

Hinsdale Public Library
 Regular Board Meeting Agenda
 Main Level - Board Room
 Tuesday, October 22, 2024, 7:00 pm

<u>Time</u>		<u>Purpose</u>
7:00 PM	<u>Opening of Meeting</u>	
I	<u>Call to order</u>	Action
II	<u>Citizens' Comments</u>	Action
III	<u>Consent Agenda</u> A. Approval of the 9/24/24 Library Board Meeting Minutes B. Treasurer's Report C. Accounts Payable	Consent Consent Consent
IV	<u>Executive Director's Report</u>	Information
V	<u>President's Report</u>	Information
VI	<u>Facilities</u> A. Building Update	Information
VII	<u>Policy</u> A. Behavior Policy B. Circulation Policy C. Information Services Policy	Action Action Action
VIII	<u>New Business</u> A. 2025 Closing Dates B. 2025 Meeting Dates C. Executive Session Minutes Semi-Annual Review	Action Action Action
IX	<u>Citizens' Comments</u>	
X	<u>Trustee Comments</u>	
XI	<u>Schedule of Upcoming Meetings/Events</u> Space Plan Meeting, Board Room November 6, 2024, 11:00 am COTW Meeting, Board Room November 13, 2024, 12:00 pm Library Board Meeting, Board Room November 19, 2024, 7:00 pm No meetings in December	
XII	<u>Adjournment</u>	Action

MINUTES

Hinsdale Public Library
Regular Board Meeting MINUTES
Tuesday, September 24, 2024, 7:00 pm
Board Room

I Call to order

President Bloomfield called the meeting of the Board of Trustees of the Hinsdale Public Library to order at 7:00 pm on September 24, 2024.

Present: John Bloomfield, President; Magda Sokolowski, Vice President; Megan Mikhail, Treasurer; Ying 'Lucy' Zhou, Secretary; Kim Kiyosaki, Trustee; Dick Munson, Trustee; Chun Ye, Trustee

Also Present: Karen Kleckner Keefe, Executive Director; Katherine Wessel, Office Manager

II Citizens' Comments

None.

III Consent Agenda

- A. Approval of the 8/27/24 Library Board Meeting Minutes
 Adjust dates and room on agenda.
- B. Treasurer's Report
- C. Accounts Payable

MOTION: MOTION TO APPROVE 8/27/24 LIBRARY BOARD MEETING MINUTES, TREASURER'S REPORT, AND ACCOUNTS PAYABLE WITH SUGGESTED CHANGES.

FIRST: MUNSON

SECOND: SOKOLOWSKI

UNANIMOUS APPROVAL

IV Executive Director's Report

Keefe spoke about the launch of the Employee Engagement Survey. Managers will touch base with their teams about completing the survey.

Keefe is getting prices on water tanks and maintenance costs.

Keefe highlighted how rewarding working with the staff Outreach Committee has been and the progress that has been made as a Strategic Plan tactic.

Hinsdale Bank & Trust is underwriting the 10th Annual HPL After Dark Trivia Night for \$750.

V President's Report

Bloomfield reminded trustees of the filing dates for the spring election and shared that he was happy to talk to any residents considering running for the Board.

VI Facilities

A. Retaining Wall Maintenance

Keefe will discuss the maintenance project with staff from the Village on 9/26/24. She reminded the Board that the Library does not contract out for landscaping services and that maintenance of any plantings that may be part of the rebuilt terraces would need to be discussed with the Village.

B. Space Plan Update

The next meeting will be 10/3/24 at noon, with HGA to discuss next steps/phase. IN addition to Space Plan Committee members, all Board members are welcome to attend.

VII Finance & Personnel

A. 2025 Operating and Capital Budgets

Mikhail met with Keefe to discuss the 2025 budget. The Library will be asking for a tax levy of **\$3,833,119**. It is a 4.19% increase from last year. Mikhail highlighted areas of savings in software and databases.

For the Capital Budget, Phase 1 of the HGA Space Plan was discussed.

MOTION: MOTION TO APPROVE THE 2025 OPERATING BUDGET AND CAPITAL BUDGETS FOR KEEFE TO SHARE AS APPROPRIATE.

FIRST: KIYOSAKI

SECOND: MIKHAIL

ROLL CALL: YE, ZHOU, MUNSON, BLOOMFIELD, SOKOLOWSKI

UNANIMOUS APPROVAL

B. 2025 Levy Resolution

Zhou read the Levy Resolution aloud.

MOTION: MOTION TO ACCEPT THE 2025 LEVY RESOLUTION.

FIRST: MIKHAIL

SECOND: YE

ROLL CALL: SOKOLOWSKI, ZHOU, MUNSON, KIYOSAKI, BLOOMFIELD

UNANIMOUS APPROVAL

VIII Policy

A. Display Policy

Small adjustments were made in wording.

MOTION: MOTION TO ADOPT THE DISPLAY POLICY.

FIRST: MUNSON

SECOND: YE

UNANIMOUS APPROVAL

B. Room Use Policy

No changes from the version recommended by COTW.

MOTION: MOTION TO ADOPT THE ROOM USE POLICY.

FIRST: MUNSON

SECOND: ZHOU

UNANIMOUS APPROVAL

- C. Social Media Policy
No changes from the version recommended by COTW.

