

HINSDALE PUBLIC LIBRARY

Ad Hoc Facilities Space Audit Committee, Meeting
MINUTES
Tuesday, April 16, 2024

Present: John Bloomfield, President; Megan Mikhail, Treasurer; Magda Sokolowski, Vice President, Chun Ye, Trustee; Lucy Zhou, Secretary

Also Present: Karen Kleckner Keefe, Executive Director; Bob Bell, IT & Facilities Manager

Remote: Samantha Mendiola, HGA; Kate Lohrenz, HGA

Call to order 10:32 am.

On a motion by Chun Ye and seconded by Chun Ye, the minutes of the February 20 meeting were unanimously approved.

Staff from HGA reviewed the scope of service for options 1 and 2.

Option 1 involves widening the stairs and adding upper-level study rooms. It is projected to take 20 weeks. Not all of that time would be “active” – this includes time for drawings and permit review.

Option 2 includes Option 1 and all of the other recommended projects.

If the Library goes with Option 1, there is a chance there would not be continuity of contractors for subsequent work.

If the Library brings a contractor/construction manager in during the planning the process, there will be a higher up-front fee from the contractor. The expectation would be that this would prevent unexpected costs down the road.

HGA noted that because of the structural component, design fees for the stairs are higher.

The meeting was adjourned at 11:02 am.