

MINUTES OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF HINSDALE
March 20, 2018

President Liesse called the meeting of the Board of Trustees of the Hinsdale Public Library to order in the Board Room, Library Main Level, at 7:01 p.m. on March 20, 2018.

Present: Julie Liesse, President; Susan Blumberg-Kason, Vice-President; Amy Glynn, Treasurer; Laura Tortorello, Secretary; Margaret Berg, Trustee; Kristin McDaniel, Trustee

Also Present: Karen Kleckner Keefe, Executive Director; Lisa Knasiak, Patron Services Manager and Assistant Director; Nancy Marvan, Office Manager

Absent: Mary Bock, Trustee

The Treasurer's Report was not provided by the Village and could not be included in the consent agenda this month. It will be included in the April packet.

ON A MOTION BY MARGARET BERG AND SECONDED BY AMY GLYNN, THE CONSENT AGENDA WAS APPROVED.

CITIZENS' COMMENTS

None

EXECUTIVE DIRECTOR'S REPORT

Executive Director Keefe reported on the staff development day activities. She advised the Board she would be attending the PLA conference in Philadelphia. Robert Bell has been hired as the I.T. Manager. His first day will be April 2, 2018. She reported that the 125th Anniversary logo has been completed. They also discussed some of the statistics included in the Board packet.

PRESIDENT'S REPORT

President Liesse reminded the Board of the upcoming After-Dark event on April 13, 2018. This will be the Anniversary Celebration Kick-Off. Cristina Henriquez will be the guest speaker. Liesse remarked on her experience at the staff development day. She congratulated Jo Ann Schusterich, Adult Services Librarian and Ellen Smith, Material Management Manager on their milestone anniversaries. The Board will review a draft of the FY18/19 budget this evening, and then it will be on the April agenda for Board approval.

COMMITTEE REPORTS

A. Facilities

The Facilities Committee did not meet. Trustee Tortorello reminded the Board that Rick McCarthy with Studio GC, Inc., will meet with the Board April 24, 2018 at 6:30 to review the Facilities Audit.

B. Finance & Personnel

The Finance Committee met March 13, 2018 to discuss the budget and Director Keefe's performance evaluation. They reviewed feedback and will discuss this in closed session.

C. Library Policies

The Policy Committee did not meet.

D. Art Committee

The Art Committee did not meet. The next rotating exhibit will feature work by local artist Margaret Carsello-Chiappetta. This will be installed in May. The Art Policy will be reviewed by the Policy Committee next month.

E. Foundation

The Foundation did not meet.

F. Friends

Executive Director Keefe reported that the Friends met this evening. They will at the April After Dark event selling a special Anniversary membership for \$50.00 which will include one of the Library's donated candles. Chuck and Edna Simanek purchased 2 ads in the Hinsdalean advertising the event.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. FY18/19 Budget Proposal

A copy of the proposed budget was included in the Board packet. They reviewed any changes. It will be on the April agenda for Board approval.

B. Adjourn Executive Session-Personnel Annual Review of Executive Director Illinois Open Meetings Act 5 ILCS 120/2 (C) (1)

ON A MOTION BY MARGARET BERG AND SECONDED BY LAURA TORTORELLO, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE REGULAR BOARD MEETING OF THE HINSDALE PUBLIC LIBRARY AT 7:47 P.M.

ON A MOTION BY LAURA TORTORELLO AND SECONDED BY KRISTIN MCDANIEL, THE BOARD UNANIMOUSLY AGREED TO GO INTO EXECUTIVE SESSION AT 7:48 P.M.

C. Reopen Public Meeting

ON A MOTION BY LAURA TORTORELLO AND SECONDED BY AMY GLYNN, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE EXECUTIVE SESSION AT 8:15 P.M.

ON A MOTION BY MARGARET BERG AND SECONDED BY SUSAN BLUMBERG-KASON, THE MEETING OF THE BOARD OF TRUSTEES OF THE HINSDALE PUBLIC LIBRARY WAS UNANIMOUSLY RECONVENED AT 8:15 P.M.

D. Recommendation for Executive Director Annual Review

ON A MOTION BY JULIE LIESSE AND SECONDED BY KRISTIN MCDANIEL, THE BOARD VOTED TO APPROVE THE COMPENSATION RECOMMENDATION OF THE FINANCE/PERSONNEL COMMITTEE FOR THE EXECUTIVE DIRECTOR, AS DISCUSSED IN THE EXECUTIVE SESSION OF THIS SAME EVENING.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SUSAN BLUMBERG-KASON - YES, AMY GLYNN - YES, LAURA TORTORELLO - YES, MARGARET BERG - YES, JULIE LIESSE - YES, KRISTIN MCDANIEL - YES, MARY BOCK - ABSENT.

CITIZEN'S COMMENTS

None

TRUSTEE'S COMMENTS

Prior to adjourning to Executive Session, the Trustees discussed some of the Publicity and Correspondence included in the Board packet.

ADJOURNMENT

**ON A MOTION BY KRISTIN MCDANIEL AND SECONDED BY SUSAN BLUMBERG-KASON,
THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE REGULAR BOARD MEETING
OF THE HINSDSALE PUBLIC LIBRARY AT 8:17 P.M**

Respectfully submitted by Nancy Marvan.

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