MOTION: MOTION TO ADOPT THE SOCIAL MEDIA POLICY.

FIRST: MUNSON

SECOND: KIYOSAKI

UNANIMOUS APPROVAL

- D. Computer and Internet Use Policy
No changes from the version recommended by COTW.

MOTION: MOTION TO ADOPT THE COMPUTER AND INTERNET USE POLICY.

FIRST: MUNSON

SECOND: MIKHAIL

UNANIMOUS APPROVAL

IX Other/Unfinished Business

Keefe is expecting a \$10,000 donation from a former resident in honor of her late husband. Bloomfield asked that Keefe investigate how best to acknowledge the donation.

Keefe opened a discussion around correspondence from a patron requesting extended Sunday hours. She shared information from a study done when the Library changed its Sunday hours from 1-9 to 12-6 in 2012. When the Library re-opened after COVID, they adopted the 1-5 Sunday hours offered by their neighboring libraries. This is the first comment about Sunday hours that Keefe has received since re-opening. Bloomfield inquired about a time study for the hours that the Library is currently open.

The next COTW meeting is Tuesday, October 15, 2024, at 11:00 am but a new time needs to be selected due to scheduling conflicts. The October COTW meeting will be held Wednesday, October 16, 2024, from 12-1:00 pm.

X Citizens' Comments

None.

XI Trustee Comments

Sokolowski will not be able to make the 10/22/24 Board Meeting, but a quorum will still be present.

XII Adjournment

MOTION: MOTION TO ADJOURN THE HPL BOARD OF TRUSTEES MEETING AT 8:03 PM.

FIRST: MIKHAIL

SECOND: SOKOLOWSKI

UNANIMOUS APPROVAL

TREASURER'S REPORT

VILLAGE OF HINSDALE, IL



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
900 LIBRARY OPERATIONS	APPROP	ADJSTMNTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

9100 LIBRARY OPERATIONS

9100 5001	PROPERTY TAXES	-3,673,556	0	-3,673,556	-3,502,730.47	.00	-170,825.53	95.3%*
9100 5107	STATE REPLACEMENT TAX	-40,000	0	-40,000	-29,372.85	.00	-10,627.15	73.4%*
9100 5801	INTEREST ON INVESTMEN	-50,000	0	-50,000	-86,120.49	.00	36,120.49	172.2%
9100 5891	CASH OVER/SHORT	0	0	0	41.62	.00	-41.62	100.0%*
9100 6001	COPIER/PRINTER INCOME	-2,750	0	-2,750	-2,279.27	.00	-470.73	82.9%*
9100 6003	NON-RESIDENT FEES	-500	0	-500	-611.00	.00	111.00	122.2%
9100 6005	VENDING FEES	-500	0	-500	.00	.00	-500.00	.0%*
9100 6007	LIBRARY FINES	-150	0	-150	-19.65	.00	-130.35	13.1%*
9100 6009	LOST BOOKS	-3,000	0	-3,000	-4,575.26	.00	1,575.26	152.5%
9100 6011	DONATIONS-UNRESTRICTE	-1,500	0	-1,500	-1,900.42	.00	400.42	126.7%
9100 6015	DONATIONS-RESTRICTED	-1,000	0	-1,000	-10,325.00	.00	9,325.00	1032.5%
9100 6017	FRIENDS PLEDGE	-5,000	0	-5,000	-2,181.69	.00	-2,818.31	43.6%*
9100 6019	BOOK SALES	-2,750	0	-2,750	-2,465.97	.00	-284.03	89.7%*
9100 6023	GRANT - PER CAPITA	-25,000	0	-25,000	-25,831.58	.00	831.58	103.3%
9100 6025	LIBRARY PROGRAM FEES	0	0	0	-28.80	.00	28.80	100.0%
9100 7001	FULL-TIME SALARIES	1,180,300	0	1,180,300	876,121.74	.00	304,178.26	74.2%
9100 7003	PART-TIME SALARIES/SE	510,000	0	510,000	334,610.64	.00	175,389.36	65.6%
9100 7011	OVERTIME	600	0	600	.00	.00	600.00	.0%
9100 7101	SOCIAL SECURITY	104,799	0	104,799	71,994.19	.00	32,804.81	68.7%
9100 7103	MEDICARE	24,509	0	24,509	16,837.34	.00	7,671.66	68.7%
9100 7105	IMRF	79,000	0	79,000	54,625.22	.00	24,374.78	69.1%
9100 7111	HEALTH INSURANCE	136,550	0	136,550	109,844.32	.00	26,705.68	80.4%
9100 7115	LIFE INSURANCE	2,530	0	2,530	1,930.48	.00	599.52	76.3%
9100 7139	PERSONNEL EXPENSES	4,200	0	4,200	3,650.07	.00	549.93	86.9%
9100 7513	BANK FEES	1,000	0	1,000	285.54	.00	714.46	28.6%
9100 7523	IRMA PREMIUMS	72,409	0	72,409	67,665.67	.00	4,743.33	93.4%
9100 7525	SELF-INSURED DEDUCTIB	4,000	0	4,000	563.12	.00	3,436.88	14.1%
9100 7730	TRANSFER TO DEBT SERV	283,812	0	283,812	212,859.00	.00	70,953.00	75.0%
9100 7791	TRANSFER TO LIBRARY C	450,000	0	450,000	.00	.00	450,000.00	.0%
9100 7801	STAFF DEVELOPMENT	28,000	0	28,000	10,613.37	.00	17,386.63	37.9%
9100 7803	STAFF RECOGNITION	1,500	0	1,500	387.24	.00	1,112.76	25.8%
9100 7804	STAFF RECOGNITION-EXT	2,000	0	2,000	1,543.09	.00	456.91	77.2%
9100 7807	MARKETING & OUTREACH	41,000	0	41,000	23,992.57	.00	17,007.43	58.5%
9100 7809	LIBRARY PROGRAMS - YO	28,800	0	28,800	18,379.64	.00	10,420.36	63.8%
9100 7811	LIBRARY PROGRAMS - AD	15,500	0	15,500	10,826.55	.00	4,673.45	69.8%
9100 7813	YOUTH MATERIALS	72,000	0	72,000	46,295.03	.00	25,704.97	64.3%
9100 7815	ADULT MATERIALS	107,000	0	107,000	70,963.53	.00	36,036.47	66.3%
9100 7817	DATABASES	70,500	0	70,500	56,547.25	.00	13,952.75	80.2%
9100 7819	PERIODICALS	17,000	0	17,000	16,653.12	.00	346.88	98.0%
9100 7821	DIGITAL MATERIALS	125,000	0	125,000	95,111.40	.00	29,888.60	76.1%

