

HINSDALE PUBLIC LIBRARY

Ad Hoc Facilities Space Audit Committee, Meeting
MINUTES
Thursday, January 17, 2024

Present: John Bloomfield, President; Magda Sokolowski, Vice President, Chun Ye, Trustee

Also Present: Karen Kleckner Keefe, Executive Director; Lizzy Boden, Adult Services Manager; Martha Kennedy, Patron Services Manager; Lisa Winchell, Youth Services Manager; Bob Bell, IT & Facilities Manager

Call to order 1:02

On a motion by Chun Ye and seconded by Magda Sokolowski, the minutes of the January 11 meeting were unanimously approved.

The committee compared Option A (interior changes only) and Option B (changes include new entrance.)

In Option A, the committee liked the combined staff space and wider staircase. They also like having staff areas near the Board Room. (There are concerns about lack of visibility from public staff spaces.)

The committee liked the revision made in last week's meeting to remove one workstation from the Patron Services work room in exchange for storage.

The committee also liked the idea of moving the most popular items from the Digital Media Lab to the copy/print area.

In Option B, there is concern about collaboration area on the lower-level bleeding into the hallway. The committee wants to make sure the mechanicals are not accessible only from that room.

The committee wondered if, in Option B, the YS desk could be angled to improve sight lines.

Benefits of Plan B are a better ramp; a better exterior appearance than current fire door, and increased space between where people exit the building and where they begin encountering cars.

The committee discussed the challenge of what to do with the existing entrance. The Library would need guidance regarding if it should be a secondary entrance, delivery-only entrance, or emergency exit only.

Regardless of which Option is selected, the committee wants certain issues addressed:

- Maintain or increase number of study rooms
- If "mud room" or room for book returns is maintained, could it also have a "hooded" area for quick phone calls?
- Maintain sufficient storage in staff areas
- Sight lines remain a priority on every floor
- YS needs space and outlets for self check machines
- Concerns about a reduction in space for pre-K play space for kids and caregivers

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- Committee members need help visualizing the new Storytime Room and how it could be used when programs are not taking place
- Staff want all doors to have key card access
- If the new Quiet Room is insufficient for rotating art exhibits, what are other options?
- If vending area has a machine that dispenses coffee, adjacency to waterline is important
- There are mixed opinions about widening just part of the staircase
- Potential for “boutique/marketplace” collection or two on 2nd floor? (Eg, cookbooks and/or travel)

Keefe reminded the committee that construction grants may be available for parts of this project.

On a motion by Sokolowski and seconded by Bloomfield the meeting was adjourned at 2:22 pm.

Approved: February 20, 2024