

MINUTES OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF HINSDALE
February 19, 2019

President Liesse called the meeting of the Board of Trustees of the Hinsdale Public Library to order in the Board Room, Library Main Level, at 7:00 p.m. on February 19, 2019

Present: Julie Liesse, President; Susan Blumberg-Kason, Vice-President; Amy Glynn, Treasurer; Laura Tortorello, Secretary; Margaret Berg, Trustee; Mary Bock, Trustee; Kristin McDaniel, Trustee

Also Present: Karen Kleckner Keefe, Executive Director; Lisa Knasiak, Patron Services Manager and Assistant Director; John Bloomfield, Citizen; Megan Mikhail, Citizen; Emily Ling Zeng, Citizen

ON A MOTION BY LAURA TORTORELLO AND SECONDED BY MARGARET BERG, THE CONSENT AGENDA WAS APPROVED WITH CORRECTIONS.

CITIZENS' COMMENTS

None

EXECUTIVE DIRECTOR'S REPORT

In addition to her written report, Executive Director Keefe reported on the presentation CMAP did at the last Management Team meeting. She also discussed the American Library Association Midwinter conference and shared that her presentation was well received.

PRESIDENT'S REPORT

President Liesse reminded the Board of the Legislative Meet-Up on 3/1 and about the special meeting that will take place on 3/14 to discuss the Library's art initiatives. She thanked Trustees Berg and Blumberg-Kason for the time they've already invested collecting information for the meeting.

COMMITTEE REPORTS

A. Facilities

None. The committee did not meet.

B. Finance & Personnel

None. The Committee will meet on February 26.

C. Library Policies

Covered under New Business.

D. Art Committee

The Art Committee met on and approved the purchase of the Cleve Carney portfolio. Blumberg-Kason reminded the Board that there will be a reception for artist Katrina Davis-Salazar on 3/21.

E. Foundation

The Foundation did not meet.

F. Friends

The Friends meeting, scheduled for 2/12 was cancelled due to inclement weather. They plan to meet on 3/7. Trustee McDaniel reported that the Friends received a donation from the Hinsdale McDonalds, as part of their re-opening celebration. Director Keefe received the check at a 2/7 event.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Approve Trustee Expenses

Per the Local Government Travel Expense Control Act, Trustee expenses for the Legislative Lunch were voted upon.

ON A MOTION BY LAURA TORTORELLO AND SECONDED BY MARGARET BERG AND A ROLL CALL VOTE, \$180 FOR TRUSTEES TO ATTEND THE LEGISLATIVE MEET UP ON 3/1 WAS UNANIMOUSLY APPROVED.

B. Behavior Policy

Red-lined and final copies of the Behavior Policy were included in the packet. Trustee McDaniel suggested the 3D Printer Policy be referenced.

ON A MOTION BY MARGARET BERG AND SECONDED BY MARY BOCK, THE BEHAVIOR POLICY WAS UNANIMOUSLY APPROVED AS AMENDED.

C. Social Media Policy

Red-lined and final copies of the Social Media Policy were included in the packet.

ON A MOTION BY LAURA TORTORELLO AND SECONDED BY KRISTIN MC DANIEL, THE SOCIAL MEDIA POLICY WAS UNANIMOUSLY APPROVED.

D. PCI Security Policy

The terms of the credit card machine the Library uses at Patron Services Desk require that the Library has a PCI (Payment Card Industry) Policy. Red-lined and final copies of the Library's PCI Security Policy were included in the packet.

ON A MOTION BY SUSAN BLUMBERG-KASON AND SECONDED BY AMY GLYNN, THE PCI SECURITY POLICY WAS UNANIMOUSLY APPROVED.

E. Strategic Plan Initiatives/Metrics 2019

Director Keefe explained to the Board how the Management Team arrived at the proposed initiatives and metrics. Keefe then guided the board through each of the initiatives and metrics. Questions were asked and discussion was held throughout.

ON A MOTION FROM KRISTIN MC DANIEL AND SECONDED BY AMY GLYNN, THE STRATEGIC PLAN INITIATIVES/METERICS FOR 2019 WERE UNANIMOUSLY APPROVED.

CITIZEN'S COMMENTS

John Bloomfield stated that he was impressed with the scope of the initiatives and excited for the opportunities they present to the library.

TRUSTEE'S COMMENTS

None.

ADJOURNMENT

ON A MOTION BY LAURA TORTORELLO AND SECONDED BY MARGARET BERG, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE REGULAR BOARD MEETING OF THE HINSDSALE PUBLIC LIBRARY AT 8:37 P.M.

Respectfully submitted by Lisa Knasiak.

Approved: March 19, 2019