

MINUTES OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF HINSDALE
August 18, 2020, 6 PM

ONLINE: <https://us02web.zoom.us/j/84798249211>

President Liesse called the meeting of the Board of Trustees of the Hinsdale Public Library to order at 6:04 p.m. on August 18, 2020. As allowed by the Governor's Disaster Declaration, it has been determined that it is imprudent to convene an in-person meeting of the Board at this time. This virtual meeting is open to all and is being recorded. The meeting was attended remotely by some due to the COVID-19 pandemic.

Present (On Site): Julie Liesse, President; Mary Bock, Vice President; Amy Glynn, Treasurer; Emily Zeng, Trustee

Present (Online): Kristin McDaniel, Secretary; Susan Blumberg-Kason, Trustee; John Bloomfield, Trustee

Also Present: Karen Kleckner Keefe, Executive Director; Nancy Marvan, Office Manager; Brian LeFevre, Sikich, LLP (online)

ON A MOTION BY KRISTIN MCDANIEL AND SECONDED BY SUSAN BLUMBERG-KASON, THE CONSENT AGENDA WAS APPROVED.

CITIZENS' COMMENTS

None

EXECUTIVE DIRECTOR'S REPORT

Keefe took questions about her written report included in the packet. Operation updates are covered under New Business.

PRESIDENT'S REPORT

Liesse thanked the Board and staff for attending the meeting. The September meeting will be held in the Library giving all the option of attending remotely or in-person.

COMMITTEE REPORTS

A. Facilities

None

B. Finance & Personnel

None

C. Library Policies

None

D. Art Advisory Commission

None

E. Friends

Keefe reported the Friends will be sponsoring the virtual After Dark Trivia Event in October.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Audit Acceptance

Mr. Brian LeFevre explained and reviewed the Library's audit. He reminded the Board that this is an eight-month audit due to the change in fiscal year. He took questions from the Board and reported that the audit required very few end-of-year adjustments.

ON A MOTION BY JOHN BLOOMFIELD AND SECONDED BY AMY GLYNN AND A ROLL CALL VOTE, THE ANNUAL FINANCIAL REPORT WAS UNANIMOUSLY ACCEPTED.

B. Speaker Proposal

A copy of the proposal from Sound Incorporated was included in the packet. Bob Bell, I. T. Manager, had gotten 3 estimates and reviewed the details with Keefe and Bloomfield. There were many "dead" spots that needed to be addressed to insure emergency notices could be heard by all.

ON A MOTION BY AMY GLYNN AND SECONDED BY JOHN BLOOMFIELD, THE BOARD UNANIMOUSLY AGREED TO APPROVE THE CONTRACT FROM SOUND INCORPORATED TO REPLACE THE PAGING SYSTEM THROUGHOUT THE LIBRARY FOR \$10,905.00.

C. Operations Update

Keefe updated the Board on current Library operations. Curbside delivery is going well though the usage has dropped significantly. The revised hours will remain the same through October. Our neighboring libraries are doing just about the same thing. Keefe advised the Board that she has been discussing the possibility of adding additional services for the patrons. School opening may have an impact on what we need to provide. This can be limited use of study rooms, study tables or increased use of computers. This will be an ongoing discussion and more information will be provided at the September meeting. Keefe assured the Board that the Library would continue to follow all the recommended safety guidelines.

CITIZEN'S COMMENTS

None

TRUSTEE'S COMMENTS

None

ADJOURNMENT

ON A MOTION BY JOHN BLOOMFIELD AND SECONDED BY SUSAN BLUMBERG-KASON, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE REGULAR BOARD MEETING OF THE HINSDALE PUBLIC LIBRARY AT 7:05 PM.