

Hinsdale Public Library

Committee of the Whole Board Meeting MINUTES
Community Meeting Room
June 13, 2024, 11:00am

I Call to order

President Bloomfield called the meeting of the Library Board of Trustees Committee of the Whole to order at 11:00 a.m. on June 13, 2024.

Present: John Bloomfield, President; Magda Sokolowski, Vice President; Megan Mikhail, Treasurer; Ying 'Lucy' Zhou, Secretary; Chun Ye, Trustee; Kim Kiyosaki, Trustee; Dick Munson, Trustee

Also Present: Karen Kleckner Keefe, Executive Director; Katherine Wessel, Office Manager; Nick Bava, SIKICH Audit Partner

Citizens Present: None

II Citizens' Comments

None.

III Finance

A. Audit Presentation

Nick Bava, SIKICH Audit Partner, presented two reports from SIKICH to the Board.

1) Annual Financial Report DRAFT for 2023.

- a. Presented Independent Audit report for FY2023 – The audit opinion is CLEAN
- b. Presented Statement of Net Position
- c. Presented Long-term Statement
- d. Presented Short-term Statement
- e. Presented Income Statement
- f. Presented Capital Assets
- g. Presented Schedule of Changes with IMRF

2) Management Letter Statement – no comments to formally communicate.

- a. Presented Future GASB Statement

IV Minutes

A. Approve May 21, 2024, COTW Minutes

No changes.

MOTION: MOTION TO APPROVE THE MAY 21, 2024, COTW MINUTES.

FIRST: KIYOSAKI

SECOND: YE

UNANIMOUS APPROVAL

V Policy

1. Identity Protection Policy

“Encode or embed an individual’s SSN in or on any cards or documents, including, but not limited to, a bar code, chip, magnetic stripe, RFID technology, or other technology.” was added to the policy.

MOTION: MOTION TO RECOMMEND TO THE FULL BOARD TO ACCEPT THE UPDATED IDENTITY PROTECTION POLICY.

FIRST: MUNSON

SECOND: MIKHAIL

UNANIMOUS APPROVAL

A. Programming and Outreach Policy

Revisions to the Programming and Outreach will be presented at the next COTW meeting for Board review.

B. Display Policy

Revisions to the Display Policy will be presented at the next COTW meeting for Board review.

VI Facilities

A. Space Plan Phase 1 Update

Keefe presented HGA’s revised proposal for the stair project with a 45% decrease in fee cost.

Bloomfield and Mikhail would like to continue evaluation of additional firms.

VII Other Business

None.

VIII Citizens’ Comments

None.

IX Trustee Comments

Munson inquired about the status of the graffiti in the men’s restroom. Keefe spoke with the police and there have been no updates.

Sokolowski inquired about the status of the security camera. Keefe let her know that the camera was on backorder and was expected shortly.

Sokolowski received nice feedback from a neighbor about the article in *The Hinsdalean* by John Kokoris.

The Board discussed the 4th of July Parade.

Keefe confirmed that she continues to consult with the Library attorney as needed to respond to patrons questions about the Library’s Personnel Policy.

The Board discussed the composition of the Board Packet and how best to share patron correspondence. The Board will continue discussion in August.

- X** Schedule of Upcoming Meetings/Events
A. Library Board Meeting, CMR | June 20, 2024, 7:00pm
B. COTW Meeting | July – NO MEETING
C. Library Board Meeting | July – NO MEETING
D. COTW Meeting, CMR | August 20, 2024, 11:00am
E. Library Board Meeting, CMR | August 27, 2024, 7:00pm

XI Adjournment

MOTION: MOTION TO ADJOURN THE COTW MEETING AT 12:21 PM

FIRST: MUNSON

SECOND: SOKOLOWSKI

UNANIMOUS APPROVAL