VILLAGE OF HINSDALE, IL



YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
900 LIBRARY OPERATIONS	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
9100 7823 COLLECTION SERVICES S	34,500	0	34,500	21,352.48	.00	13,147.52	61.9%
9100 7824 LOST BOOKS	160	0	160	115.23	.00	44.77	72.0%
9100 7825 CATALOG SERVICES	42,300	0	42,300	30,858.00	.00	11,442.00	73.0%
9100 7827 HARDWARE	28,000	0	28,000	15,437.45	.00	12,562.55	55.1%
9100 7829 COMPUTER SUPPORT & SO	66,000	0	66,000	29,408.77	.00	36,591.23	44.6%
9100 7831 CUSTODIAL	53,000	0	53,000	43,461.04	.00	9,538.96	82.0%
9100 7833 UTILITIES	13,000	0	13,000	10,045.44	.00	2,954.56	77.3%
9100 7835 JANITORIAL-MAINT SUPP	8,500	0	8,500	6,409.66	.00	2,090.34	75.4%
9100 7837 BUILDING MAINTENANCE	11,825	0	11,825	11,924.16	.00	-99.16	100.8%*
9100 7839 MISC REPAIRS-IMPROVEM	41,500	0	41,500	35,053.25	.00	6,446.75	84.5%
9100 7841 LEGAL EXPENSES	5,000	0	5,000	5,444.57	.00	-444.57	108.9%*
9100 7843 PLANNING SERVICES	15,000	0	15,000	3,200.00	.00	11,800.00	21.3%
9100 7845 MISC CONTRACTUAL SERV	5,000	0	5,000	3,917.49	.00	1,082.51	78.3%
9100 7847 POSTAGE	3,600	0	3,600	3,166.91	.00	433.09	88.0%
9100 7849 TELEPHONE	24,000	0	24,000	16,025.04	.00	7,974.96	66.8%
9100 7851 ACCOUNTING	38,630	0	38,630	30,472.53	.00	8,157.47	78.9%
9100 7853 VENDING SUPPLIES & SE	100	0	100	.00	.00	100.00	.0%
9100 7855 OFFICE SUPPLIES	12,500	0	12,500	8,313.67	.00	4,186.33	66.5%
9100 7857 COPIER SERVICES & SUP	22,000	0	22,000	12,857.68	.00	9,142.32	58.4%
9100 7861 BOARD DEVELOPMENT	2,000	0	2,000	300.00	.00	1,700.00	15.0%
9100 7863 SPECIAL EVENTS	7,000	0	7,000	5,990.39	.00	1,009.61	85.6%
9100 7865 HELEN O'NEILL SCHOLOR	500	0	500	500.00	.00	.00	100.0%
9100 7867 ART EXPENDITURES	2,000	0	2,000	730.82	.00	1,269.18	36.5%
9100 7868 DONATION EXPENSES	1,000	0	1,000	306.09	.00	693.91	30.6%
9100 7869 FRIENDS PLDGE EXPENDI	5,000	0	5,000	3,500.00	.00	1,500.00	70.0%
9100 7873 MISC EXPENSES	1,400	0	1,400	1,017.79	.00	382.21	72.7%
TOTAL LIBRARY OPERATIONS	-182	0	-182	-1,266,292.25	.00	1,266,110.25	*****%
TOTAL LIBRARY OPERATIONS	-182	0	-182	-1,266,292.25	.00	1,266,110.25	*****%
TOTAL REVENUES	-3,805,706	0	-3,805,706	-3,668,400.83	.00	-137,305.17	
TOTAL EXPENSES	3,805,524	0	3,805,524	2,402,108.58	.00	1,403,415.42	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	-182	0	-182	-1,266,292.25	.00	1,266,110.25	*****%

** END OF REPORT - Generated by Katherine wessel **

ACCOUNTS PAYABLE

HINSDALE PUBLIC LIBRARY

REVIEW & APPROVAL OF LIBRARY ACCOUNTS PAYABLE

ACCOUNTS PAYABLE WARRANT REGISTER # L-732

FOR PERIOD 09/04/24 THROUGH 09/18/24

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS OF \$17,396.67 has been reviewed and approved by the officials named below.

