

**MINUTES OF THE BOARD OF LIBRARY TRUSTEES**  
OF THE VILLAGE OF HINSDALE  
March 19, 2019

President Liesse called the meeting of the Board of Trustees of the Hinsdale Public Library to order in the Board Room, Library Main Level, at 7:02 p.m. on March 19, 2019.

**Present:** Julie Liesse, President; Susan Blumberg-Kason, Vice-President; Amy Glynn, Treasurer; Laura Tortorello, Secretary; Margaret Berg, Trustee Mary Bock, Trustee; Kristin McDaniel, Trustee

**Also Present:** Karen Kleckner Keefe, Executive Director; Lisa Knasiak, Patron Services Manager and Assistant Director; Emily Zhang, Citizen; Vicky Bush-Joseph, Citizen; Kathleen Wilson, Citizen; Margaret Carsello Chiappetta, Citizen

**ON A MOTION BY LAURA TORTORELLO AND SECONDED BY KRISTIN MC DANIEL THE CONSENT AGENDA WAS APPROVED.**

**CITIZENS' COMMENTS**

None

**EXECUTIVE DIRECTOR'S REPORT**

In addition to her written report, Keefe mentioned that the Village may be going to a January-December fiscal year. If so, the Library will follow suit in order to streamline accounting. She also mentioned that the Library's App for Android is now available in Google Play.

**PRESIDENT'S REPORT**

Liesse thanked all who shared their insights concerning the Art Policy and who attended the Special Board meeting on March 14.

**A. Facilities**

Covered under New Business.

**B. Finance & Personnel**

Covered under New Business.

**C. Library Policies**

None.

**D. Art Committee**

The Art Committee did not meet, but Trustee Blumberg-Kason mentioned that 16 children attended workshop with artist Jeremiah Hulsebos-Spofford and that a reception for Katrina Salazar-Davis was planned for Thursday March 21.

**E. Foundation**

None.

**F. Friends**

The Friends met on March 7. They are planning the summer After Dark and have decided to continue giving away a candle with each \$50 membership.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**A. Studio GC Project Management Proposal**

Trustee Tortorello discussed Studio GC's proposal to manage the replacement of the skylights. Director Keefe answered questions and reminded the Board that the proposal is only for the management of the project and not for doing the work involved.

**ON A MOTION BY MARY BOCK AND SECONDED BY LAURA TORTORELLO, THE STUDIO GC PROJECT MANAGEMENT PROPOSAL WAS UNANIMOUSLY APPROVED.**

**B. Sikich Audit Proposal**

Due to the high level of satisfaction with their services and the possible change in fiscal year, Keefe recommended that the Library retain the services of Sikich for another three years.

**ON A MOTION BY AMY GLYNN AND SECONDED BY SUSAN BLUMBERG-KASON, THE SIKICH AUDIT PROPOSAL WAS UNANIMOUSLY APPROVED.**

**C. Copier Contract**

Keefe reported that after investigation, Konica-Minolta provided the best package for our environment.

**ON A MOTION BY LAURA TORTORELLO AND SECONDED BY SUSAN BLUMBERG-KASON, THE COPIER CONTRACT WAS UNANIMOUSLY APPROVED.**

**D. FY 19/20 Budget**

Keefe gave an overview of the FY 19/20 budget that will be reviewed again at the Finance & Personnel Committee on April 2.

**E. Director Review Process**

Treasurer Glynn gave an overview of the review process of the Executive Director. Feedback has been gathered and will be discussed at the April 2 meeting. The Committee will make a recommendation to the Board at the April 16 meeting.

**F. Direction for Art Initiatives**

President Liesse summarized the discussion of the Special Meeting. Director Keefe reviewed feedback from the Art Committee and Board. Trustee Tortorello presented information from her discussions with the Village Manager about Committees and Commissions. Lengthy discussion followed.

**ON A MOTION BY LAURA TORTORELLO AND SECONDED BY AMY GLYNN, THE BOARD UNANIMOUSLY APPROVED A DIRECTIVE TO THE POLICY COMMITTEE TO REVISE THE LIBRARY'S ART POLICY TO INCORPORATE RECOMMENDATIONS CONCERNING THE RESPONSIBILITIES, COMPOSITION, PURCHASING PROCEDURES, AND FUNDING OF THE ART COMMITTEE.**

G. Closing on Sunday, May 26

Director Keefe recommended that the Library close on Sunday, May 26 due to the fact that HCS changed the date of their finals until after Memorial Day weekend.

**ON A MOTION BY KRISTIN MCDANIEL AND SECONDED BY SUSAN BLUMBERG-KASON, CLOSING THE LIBRARY ON SUNDAY, MAY 26 WAS UNANIMOUSLY APPROVED.**

**CITIZEN'S COMMENTS**

Margaret Carsello-Chiappetta commented on her role in the Art Committee and the Board discussion.

**TRUSTEE'S COMMENTS**

The Trustees discussed some of the Correspondence included in the Board packet.

**ADJOURNMENT**

**ON A MOTION BY LAURA TORTORELLO AND SECONDED BY SUSAN BLUMBERG-KASON, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE REGULAR BOARD MEETING OF THE HINSDALE PUBLIC LIBRARY AT 8:42 P.M.**

Respectfully submitted by Lisa Knasiak.