

**MINUTES OF THE BOARD OF LIBRARY TRUSTEES**  
OF THE VILLAGE OF HINSDALE  
April 16, 2019

President Liesse called the meeting of the Board of Trustees of the Hinsdale Public Library to order in the Board Room, Library Main Level, at 7:01 p.m. on April 16, 2019.

**Present:** Julie Liesse, President; Susan Blumberg-Kason, Vice-President; Amy Glynn, Treasurer; Laura Tortorello, Secretary; Mary Bock, Trustee; Kristin McDaniel, Trustee

**Also Present:** Karen Kleckner Keefe, Executive Director; Lisa Knasiak, Patron Services Manager and Assistant Director; Nancy Marvan, Office Manager; Emily Zhang, Citizen; John Bloomfield, Citizen

**Absent:** Margaret Berg, Trustee

**ON A MOTION BY LAURA TORTORELLO AND SECONDED BY SUSAN BLUMBERG-KASON THE CONSENT AGENDA WAS APPROVED.**

**CITIZENS' COMMENTS**

None

**EXECUTIVE DIRECTOR'S REPORT**

In addition to her written report, Keefe informed the Board that she sent a first-aid training survey to staff. So far there has been the most interest in general first aid and CPR. Most staff are also interested in Narcan and AED training, if the Library were to stock the medication and device. The HPL app is up and running and is available for both Apple and Android devices.

**PRESIDENT'S REPORT**

Liesse, Emily Zhang, and John Bloomfield were congratulated on being elected to serve as Library trustees. Liesse informed the Board that the nominating committee has approved the slate of officers to recommend to the new Board. In May, the Board meeting will begin with Tortorello swearing in the new Trustees. The departing Trustees will be recognized, and then the new Board will reconvene and vote on the recommended slate of officers.

**A. Facilities**

None.

**B. Finance & Personnel**

Covered under New Business.

**C. Library Policies**

Covered under New Business.

**D. Art Committee**

The Art Committee will be meeting April 30, 2019. The pieces from the Cleve Carney collection have been picked up and are awaiting installation.

**E. Foundation**

None

**F. Friends**

The Friends have not met since the last Board meeting. They had a successful showing at the After Dark wine tasting event. They are working on a sponsor for the summer event.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**A. FY 19/20 Budget Approval**

A copy of the proposed budget was included in the Board packet. The budget had been reviewed by the Board last month. There have been no changes since the review. Glynn advised the Board they will be working on the appropriation budget next month.

**ON A MOTION BY AMY GLYNN AND SECONDED BY KRISTIN MCDANIEL AND A ROLL CALL VOTE, THE BOARD UNANIMOUSLY AGREED TO APPROVE THE FY19-20 BUDGET.**

**B. Art Policy Approval**

Red lined and final copies of the policy were included in the Board Packet. The Board added wording about the temporary exhibits in the Quiet Room. They would like these to be coordinated with staff to confirm the ability to support and promote the exhibit. The section about placement of art was removed.

**ON A MOTION BY LAURA TORTORELLO AND SECONDED BY MARY BOCK, THE ART ADVISORY COMMISSION POLICY WAS UNANIMOUSLY APPROVED AS AMENDED.**

**C. By-Laws Approval**

Red-lined and final copies of the policy were included in the Board Packet.

**ON A MOTION BY LAURA TORTORELLO AND SECONDED BY KRISTIN MCDANIEL, THE BOARD UNANIMOUSLY AGREED TO APPROVE THE BY-LAWS POLICY.**

**D. Officer Slate**

On a recommendation by the Trustee Nominating Committee, the following slate of officers was presented to the Board and will be voted on next month:

President – Julie Liesse  
Vice-President – Mary Bock  
Treasurer – Amy Glynn  
Secretary – Kristin McDaniel

**E. Helen O'Neill Scholarship Approval**

Grace Brady, Youth Services Page, has been selected to be the recipient of the 2019 Helen O'Neill Scholarship. A copy of her application was included in the Board Packet. This scholarship is for \$1,000.00 and the cost is split between the Library and the Friends of the Library. Keefe advised the Board that Grace will be the YS department's Summer Assistant.

**ON A MOTION BY AMY GLYNN AND SECONDED BY SUSAN BLUMBERG-KASON, THE BOARD UNANIMOUSLY AGREED TO AWARD THE HELEN O'NEILL SCHOLARSHIP TO GRACE BRADY.**

F. Executive Session Minutes – Semi-Annual Review

All of the executive sessions to be reviewed dealt with personnel issues. Therefore, it was decided that they should remain closed.

**ON A MOTION BY LAURA TOTORELLO AND SECONDED BY SUSAN BLUMBERG-KASON AND A ROLL CALL VOTE, THE EXECUTIVE SESSION MINUTES WILL REMAIN CLOSED.**

G. Adjourn Executive Session-Personnel Annual Review of Executive Director Illinois Open Meetings Act 5 ILCS 120/2 (C) (1)

**ON A MOTION BY SUSAN BLUMBERG KASON AND SECONDED BY MARY BOCK, THE BOARD UNANIMOUSLY AGREE TO ADJOURN THE REGULAR BOARD MEETING OF THE HINSDALE PUBLIC LIBRARY AT 7:47 PM.**

**ON A MOTION BY AMY GLYNN AND SECONDED BY SUSAN BLUMBERG KASON, THE BOARD UNANIMOUSLY AGREE TO GO INTO EXECUTIVE SESSION AT 7:48 PM.**

**ON A MOTION BY SUSAN BLUMBERG KASON AND SECONDED BY MARY BOCK, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE EXECUTIVE SESSION AT 8:05 PM.**

H. Reopen Public Meeting

**ON A MOTION BY MARY BOCK AND SECONDED BY SUSAN BLUMBERG KASON, THE MEETING OF THE BOARD OF TRUSTEES OF THE HINSDALE PUBLIC LIBRARY WAS UNANIMOUSLY RECONVENED AT 8:06 PM.**

I. Recommendation for Executive Director Annual Review

**ON A MOTION BY AMY GLYNN AND SECONDED BY SUSAN BLUMBERG KASON, THE BOARD VOTED TO APPROVE THE COMPENSATION RECOMMENDATION OF THE FINANCE/PERSONNEL COMMITTEE FOR THE EXECUTIVE DIRECTOR, AS DISCUSSED IN THE EXECUTIVE SESSION OF THE SAME EVENING.**

**A ROLL CALL VOTE WAS TAKEN AS FOLLOWS: SUSAN BLUMBERG KASON - YES, AMY GLYNN - YES, LAURA TORTORELLO - YES, JULIE LIESSE - YES, KRISTIN MCDANIEL - YES, MARY BOCK - YES, MARGARET BERG - ABSENT**

**CITIZEN'S COMMENTS**

None

**TRUSTEE'S COMMENTS**

None

**ADJOURNMENT**

**ON A MOTION BY KRISTIN MCDANIEL AND SECONDED BY AMY GLYNN, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE REGULAR BOARD MEETING OF THE HINSDALE PUBLIC LIBRARY AT 8:07 PM.**

Respectfully submitted by Nancy Marvan