

HINSDALE PUBLIC LIBRARY

Facilities Committee Minutes

Hinsdale Public Library
October 24, 2022, 11 a.m.

Present: Julie Liesse, Chair; Emily Zeng, John Bloomfield, Megan Mikhail

Also Present: Karen Kleckner Keefe, Executive Director; Bob Bell, IT & Facilities Manager

The meeting was called to order at 11:04 a.m. by Megan Mikhail.

Oakbrook Mechanical Motor Proposal

The committee reviewed the bid and asked to have it broken down into parts vs labor. Motion to approve proposal in amount not to exceed \$12,000 to board contingent on breakdown of costs provided to board first by Emily Zeng. Seconded by Julie Liesse. Approved unanimously.

Cleaning Company Recommendation

The committee reviewed the cleaning bids. Motion to approve recommendation of Image One as new cleaning company for 2 years by Julie Liesse. Seconded by Emily Zeng. Approved unanimously.

2023 Capital Project and Budget

Executive Director Keefe reviewed the proposed 2023 Capital Budget. Planned projects include potential elevator refurbishment, full window replacement, enhancements to village patio project, server upgrade and access points, front doors, and a new Master Plan.

Motion to recommend that the Finance Committee include \$1,185,000 for 2023 Capital Budget made by John Bloomfield. Seconded by Emily Zeng. Approved unanimously.

Motion to adjourn by Julie Liesse at 11:56 a.m. Seconded by Emily Zheng. Approved unanimously.

Approved: December 8, 2022

