

HINSDALE PUBLIC LIBRARY

Ad Hoc Facilities Space Audit Committee
MINUTES
Thursday, August 31, 12:00pm
Board Room

Present: John Bloomfield, President; Magda Sokolowski, Vice President; Megan Mikhail, Treasurer; Kim Kiyosaki, Trustee

Also Present: Karen Kleckner Keefe, Executive Director; Bob Bell, IT & Facilities Manager; Katherine Wessel, Office Manager

I. Call to Order

The meeting was called to order at 12:21pm by Bloomfield.

II. Discuss Finalists

A discussion was held about the four interviewed firms evaluating their qualifications and the overall scorecard from board members. The firms:

- a. HGA
- b. 854
- c. SNHA
- d. Product A+D

After discussing qualifications, the board narrowed the firms down to two choices: HGA and SNHA. Additional information is needed from the final two candidate firms.

- 1) Questions around fees and phasing of the project
- 2) References to be checked by Keefe

III. Recommend Architecture Firm for Board Approval

Keefe to reach out to firms by end of next week to inquire about the two topics and will then schedule another meeting to come up with final recommendation.

IV. Adjournment

The meeting was adjourned at 1:11pm. Bloomfield motioned, Mikhail seconded.