

**MINUTES OF THE SPECIAL BOARD MEETING OF LIBRARY TRUSTEES**  
**OF THE VILLAGE OF HINSDALE**

February 2, 2021, 7 PM

<https://us02web.zoom.us/j/86970001675?pwd=TmJPdnVMRFcxT0JMMG1QQ25ORDdTdz09>

President Liesse called the special meeting of the Board of Trustees of the Hinsdale Public Library to order at 7:06 p.m. on February 2, 2021. As allowed by the Governor's Disaster Declaration, it has been determined that it is imprudent to convene an in-person meeting of the Board at this time. This virtual meeting is open to all and is being recorded. The meeting was attended remotely by all due to the COVID-19 pandemic.

**Present:** Julie Liesse, President; Amy Glynn, Treasurer; Kristin McDaniel, Secretary; Susan Blumberg-Kason, Trustee; Emily Zeng, Trustee; John Bloomfield, Trustee (Remote)

**Also Present:** Karen Kleckner Keefe, Executive Director; (On-Site) Nancy Marvan, Office Manager (Remote)

**Absent:** Mary Bock, Vice President

**CITIZENS' COMMENTS**

None

**Emergency Operational Changes**

Keefe and the Board discussed the most current information regarding the rates of Covid-19 in the area. The cases have declined and we are one of the only libraries in the area that has not reopened. They discussed safety measures if we were to open to the public. Keefe is recommending grab and go service with a 30-minute time limit. Mask wearing will continue to be required and we will follow the capacity limits in place. The newspapers, computers and seating would not be available to the patrons at this time to discourage longer visits. She also will have staff make announcements every 20 minutes reminding patrons to keep the mask on during their visit. We would still provide curbside service.

**ON A MOTION BY KRISTIN MCDANIEL AND SECONDED BY EMILY ZENG, THE MAJORITY OF THE BOARD AGREED TO REOPEN THE LIBRARY TO THE PUBLIC 2.4.21 FOLLOWING ALL SAFETY MEASURES DISCUSSED. BLUMBERG-KASON VOTED NAY.**

**Travel Reporting**

Keefe provided the Board with COVID-19 travel guidelines. This includes air travel, non-local bus or train travel and any travel to other states that include spending the night. Employees would be required to quarantine for 2 weeks when they return. They would be able to work from home if they're able. The Board reviewed the guidelines and agreed with the travel reporting, but requested Keefe remove compensating staff during the quarantine period if they are not able to work from home. Keefe will review these guidelines monthly and report to the Board.

**ON A MOTON BY JOHN BLOOMFIELD AND SECONDED BY AMY GLYNN, THE COVID-19 TRAVEL GUIDELINES WERE UNANIMOUSLY APPROVED AS AMENDED.**

**CITIZEN'S COMMENTS**

None

**TRUSTEE'S COMMENTS**

None

**ADJOURNMENT**

**ON A MOTION BY JOHN BLOOMFIELD AND SECONDED BY KRISTIN MCDANIEL, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE SPECIAL BOARD MEETING OF THE HINSDALE PUBLIC LIBRARY AT 8:00 PM.**