APPROVED BY:



Ying Zhou, Trustee



Karen Kleckner Keefe, Executive Director

09/23/2024

Date

9/24/24

Date



Warrant Register 732

Invoice	Description	Invoice/Amount
AMAZON CAPITAL SERVICES INC		
167X-YFWJ-LGD1	OFFICE SUPPLIES	295.52
11PG-YDXY-MPM4	ADULT MATERIALS	47.77
137N-TTKW-NHPM	YOUTH MATERIALS	29.99
14FW-JHGN-LY3K	ADULT MATERIALS	13.49
14FW-JHGN-MLTD	YOUTH MATERIALS	319.28
14LD-7MDK-K169	STAFF RECOGNITION-EXTERNAL	43.28
19R7-7VX4-MKCR	OFFICE SUPPLIES	65.91
1F7V-1J7R-P3JN	DONATION EXPENSES	23.99
1F7H-MYMF-K711	ADULT MATERIALS	69.99
1FVD-TPKV-L4XH	MISC REPAIRS-IMPROVEMENTS	19.99
1G7V-GQC6-N9MP	JANITORIAL-MTCE/OFFICE SUPPLIES	26.43
1G7V-GQC6-N9MP	JANITORIAL-MTCE/OFFICE SUPPLIES	64.78
1HFT-HXCC-KG19	ADULT MATERIALS	119.04
1JG3-JTMR-K93R	ADULT MATERIALS	183.24
1LD6-F713-4CYK	COLLECTION SERVICES & SUPPORT CREDIT	-35.00
1PQV-H7NR-P3C4	YOUTH PROGRAMS	579.00
1V4J-33M6-KQ71	COLLECTION SERVICES & SUPPORT	30.49
1VTT-V1CM-HLQ6	ADULT MATERIALS	31.48
1WL6-H4RR-P9NT	COLLECTION SERVICES & SUPPORT/ADULT MATERIALS	94.90
1WL6-H4RR-P9NT	COLLECTION SERVICES & SUPPORT/ADULT MATERIALS	55.93
	Check Date 9/18/2024 Total For Check # 32761	2,079.50
B2E SOLUTIONS		
0000253127	PERSONNEL EXPENSES	271.24
	Check Date 9/18/2024 Total For Check # 32762	271.24
BAKER & TAYLOR		
0003301665	COLLECTION SERVICES & SUPPORT CREDIT	-2.47
2038469470	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	481.43
2038469470	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	64.66
2038471334	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	65.06
2038471334	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	10.46
2038480901	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	278.41

**Warrant Register 732**

Invoice	Description	Invoice/Amount
2038480901	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	33.34
2038490544	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	444.17
2038490544	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	54.17
0003302608	COLLECTION SERVICES & SUPPORT CREDIT	-8.33
2038494731	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	223.93
2038494731	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	18.48
2038505212	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	528.19
2038505212	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	59.56
2038515905	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	574.86
2038515905	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	60.82
2038430157	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	591.74
2038430157	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	80.82
	Check Date 9/18/2024 Total For Check # 32763	3,559.30
BAKER & TAYLOR-YS		
0003299522	YOUTH MATERIALS CREDIT	-400.07
2038461952	COLLECTION SERVICES & SUPPORT/YOUTH MATERIALS	9.55
2038461952	COLLECTION SERVICES & SUPPORT/YOUTH MATERIALS	51.79
2038469352	COLLECTION SERVICES & SUPPORT/YOUTH MATERIALS	61.68
2038469352	COLLECTION SERVICES & SUPPORT/YOUTH MATERIALS	316.38
2038474736	COLLECTION SERVICES & SUPPORT/YOUTH MATERIALS	30.89
2038474736	COLLECTION SERVICES & SUPPORT/YOUTH MATERIALS	190.15
2038488993	COLLECTION SERVICES & SUPPORT/YOUTH MATERIALS	28.79
2038488993	COLLECTION SERVICES & SUPPORT/YOUTH MATERIALS	263.38
2038495537	COLLECTION SERVICES & SUPPORT/YOUTH MATERIALS	8.79



