

HINSDALE PUBLIC LIBRARY

Facilities Committee Minutes

Hinsdale Public Library

July 26, 2022, 7 p.m.

Present: Julie Liesse, Chair; Emily Zeng, John Bloomfield, Megan Mikhail

Also Present: Karen Kleckner Keefe, Executive Director; Bob Bell, IT & Facilities Manager

The meeting was called to order at 7:05 p.m.

On a motion by John Bloomfield and seconded by Emily Zeng, the minutes from the April 14, 2022 Facilities Committee were unanimously approved.

Windows Project

Executive Director Keefe reviewed the proposal the proposal from Product Architecture + Design to survey the exterior building windows and put a project plan and estimate together to replace them.

The committee would like an addendum to the proposal to provide oversight of the project until signed off by Executive Director Keefe and the Facilities Committee.

On a motion by Megan Mikhail and seconded by Emily Zeng, the Facilities Committee unanimously approved the motion to recommend the Board approve the proposal from Product Architecture + Design, with the recommended change.

Coin Towers

IT & Facilities Manager Bell reviewed the proposal from Today's Business Solutions to replace the coin towers in both the 1st floor Adult Services Public Printer area and the lower level Youth Services public printer. The replacement towers would be 5G, have high bill counters, and a larger touchpad to make transaction easier for patrons and staff.

On a motion by Emily Zeng and seconded by Megan Mikhail, the Facilities Committee unanimously approved the motion to recommend the Board approve the proposal from Today's Business Solutions.

Lighting

IT & Facilities Manager Bell gave an update on the lighting project status within the building. Currently 90% of all can lights on the 1st floor and lower level have been replaced. The light fixtures around the Tech Help Desk have all been replaced with new LED flat panels. The next area of focus on the project will be the remainder of the Quiet Room globe fixtures and the lower level Craft Room.

HVAC

IT & Facilities Manager Bell gave an update on the status of the RTUs that are located on the roof. The current maintenance has included power washing both RTUs and cleaning the coil on the RTU-2 (the unit that failed). The circuit breakers will also be upgraded to 80 Amps to help with the load and performance.



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The Facilities Committee asked the staff to investigate longer term solutions to help address the HVAC performance issues of the current RTUs.

2023 Capital Projects

The Facilities Committee asked for ideas regarding Capital Projects for FY 2023. Ideas that were brought up included, replacement/refresh of all exterior windows, HVAC upgrades/additions, replacement of hanging track light fixtures in building, public bathroom renovations, building space planning, cameras in building interior/exterior, outside space exploration.

On a motion by John Bloomfield and seconded by Megan Mikhail, the meeting was adjourned at 8:12 p.m.

Approved: December 8, 2022

