the full Board.

Keefe presented the proposal from ASI for the signage needed to complete Phase II of the interior signage plan. She told that committee that she would request a revised proposal that included the letters to go on the wall behind the new Tech Help desk. On a motion by LT and seconded by JL, the committee unanimously approved recommending the revised proposal, not to exceed \$5,000, to the full Board.

The committee reviewed the PowerPoint presentation and FAQ prepared by Keefe outlining projects that could be accomplished with funding from the Myrtle Trust bequest.

Tortorello and Liesse discussed the philosophy of what projects to endorse. Considerations included: what projects haven't risen to the top in previous budget discussions; what projects might we never do with taxpayer money; what projects are on the "ought to do" list.

Possible projects included: anniversary celebration; digitizing newspapers; book bike; keyless entry; improving internet; family bathroom; artist in residence; community art project; rear-projection screen; circulating VR kits; service desks; RFID; curbside charging for electric cars.



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On a recommendation by Julie Liesse and seconded by Laura Tortorello, the committee unanimously approved recommending that the Board approve funding the following projects with funds received from the Myrtle Trust:

- Improved Internet
- Keyless Entry
- Book Bike
- Digitizing Newspapers
- Anniversary Celebration
- Service Desks

There being no further business, the meeting was adjourned at 8:38 p.m.

Approved: January 19, 2018