Warrant Register 732

Invoice	Description	Invoice/Amount
2038495537	COLLECTION SERVICES & SUPPORT/YOUTH MATERIALS	57.03
2038504344	COLLECTION SERVICES & SUPPORT/YOUTH MATERIALS	33.96
2038504344	COLLECTION SERVICES & SUPPORT/YOUTH MATERIALS	307.24
	Check Date 9/18/2024 Total For Check # 32764	959.56
CHICAGO ARTISAN ROASTERS		
1574	ADULT PROGRAMS	21.00
	Check Date 9/18/2024 Total For Check # 32765	21.00
CROOKS, CARL P		
10.02.24 PROGRAM	YOUTH PROGRAMS	200.00
	Check Date 9/18/2024 Total For Check # 32766	200.00
DANCING CRANES YOGA INC		
09.11.24 PROGRAM	ADULT PROGRAMS	100.00
	Check Date 9/18/2024 Total For Check # 32767	100.00
DISPLAYS2GO		
PSI2385145	YOUTH PROGRAMS	91.94
	Check Date 9/18/2024 Total For Check # 32768	91.94
INGRAM		
63096856	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	15.79
63096856	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	4.24
63097153	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	29.32
63097153	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	5.48
63098991	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	225.87
63098991	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	21.43
67738326	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	52.55
67738326	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	6.72
67741594	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	135.60
67741594	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	11.93
	Check Date 9/18/2024 Total For Check # 32769	508.93



Warrant Register 732

Invoice	Description	Invoice/Amount
KANOPY INC		
414778-PPU	DIGITAL MATERIALS	210.60
	Check Date 9/18/2024 Total For Check # 32770	210.60
KRAMER FOODS		
06178897	STAFF RECOGNITION-EXTERNAL	19.28
06180578	OFFICE SUPPLIES	11.63
03187406	YOUTH PROGRAMS	56.56
02227865	STAFF RECOGNITION-EXTERNAL	25.70
	Check Date 9/18/2024 Total For Check # 32771	113.17
MIKSYS, STACIA		
09.06.24 REIMBURSE	STAFF DEVLEOPMENT	46.90
	Check Date 9/18/2024 Total For Check # 32772	46.90
MOMENTUM TELECOM INC		
503054	TELECOMMUNICATIONS	581.26
	Check Date 9/18/2024 Total For Check # 32773	581.26
OLD TOWN SCHOOL OF FOLK		
09.15.24 PROGRAM	YOUTH PROGRAMS	435.00
	Check Date 9/18/2024 Total For Check # 32774	435.00
OVERDRIVE, INC.		
01107CP24255797	DIGITAL MATERIALS	1,291.19
01107MA24257055	DIGITAL MATERIALS	3,946.32
	Check Date 9/18/2024 Total For Check # 32775	5,237.51
PEOPLE FACTS		
37746-082024	PERSONNEL EXPENSES	321.86
	Check Date 9/18/2024 Total For Check # 32776	321.86
PHILLIPS FLORIST		
0851770	STAFF RECOGNITION	49.90
	Check Date 9/18/2024 Total For Check # 32777	49.90
SANCHEZ, MARIA ANGELICA		
SEPT-OCT2024 PROGRAM	YOUTH PROGRAMS	425.00
	Check Date 9/18/2024 Total For Check # 32778	425.00



Warrant Register 732

Invoice	Description	Invoice/Amount
THE NEW YORK TIMES COMPANY		
3673056F2436	DATABASES	2,184.00
	Check Date 9/18/2024 Total For Check # 32779	2,184.00
	Total For ALL Checks	17,396.67



Warrant Summary by Fund:

RECAP BY FUND	FUND NUMBER	FUND TOTAL
LIBRARY OPERATIONS	900	17,396.67
	TOTALS:	17,396.67
	END OF REPORT	

HINSDALE PUBLIC LIBRARY

REVIEW & APPROVAL OF LIBRARY ACCOUNTS PAYABLE

ACCOUNTS PAYABLE WARRANT REGISTER # L-733

FOR PERIOD 09/19/24 THROUGH 09/30/24

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS OF \$33,417.70 has been reviewed and approved by the officials named below.

APPROVED BY:



Ying Zhou, Trustee



Karen Kleckner Keefe, Executive Director

10/05/2024

Date

10/7/24
Date



Warrant Register 733

Invoice	Description	Invoice/Amount
ALPHAGRAPHICS		
118700	ART EXPENDITURES	136.98
	Check Date 9/30/2024 Total For Check # 32780	136.98
AT & T		
6302478677-09.2024	TELECOMMUNICATIONS	121.25
	Check Date 9/30/2024 Total For Check # 32781	121.25
CDW-GOVERNMENT INC.		
AA31U5Z	HARDWARE	387.37
	Check Date 9/30/2024 Total For Check # 32782	387.37
COLLEY ELEVATOR COMPANY		
265145	MISC REPAIRS-IMPROVEMENTS	861.00
	Check Date 9/30/2024 Total For Check # 32783	861.00
CROWN CASTLE FIBER LLC		
1650170	TELECOMMUNICATIONS	650.00
	Check Date 9/30/2024 Total For Check # 32784	650.00
ENVISIONWARE, INC.		
INV-US-72514	COMPUTER SUPPORT & SOFTWARE	646.00
	Check Date 9/30/2024 Total For Check # 32785	646.00
IMAGE ONE FACILITY SOLUTIONS		
155981	CUSTODIAL	4,017.00
	Check Date 9/30/2024 Total For Check # 32786	4,017.00
INGRAM		
63101213	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	217.56
63101213	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	29.58
63102462	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	256.48
63102462	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	20.61
63106643	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	244.61
63106643	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	20.85
	Check Date 9/30/2024 Total For Check # 32787	789.69
JOHNSON CONTROLS SECURITY		
40563408	BUILDING MAINTENANCE CONTRACTS	349.29
	Check Date 9/30/2024 Total For Check # 32788	349.29



