

Hinsdale Public Library
Regular Board Meeting MINUTES
Community Meeting Room
Tuesday, October 24, 2023, 7:00 p.m.

I Call to order

Vice President Sokolowski called the meeting of the Board of Trustees of the Hinsdale Public Library to order at 7:03 p.m. on October 24, 2023.

Present: Magda Sokolowski, Vice President; Lucy Zhou, Secretary; Megan Mikhail, Treasurer; Chun Ye, Trustee; Dick Munson, Trustee; Kim Kiyosaki, Trustee
Also Present: Karen Kleckner Keefe, Executive Director; Katherine Wessel, Office Manager
Absent: John Bloomfield, President

II Citizens' Comments

None

III Consent Agenda

- A. Approval of the 9/26/23 Library Board Meeting Minutes
- B. Treasurer's Report
- C. Accounts Payable

MOTION: MOTION TO APPROVE THE CONSENT AGENDA AS AMENDED

FIRST: MUNSON

SECOND: MIKHAIL

UNANIMOUS APPROVAL

IV Executive Director's Report

Keefe and Wessel discussed the harassment incident that happened outside of the library on Wednesday, October 18th.

Keefe called attention to the fact that many of our strategic plan items are closing at the end of the year. Towards the end of the year there will be more reporting and some suggested tactics will likely be condensed into the Space Audit.

V President's Report

No notes

VI Other Reports

- A. Facilities
- B. Finance & Personnel
- C. Library Policies
- D. Art Commission
- E. Friends

VII Unfinished Business

None

VIII New Business

A. FY23 Budget Review

Keefe to continue to update the budget as information comes in. Keefe to add 7k to the accounting line item to include audit. Keefe discussed other components of the budget.

B. FY23 Tax Levy Max

Keefe would like to take a roll call.

MOTION: MOTION TO APPROVE THAT THE MAX LEVY WOULD BE NO MORE THAN 5.5%

FIRST: MIKHAIL

SECOND: KIYOSAKI

UNANIMOUS APPROVAL IN A ROLL CALL VOTE

C. Inter Library Loan

No notes

MOTION: MOTION TO APPROVE THE INTER LIBRARY LOAN POLICY

FIRST: MUNSON

SECOND: MIKHAIL

UNANIMOUS APPROVAL

D. Public Comment Policy

No notes

MOTION: MOTION TO APPROVE THE PUBLIC COMMENT POLICY

FIRST: MIKHAIL

SECOND: SOKOLOWSKI

UNANIMOUS APPROVAL

E. By-laws Update

No notes

MOTION: MOTION TO APPROVE BYLAWS UPDATE

FIRST: MUNSON

SECOND: SOKOLOWSKI

UNANIMOUS APPROVAL

F. 2024 Closing Dates

No notes

MOTION: MOTION TO APPROVE 2024 CLOSING DATES

FIRST: MUNSON

SECOND: SOKOLOWSKI

UNANIMOUS APPROVAL

G. 2024 Meeting Dates

Discussion around changing dates to avoid school holiday breaks.

Change March 26th to the 19th

Change November 26th to 19th

MOTION: MOTION TO APPROVE THE CHANGE IN BOARD MEETING DATES IN 2024

FIRST: MUNSON

SECOND: KIYOSAKI

UNANIMOUS APPROVAL

H. Executive Session Minutes Semi-Annual Review

Keefe reviewed the meetings that are eligible to be closed to the public and confirmed that there are no new closed session meetings since the last review. Zhou read the proclamation out loud.

MOTION: MOTION TO APPROVE THAT THERE ARE NO MEETING MINUTES TO REVIEW

FIRST: SOKOLOWSKI

SECOND: KIYOSAKI

UNANIMOUS APPROVAL

I. New Time for Committee of the Whole Meetings

The group agreed to change the COTW meeting time to 11am-12pm on the third Tuesday of every month.

MOTION: MOTION TO APPROVE NEW TIME FOR COMMITTEE OF THE WHOLE MEETINGS

FIRST: SOKOLOWSKI

SECOND: KIYOSAKI

UNANIMOUS APPROVAL

IX Citizens' Comments

None

X Trustee Comments

Mikhail commented on how nice it was to see all the coverage and offerings from the library.

The Board also discussed the success of the Homework Helpers program has been successful, and confirmed that the teens are interviewed before they are accepted to volunteer.

XII Adjournment

MOTION: MOTION TO ADJOURN AT 7:53PM

FIRST: MIKHAIL

SECOND: KIYOSAKI

UNANIMOUS APPROVAL