

MINUTES OF THE BOARD MEETING OF LIBRARY TRUSTEES
OF THE VILLAGE OF HINSDALE
September 15, 2020, 7 PM

ONLINE: <https://us02web.zoom.us/j/84798249211>

President Liesse called the meeting of the Board of Trustees of the Hinsdale Public Library to order at 7:05 p.m. on September 15, 2020. As allowed by the Governor's Disaster Declaration, it has been determined that it is imprudent to convene an in-person meeting of the Board at this time. This virtual meeting is open to all and is being recorded. The meeting was attended remotely by all due to the COVID-19 pandemic.

Present: Julie Liesse, President; Mary Bock, Vice President; Amy Glynn, Treasurer; Kristin McDaniel, Secretary; Susan Blumberg-Kason, Trustee; Emily Zeng, Trustee; John Bloomfield, Trustee (REMOTE)

Also Present: Karen Kleckner Keefe, Executive Director; Nancy Marvan, Office Manager (ON-SITE)

ON A MOTION BY KRISTIN MCDANIEL AND SECONDED BY JOHN BLOOMFIELD, THE CONSENT AGENDA WAS APPROVED.

CITIZENS' COMMENTS

None

EXECUTIVE DIRECTOR'S REPORT

Keefe took questions about her written report included in the packet. She advised the Board of Molly Castor's return from leave and of Ridgeway Burns and Bob Bell's upcoming leaves. We will use Sikich for I.T. support if needed during Bob's leave. The Board discussed some of the stats included in the packet.

PRESIDENT'S REPORT

Liesse thanked the Board and staff for attending the meeting. She informed them that she spoke with a colleague from the caucus who said the traditional caucus process is unlikely for the 2021 consolidated election. She asked trustees to think about community members who would make good Board members. The Board also discussed continuing virtual participation in meetings, as allowed by law.

COMMITTEE REPORTS

A. Finance

The Committee met September 10, 2020. This is covered under New Business.

B. Library Policies

None

C. Art Advisory Commission

None

D. Friends

None

E. Facilities

None. Will be meeting in late September.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Budget Overview

The Finance and Personnel Committee met September 10, 2020. Keefe reviewed the proposed FY21 budget with the Board. Glynn reminded the Board that the Finance Committee will be meeting to discuss the levy before the next Board meeting. Darrell Langois, Village of Hinsdale, Assistant Village Manager/Finance Director, will attend the Finance Committee meeting. The budget and the tax levy will be on the November agenda for Board approval.

B. Operations Update

Keefe informed the Board that Library services were going well. Curbside usage is decreasing. Patrons coming into the Library have remained steady, but lower than usual for the month. We have been able to maintain a safe capacity. There have been very few reminders needed for masks. The lobby attendants still use a counter to monitor people coming in and leaving the Library. We will not do this after September as we are getting a new patron counter installed which will do this. Some staff are feeling enforcement fatigue reminding patrons about some of the guidelines. Keefe discussed some of the feedback that staff has been receiving from our patrons. These comments are tracked in Gimlet and most are looking for study space. The Board discussed the possibility of having a few tables on the main floor as well as the lower level. It was agreed to maintain the level of service we currently are and review the topic of adding additional services next month. Keefe is going to encourage staff to find out more specifically what type of space patrons are looking for and other needs.

CITIZEN'S COMMENTS

None

TRUSTEE'S COMMENTS

None

ADJOURNMENT

ON A MOTION BY JOHN BLOOMFIELD AND SECONDED BY EMILY ZENG, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE BOARD MEETING OF THE HINSDALE PUBLIC LIBRARY AT 8:14 PM.