

Hinsdale Public Library

Regular Board Meeting MINUTES
Thursday, June 20, 2024, 7:00 p.m.
Community Meeting Room

I Call to order

President Bloomfield called the meeting of the Board of Trustees of the Hinsdale Public Library to order at 7:00 pm on June 20, 2024.

Present: John Bloomfield, President; Magda Sokolowski, Vice President; Megan Mikhail, Treasurer; Ying 'Lucy' Zhou, Secretary; Chun Ye, Trustee; Kim Kiyosaki, Trustee; Dick Munson, Trustee
Also Present: Karen Kleckner Keefe, Executive Director; Katherine Wessel, Office Manager

II Citizens' Comments

None

III Consent Agenda

- A. Approval of the 5/28/24 Library Board Meeting Minutes
- B. Treasurer's Report
- C. Accounts Payable

MOTION: MOTION TO APPROVE 5/28/24 LIBRARY BOARD MEETING MINUTES, TREASURER'S REPORT, ACCOUNTS PAYABLE.

FIRST: MUNSON

SECOND: ZHOU

UNANIMOUS APPROVAL

IV Executive Director's Report

Keefe reviewed updates to the statistics in her report.

She spoke about the physical AV Collection and the continuing decline in usage, especially audio like CDs and Playaways. Bloomfield is interested in seeing statistics around downloadable ebooks.

Summer reading is off to a great start.

Keefe shared a story about a patron frequenting the library after a long absence.

Sokolowski loved that 293 students booked rooms during finals week. She also inquired about book recycling and library tours – There were 5 to new patrons.

Mikhail called out the comments from a patron and was pleased with how the HPL staff was supporting patrons.

V President's Report
Bloomfield congratulated Lucy Zhou on being recognized by Congressman Chuy Garcia as an AAPI leader in the community.

VI Finance & Personnel
A. Audit Review
There have been no changes since the COTW meeting to the Budget report. Keefe's MD&A explained variances in the report. The Board had no questions about the MD&A.

MOTION: MOTION TO ACCEPT THE AUDIT REPORT PENDING ANY CHANGES BY THE EXECUTIVE DIRECTOR IN CONVERSATION WITH THE BOARD PRESIDENT AND TREASURER

FIRST: MUNSON

SECOND: KIYOSAKI

UNANIMOUS APPROVAL

VII Facilities
A. Space Plan Phase 1 Update
BTS Manager, Bob Bell, has a walk-through scheduled with SMC Construction Services to build a quote for the stairs project. Bloomfield would like to discuss with the board at the next meeting the best time to do a construction project.

VIII Policy
A. Identity Protection Policy
Keefe asked managers to share the policy with their staff.

MOTION: MOTION TO ADOPT THE IDENTITY PROTECTION POLICY

FIRST: MIKHAIL

SECOND: KIYOSAKI

UNANIMOUS APPROVAL

IX Unfinished Business
None

X New Business
None

XI Citizens' Comments
None

XII Trustee Comments
There were two questions about the number of voided checks in the warrant. These were checks that needed to be reissued due to the transition from BMO Harris Bank to HBT.

The YS team has been understaffed and doing a great job.

- XIII** Schedule of Upcoming Meetings/Events
A. Library Board Meeting, CMR | June 20, 2024, 7:00 pm
B. COTW Meeting | July – NO MEETING
C. Library Board Meeting | July – NO MEETING
D. COTW Meeting, CMR | August 20, 2024, 11:00 am
E. Library Board Meeting, CMR | August 27, 2024, 7:00 pm

XIV Adjournment

MOTION: MOTION TO ADJOURN THE HPL BOARD OF TRUSTEES MEETING AT 07:33 PM.

FIRST: YE

SECOND: SOKOLOWSKI

UNANIMOUS APPROVAL

Approved: August 27, 2024