Warrant Register 733

Invoice	Description	Invoice/Amount
LIBRARY MARKETING CONFERENCE GROUP		
04184	STAFF DEVELOPMENT	499.00
	Check Date 9/30/2024 Total For Check # 32789	499.00
MIDWEST TAPE		
505942732	ADULT MATERIALS	146.22
505942733	ADULT MATERIALS	195.97
505942734	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	29.99
505942734	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	3.33
505942736	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	36.73
505942736	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	6.66
505942737	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	15.74
505942737	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	3.33
505978277	ADULT MATERIALS	61.49
505978278	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	14.24
505978278	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	3.33
505978279	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	23.24
505978279	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	3.33
505978301	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	45.73
505978301	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	6.66
505982980	DIGITAL MATERIALS	3,444.77
506022555	ADULT MATERIALS	104.22
506022556	ADULT MATERIALS	67.99
506032050	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	29.23
506032050	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	6.66
506032051	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	20.24
506032051	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	3.33



Warrant Register 733

Invoice	Description	Invoice/Amount
506038172	ADULT MATERIALS	265.41
506038173	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	128.92
506038173	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	26.64
506038174	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	20.24
506038174	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	3.33
506038175	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	29.99
506038175	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	3.33
506038177	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	26.24
506038177	ADULT MATERIALS/COLLECTION SERVICES & SUPPORT	3.33
	Check Date 9/30/2024 Total For Check # 32790	4,779.86
OAK BROOK MECHANICAL, INC		
40071	MISC REPAIRS-IMPROVEMENTS	13,162.00
	Check Date 9/30/2024 Total For Check # 32791	13,162.00
OVERDRIVE, INC.		
CD0110724276076	PERIODICALS	1,500.00
	Check Date 9/30/2024 Total For Check # 32792	1,500.00
PETERSON, DANIEL S		
10.29.24 PROGRAM	YOUTH PROGRAMS	400.00
	Check Date 9/30/2024 Total For Check # 32793	400.00
PETTY CASH-KATHERINE WESSEL		
THRU 09.20.24	VARIOUS ACCOUNTS	114.10
THRU 09.20.24	VARIOUS ACCOUNTS	12.74
THRU 09.20.24	VARIOUS ACCOUNTS	109.18
THRU 09.20.24	VARIOUS ACCOUNTS	23.56
THRU 09.20.24	VARIOUS ACCOUNTS	24.56
THRU 09.20.24	VARIOUS ACCOUNTS	104.55
THRU 09.20.24	VARIOUS ACCOUNTS	7.51
	Check Date 9/30/2024 Total For Check # 32794	396.20
PUB TRIVIA USA LLC		
32282	SPECIAL EVENTS	225.00
	Check Date 9/30/2024 Total For Check # 32795	225.00



Warrant Register 733




Invoice	Description	Invoice/Amount
RAILS-REACHING ACROSS IL		
13367	DATABASES	800.00
	Check Date 9/30/2024 Total For Check # 32796	800.00
ROBERT BELL		
09.25.24 REIMBURSE	COMPUTER SUPPORT & SOFTWARE	431.75
	Check Date 9/30/2024 Total For Check # 32797	431.75
SIDECAR PUBLICATIONS, LLC		
INV-3679	COMPUTER SUPPORT & SOFTWARE	348.00
	Check Date 9/30/2024 Total For Check # 32798	348.00
STAPLES BUSINESS ADVANTAG		
6010798718	JANITORIAL-MTCE/OFFICE SUPPLIES	152.55
6010798718	JANITORIAL-MTCE/OFFICE SUPPLIES	84.98
	Check Date 9/30/2024 Total For Check # 32799	237.53
STATE INDUSTRIAL PRODUCTS		
903498216	JANITORIAL-MTCE SUPPLIES	326.34
	Check Date 9/30/2024 Total For Check # 32800	326.34
SWAN		
11391	STAFF DEVELOPMENT	105.00
	Check Date 9/30/2024 Total For Check # 32801	105.00
U.S. POSTAL SERVICE/		
56947723 2024-C	POSTAGE	1,000.00
	Check Date 9/30/2024 Total For Check # 32802	1,000.00
YUM DUM INC.		
09.15.24 PROGRAM	SPECIAL EVENTS	1,248.44
	Check Date 9/30/2024 Total For Check # 32803	1,248.44
	Total For ALL Checks	33,417.70



Warrant Summary by Fund:

RECAP BY FUND	FUND NUMBER	FUND TOTAL
LIBRARY OPERATIONS	900	33,417.70
	TOTALS:	33,417.70
	END OF REPORT	

2024/2025 Warrant Review & Approval Schedule

MONTH	APPROXIMATE DATE WARRANT WILL BE AVAILABLE FOR REVIEW	HPL Trustee Name
5/2024	5/1, 5/13 & 5/28	Kim Kiyosaki
6/2024	6/11 & 6/24	 CHUN YE
7/2024	7/8 & 7/22	Dick Munson
8/2024	8/5 & 8/21	Lucy 
9/2024	9/3, 9/16 & 9/30	Lucy 
10/2024	10/14 & 10/28	Dick Munson
11/2024	11/11 & 11/25	Kim Kiyosaki
12/2024	12/19 & 12/23	Magdolene Jolekachi
1/2025	1/6 & 1/20	John Bloomfield
2/2025	2/3 & 2/17	Megan Mikhail
3/2025	3/3, 3/17 & 3/31	Magdolene Jolekachi
4/2025	4/14 & 4/28	Megan Mikhail

