

HINSDALE PUBLIC LIBRARY

Policy Committee Minutes

Wednesday, June 28, 2022

2:15 p.m.

Present: Dick Munson, Chair; Julie Liesse, Trustee; Megan Mikhail, Trustee; Denise Wong, Trustee

Also Present: Karen Keefe, Executive Director; Lizzy Boden, Adult Services Manager

The meeting was called to order at 2:20 p.m.

On a motion by Julie Liesse and seconded by Megan Mikhail, the minutes of the March 16, 2022, meeting were unanimously approved.

The committee reviewed recommended changes to the Library's Prohibited Gifts and Political Activity Policy. Committee members recommended deleting an unnecessary paragraph, additional information about prohibited sources, and formatting and grammatical changes.

On a motion by Julie Liesse and seconded by Meghan Mikhail, the committee unanimously approved the motion to recommend that the Board approve the revised Prohibited Gifts and Political Activity Policy.

The committee reviewed recommended changes to the Library's Reference Policy. The committee discussed library terms of art. Committee members recommended updating details in the goals of reference service section as well as formatting and grammatical changes.

On a motion by Meghan Mikhail and seconded by Julie Liesse, the committee unanimously approved the motion to recommend that the Board approve the revised Reference Policy.

The committee reviewed recommended changes to the Library's Bylaws. Committee members recommended simplifying the information in the strategic plan section. The committee also recommended updating information regarding the election of officers.

Additionally, the committee recommended updating the bylaws to require a supermajority of the full board in order to amend the bylaws. Finally, the board recommended wording, formatting, and grammatical changes.

On a motion by Dick Munson and seconded by Denise Wong, the committee unanimously approved the motion to recommend that the Board approve the revised Bylaws, as amended.

Executive Director Keefe reviewed the policy review timeline for 2023 and 2024. Julie Liesse recommended meeting 15 minutes before the August board meeting to finalize wording choices for the Bylaws.

There being no further business, on a motion by Dick Munson and seconded by Julie Liesse, the meeting was adjourned at 2:45 p.m.
Approved: September 20, 2022

