

HINSDALE PUBLIC LIBRARY

Strategic Planning Committee Minutes

Hinsdale Public Library

November 22, 2021, 1:00 p.m.

Present: John Bloomfield, Chair; Kim Kiyosaki, Julie Liesse, Dick Munson, Denise Wong

Also Present: Executive Director Karen Kleckner Keefe, Acting Assistant Director Roberta Johnson

The meeting was called to order at 1:00 p.m.

RFP Recommendation

The committee reviewed the draft RFP that Keefe had prepared and suggested several changes, including listing partners to include in surveys/focus groups and creating a separate bullet point for “identifying trends.”

On a motion by Julie Liesse and seconded by Kim Kiyosaki, the Strategic Planning Committee unanimously approved recommend that the Board approve the 2022 Strategic Planning Request for Proposal.

Consultant Review

The committee discussed some of the examples Executive Director Keefe had shared and things they would like to see in the Library’s Strategic Plan and its process.

John Bloomfield commented, “If I could apply a plan to any library, that’s not a great plan.”

The committee confirmed that they would prefer to work with a firm that had public library experience.

Keefe will identify the firms that will receive invitations to bid when she sends the list to full Board prior to their meeting to approve the RFP.

Potential D181 Partnership

Keefe shared that because of the need to customize questions for two agencies and separate results due to differences in service area, there would not be a cost savings for data collection from NIU. The Board could still choose to work with NIU for data collection and/or plan facilitation and development.

Next Steps

After the Board approves the RFP, the Strategic Planning Committee will meet to develop a rubric to evaluate proposals and discuss questions/presentation topic for interviews of the top candidates.



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There being no further business, the meeting was adjourned at 1:50 p.m.

Approved: December 13, 2021