**HINSDALE PUBLIC LIBRARY
STATISTICAL REPORT**

September 2024

	MONTHLY			YEAR TO DATE		
	09/24	09/23	CHANGE	2024	2023	CHANGE
VISITS TO LIBRARY	13,219	12,923	2.29%	132,407	126,459	4.70%
CIRCULATION						
Adult						
Print Materials	6,121	5,762	6%	57,972	55,684	4%
Non Print Materials	1,908	2,225	-14%	17,984	19,058	-6%
ILL Received out of system & MISC *	56	89	-37%	508	665	-24%
E-Books & Downloadable Audio	6,342	5,256	21%	56,825	47,296	20%
Youth						
Print Materials	10,718	10,225	5%	102,163	103,459	-1%
Non Print Materials	1,056	1,009	5%	11,680	11,847	-1%
Young Adult						
Print Materials	496	608	-18%	5,864	6,081	-4%
Non Print Materials	6	11	-45%	52	120	-57%
TOTAL	26,703	25,185	6%	253,048	244,210	4%
INTERLIBRARY LOANS						
INTERLIBRARY LOANS RECEIVED SWAN	2,323	2,318	0.22%	19,582	20,384	-3.93%
INTERLIBRARY LOANS SENT SWAN	1,568	1,639	-4.33%	14,648	14,614	0.23%
SENT OUT OF SYSTEM	28	30	-6.67%	286	239	19.67%
REFERENCE QUESTIONS						
Total Main Level *includes Patron Services	432	494	-12.55%	5,025	4,869	3.20%
YS Department	303	307	-1.30%	2,994	3,855	-22.33%
WEB SITE HITS						
	10,400	10,073	3.25%	96,899	88,819	9.10%
WIRELESS USAGE						
	1,279	759	68.51%	5,401	28,687	-81.17%
DATABASES						
	4,412	3,529	25.02%	40,069	33,142	20.90%
COMPUTER USAGE						
Adult	232	258	-10.08%	2,082	1,871	11.28%
Express	16	23	-30.43%	217	291	-25.43%
YS Early Literacy	148	-		6,868	-	
Digital Media Lab Use	5	7	-28.57%	74	73	1.37%
MEETING ROOM USAGE Non Library	29	31	-6.45%	303	252	20.24%
HOMEBOUND VISITS	35	26	34.62%	288	215	33.95%
VOLUNTEER HOURS	97.50	81.50	19.63%	794.50	572.50	38.78%
MATERIALS COLLECTION						
				YEAR TO DATE		
				2024	2023	CHANGE
Adult Print				34,823	34,356	1.36%
Adult Non Print				13,766	13,695	0.52%
Youth Print				32,065	30,643	4.64%
Youth Non Print				4,122	4,105	0.41%
YA Print				2,840	2,734	3.88%
TOTAL				87,616	85,533	2.44%

HINSDALE PUBLIC LIBRARY

STATISTICAL REPORT

September 2024

NON PRINT MATERIALS

MONTHLY

YEAR TO DATE

Adult

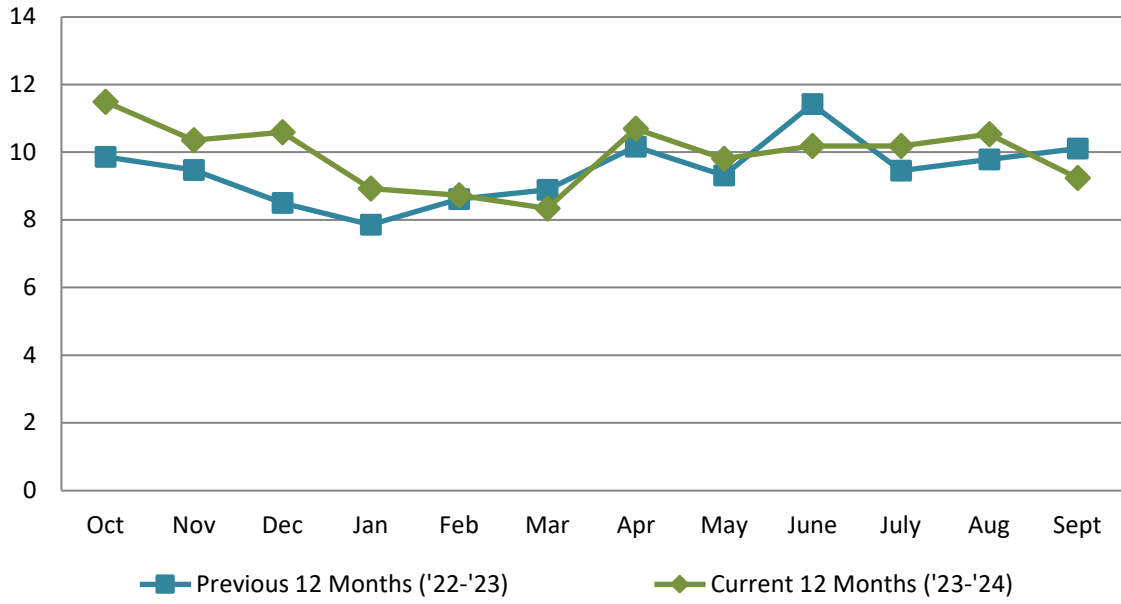
	09/24	09/23	CHANGE	2024	2023	CHANGE
DVDs	868	1,030	-15.73%	8,482	9,303	-8.83%
Blu-Rays	134	180	-25.56%	1,720	1,558	10.40%
Video Games	46	51	-9.80%	421	419	0.48%
Music	643	682	-5.72%	5,033	4,811	4.61%
Audiobook	102	177	-42.37%	1,274	2,099	-39.30%
Other	115	105	9.52%	1,054	868	21.43%
TOTAL ADULTS	1,908	2225	-14.25%	17,984	19,058	-5.64%

