

HINSDALE PUBLIC LIBRARY

Minutes of the Facilities Committee
Hinsdale Public Library Board of Trustees
February 1, 2018

Present: Trustee Laura Tortorello, Trustee Julie Liesse, Trustee Mary Bock, Trustee Amy Glynn
Also Present: Executive Director Karen Kleckner Keefe

The meeting was called to order at 7 p.m.

On a motion by Mary Bock and seconded by Julie Liesse, the minutes of the January 19 meeting were unanimously approved.

Financial Impact of Facilities Assessment

Laura Tortorello reviewed the meeting that she and Director Keefe had to review the Facilities Assessment and related costs expected in the next 15 years.

Keefe shared a sample timeline that shows the anticipated costs for each year and the impact on the Library's capital reserve. By putting designating money for the reserve in the years leading up to major initiatives and realizing cost savings when building bonds are retired in 2028, the Library should not have a difficulty funding this facilities upkeep.

FY19 Capital Improvements/Budget Request

Keefe reviewed the capital projects previously planned for FY19 and the projects recommended by Studio GC. Keefe will ask Studio GC if the pumps nearing end of expected life should be replaced proactively or when they start to fail.

The committee the following capital projects for FY19: Reupholster miscellaneous seating, replace roll roofing, seal concrete in mechanical room, replace 1989 Bell and Gossett heating water pumps, and either purchasing the remainder of the seating for the Tech Help space or a new Youth Services desk.

On a motion by Mary bock and seconded by Julie Liesse, the committee voted unanimously to request that the Finance Committee include \$75,000 in the FY19 budget for capital projects.

Painting Proposal

Keefe reviewed the revised proposal from Kwak Brothers to paint the public areas on the Library's second floor. Keefe explained that no additional upkeep has been done to that space since 2015. This area is also recommended as the first part of the painting project because it will be the least disruptive.

On a motion by Amy Glynn and seconded by Julie Liesse, the committee voted unanimously to recommend that the Board



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approve the proposal by Kwak Brothers Painting for \$10,000 plus the cost of materials.

On a motion by Julie Liesse and seconded by Mary Bock, the committee voted unanimously to adjourn the meeting at 7:39 p.m.

Approved: May 21, 2018

