

HINSDALE PUBLIC LIBRARY

Ad Hoc Facilities Space Audit Committee, Meeting MINUTES

Tuesday, November 7, 2023, 1 pm

Present: John Bloomfield, President; Magda Sokolowski, Vice President; Chun Ye, Trustee Treasurer

Also Present: Samantha Mendiola, HGA; Erica Frederiksen, HGA; Karen Kleckner Keefe, Executive Director; Bob Bell, IT & Facilities Manager; Lizzy Boden, Adult Services Manager; Martha Kennedy, Patron Services Manager; Lisa Winchell, Youth Services Manager

The meeting was called to order at 1pm.

HPL Staff, Board and representatives from HGA introduced themselves.

Samantha Mendiola from HGA reviewed the agenda for the day and the process for the Space Audit. For every project, HGA asks, "In order to have a successful project, what do we have to do?" These priorities will guide the project.

The group discussed the priorities that emerged from the Library's recent Strategic Plan and the space needs of some of those initiatives.

The group did a thorough tour of the entire building, including mechanical spaces, as well as staff and public areas.

Mendiola reviewed the highlights of the discussion during the first half of Tuesday's meeting and told the committee that the December 6 meeting would focus on programming.

Approved: December 6, 2023