

# HINSDALE PUBLIC LIBRARY

## Facilities Committee Minutes

Hinsdale Public Library

January 21, 2020

**Present:** John Bloomfield, Chair; Amy Glynn, Trustee; Julie Liesse, Trustee

**Also Present:** Executive Director Karen Kleckner Keefe, Materials Management Manager Ellen Smith, Studio GC Principal Rick Petricek

The meeting was called to order at 6:35 p.m.

### Minutes

On a motion by Julie Liesse and seconded by John Bloomfield, the Facilities Committee minutes from September 25 were unanimously approved.

### Bid Review by Rick Petricek, Studio GC

Petricek reviewed the bid process and confirmed that Adler Roofing and Sheet Metal was the low bid and met all requirements set forth in the RFP. Petricek has worked with Adler before and confirmed with the owner that they were confident with the pricing listed in the proposal.

Studio GC recommends that the Library accept the proposal for the additional work of removing the grids beneath the windows. The committee agreed that it would make sense to do so at this time.

Adler plans to approach the site from Maple Street and lift supplies and equipment onto the roof from there. Studio GC will take pictures of the condition of the roof in advance of installation.

Adler would like to have the project completed by June. They believe that materials can be received within a month after shop drawings are received.

Pending Board approval of the proposal, Studio GC will send a letter of intent to Adler and follow up with a contract between Adler and the Library in a couple of weeks.

Petricek thanked the Committee for their time and left the meeting at 6:44.

On a motion by Amy Glynn and seconded by Julie Liesse, the Facilities Committee voted unanimously to recommend that the Board approve the skylight project proposal from Adler Roofing and Sheet Metal not to exceed \$119,000.

### Youth Services Desks

Executive Director Keefe and committee members looked at the new service desks in the Youth Services department. Committee members commented on how welcoming the desks worked. Staff who were working in Youth Services that night reported that they liked the new desks and



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found them comfortable, convenient and more storage-friendly than the previous units.

On a motion by Julie Liesse and seconded by Amy Glynn, the meeting was adjourned at 6:55 p.m.

Approved: September 29, 2020

