

HINSDALE PUBLIC LIBRARY

Facilities Committee Minutes

Hinsdale Public Library

April 14, 2022, 3 p.m.

Present: Julie Liesse, Chair; Emily Zeng, John Bloomfield, Megan Mikhail

Also Present: Executive Director Karen Kleckner Keefe; Bob Bell, IT & Facilities Manager

The meeting was called to order at 3:15 p.m.

On a motion by John Bloomfield and seconded by Emily Zeng, the minutes from the September 21, 2021 Facilities Committee were unanimously approved.

Lighting

Executive Director Keefe reviewed the proposal from Terrance Electric and Technology Company to replace more ballasts and bulbs with drivers and LED bulbs.

The committee recommended holding off on upgrading lights in the CMR, pending any decisions about other improvements to the space.

On a motion by John Bloomfield and seconded by Megan Mikhail, the Facilities Committee unanimously approved the motion to recommend that the Board approve the revised proposal from Terrance Electric, not to exceed \$10,000 from the Library's Capital Budget.

Video Intercom LL Staff Doors

IT & Facilities Manager Bob Bell reviewed the proposal to install a video intercom at the lower level double doors leading into staff work areas. The proposed solution would allow staff at multiple service points to receive intercom notification and "buzz in" delivery personnel.

The Facilities Committee asked the staff to review other options for keeping doors locked to maintain staff safety and providing delivery access. Library staff will document experiences for two weeks and propose a new solution.

Windows Project

Keefe reviewed her discussion with the Village's Building Commissioner about using an architect or engineer to develop plans for replacing the Library's windows. She also reviewed bidding requirements. Keefe will contact previous architects Product Architecture + Design to discuss their experience with similar projects and capacity to work with HPL on its upcoming project.

On a motion by John Bloomfield and seconded by Emily Zeng, the meeting was adjourned at 4:04 p.m.

Approved: July 26, 2022

