

Hinsdale Public Library

Regular Board Meeting MINUTES
Tuesday, May 28, 2024, 7:00 p.m.
Community Meeting Room

I Call to order

President Bloomfield called the meeting of the Board of Trustees of the Hinsdale Public Library to order at 7:01 pm on May 28, 2024.

Present: John Bloomfield, President; Megan Mikhail, Treasurer; Ying 'Lucy' Zhou, Secretary; Chun Ye, Trustee; Kim Kiyosaki, Trustee; Dick Munson, Trustee

Also Present: Karen Kleckner Keefe, Executive Director; Katherine Wessel, Office Manager

II Citizens' Comments

None

III Consent Agenda

- A. Approval of the 4.23.24 Library Board Meeting Minutes
- B. Treasurer's Report
- C. Accounts Payable

MOTION: MOTION TO APPROVE 4.23.24 LIBRARY BOARD MEETING MINUTES, TREASURER'S REPORT, ACCOUNTS PAYABLE.

FIRST: MUNSON

SECOND: MIKHAIL

UNANIMOUS APPROVAL

IV Executive Director's Report

Keefe asked HGA for a revised proposal for architectural and design work to widen the stairs. Bob Bell is contacting Studio GC about a construction estimate.

V President's Report

Bloomfield also spoke with Pam Lannom from *The Hinsdalean* about the Village Plaza Project and the benefits of partnering with the Village. It is anticipated that there will be an article in the next edition.

VI Policy

A. Personnel Policy

The only change from what was presented in the COTW was the addition of the reference to 1964 Civil Rights Acts and the Illinois Human Rights Act at the end of the personal appearance section in the policy.

MOTION: MOTION TO APPROVE AND ADOPT THE REVISED HPL PERSONNEL POLICY EFFECTIVE MAY 28, 2024.

FIRST: YE

SECOND: ZHOU
UNANIMOUS APPROVAL

VII Finance & Personnel
The Village has had a resignation in the finance department.

VIII Facilities
A. Emergency Lights Replacement

MOTION: MOTION TO REPLACE THE EMERGENCY LIGHTS AT HPL FROM TERRANCE ELECTRIC IN THE AMOUNT OF \$10,130.

FIRST: MIKHAIL

SECOND: KIYOSAKI

UNANIMOUS APPROVAL

B. Exhaust Fan Replacement

MOTION: MOTION TO REPLACE THE EXHAUST FAN FROM OAKBROOK MECHANICAL SERVICES IN THE AMOUNT OF \$13,162.

FIRST: MIKHAIL

SECOND: YE

UNANIMOUS APPROVAL

C. Intergovernmental Agreement with Village for Plaza Project - Action
HPL's requested changes were incorporated. 1) The Village will reimburse HPL's contribution if the project is not finished and 2) HPL will have access to the plaza during Library events.

MOTION: MOTION TO ACCEPT UPDATED IGA WITH THE VILLAGE FOR THE PLAZA PROJECT

FIRST: MIKHAIL

SECOND: KIYOSAKI

MUNSON OPPOSED, ALL OTHERS APPROVED

D. Space Plan Phase 1
Keefe to move forward and get more information about additional quotes for the stairs. Plans to prototype having print stations on the second floor are on hold.

IX Unfinished Business
None

X New Business
Summer Reading starts June 1st.

XI Citizens' Comments
None

XII Trustee Comments
The Board discussed acknowledging Citizens' Comments at public meetings and the value of responding with one voice.

No updates on the graffiti in the men's restroom. Keefe to check in with Chief King at the HPD.

XIII Schedule of Upcoming Meetings/Events

- A. COTW Meeting, CMR | Thursday, June 13, 2024, 11:00 am
- B. Library Board Meeting, CMR | Thursday, June 20, 2024, 7:00 pm
- C. No meetings in July

XIV Adjournment

MOTION: MOTION TO ADJOURN THE HPL BOARD OF TRUSTEES MEETING AT 07:21 PM.
FIRST: MUNSON
SECOND: KIYOSAKI
UNANIMOUS APPROVAL