

HINSDALE PUBLIC LIBRARY

Ad Hoc Facilities Space Audit Committee
MINUTES
Monday, September 11, 12:00 pm
Board Room

Present: John Bloomfield, President; Magda Sokolowski, Vice President; Megan Mikhail, Treasurer

Also Present: Karen Kleckner Keefe, Executive Director; Bob Bell, IT & Facilities Manager;

The meeting was called to order at 12:03 pm by Bloomfield.

Executive Director Keefe reviewed the reference calls she made for the two finalists.

The committee also compared pricing from the two firm's proposals.

Keefe advised the committee that HLP will want to use consistent terminology when discussing the scope of the project, e.g. renovation or reconfiguration or refresh.

The committee also discussed the importance of communicating the date range for phasing implementation. Bloomfield shared that 3-4 years would not be unreasonable, depending on the scale of the projects adopted.

On a motion by Megan Mikhail and seconded by Magda Sokolowski, the committee unanimously voted to approve recommending HGA for the Space Audit, pending a final reference call confirming a positive experience working with the team assigned to HPL's project.

The meeting was adjourned at 12:51pm Sokolowski motioned, Mikhail seconded.