

HINSDALE PUBLIC LIBRARY

Facilities Committee Minutes

Hinsdale Public Library

March 8, 2021, 1 p.m.

Present: John Bloomfield, Chair; Amy Glynn, Trustee; Julie Liesse, Trustee; (Remote)

Also Present: Executive Director Karen Kleckner Keefe; Ellen Smith (On-site)

The meeting was called to order at 1:09 p.m.

Minutes

On a motion by Julie Liesse and seconded by Amy Glynn, the Facilities Committee minutes from November 17, 2020 were unanimously approved.

Lower Level Family Bathroom

Executive Director Keefe reviewed the proposal from Product Architecture + Design to finalize plans for the lower level family bathroom. Product will also provide construction, bid, and permit documents.

The committee discussed the benefits of bidding the project to a general contractor who would coordinate all the trades involved in the project.

On a motion by Amy Glynn and seconded by Julie Liesse, the recommendation to ask the Board to approve the proposal from Product Architecture + Design in the amount of \$7500 was unanimously approved.

Phone System

Keefe reviewed the changes IT Manager Bob Bell will be making to the Library's phone system when our current PRI service is terminated in April. She will include more information in the March Board packet.

Building Updates

Building & Acquisitions Manager Ellen Smith updated the committee on work that has been done around the building—including addressing an ice dam that caused a leak on the west side of the building, getting a proposal from Holton Brothers to reinforce the stone terrace in one of the window wells, and working with La Grange glass to repair one of the large windows in the living room. Keefe also updated the committee on the art cleaning project scheduled for March.

On a motion by Amy Glynn and seconded by Julie Liesse, the meeting was adjourned at 1:32 p.m.

Approved: May 18, 2021