Youth Services

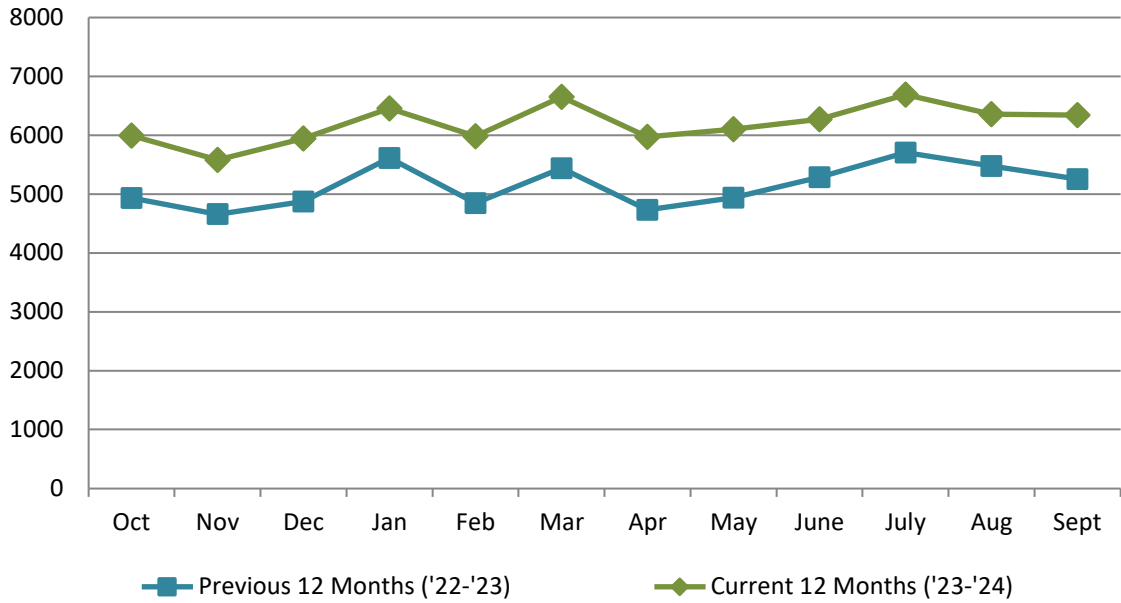
DVDs	406	439	-7.52%	4,330	5,144	-15.82%
Blu-Rays	49	72	-31.94%	937	844	11.02%
Video Games	194	180	7.78%	2,269	2,136	6.23%
Music	23	11	109.09%	165	161	2.48%
YS Audio Books	262	210	24.76%	2,521	2,318	8.76%
YA Audio Books	6	11	-45.45%	52	120	-56.67%
Other	122	97	25.77%	1,458	1,244	17.20%
TOTAL YS	1,062	1,020	4.12%	11,732	11,967	-1.96%

September Programs								
Title	Type	Adults	Families	Kids	Teens	Total attendance	Number of Sessions	
Autumn Soups and Stews with Chef Susan Maddox	Culture	33				33	1	
Baby Playdate	Play			14		14	1	
Back to School Scavenger Hunt	Play Entertainment			240		240	1	
Beginner Crochet	Making Arts and Crafts	5				5	1	
Beginning Knitting	Arts and Crafts	7				7	1	
Board Game Night at HPL	Play Entertainment Education	8				8	1	
Book Box Jr.	Books			14		14	1	
Color and Your Personal Style	Education	29				29	1	
Donuts with Dad	Play Entertainment		39			39	1	
Drop-In Coffee and Conversation 2024	Entertainment	34				34	4	
Family Birding	Play Entertainment Culture		17			17	1	
Great Decisions 2024	Culture	12				12	1	
Hinsdale Memory Cafe	Health and Wellness	5				5	1	
Homework Helpers	Education			62		62	6	
How to Draw: Animals	Arts and Crafts			16		16	1	
HPL Book Box	Books	28				28	1	
HPL Fall Spice Club	Culture	25				25	1	
Itty Bitty Baby Storytime	Storytime			18		18	1	
Itty Bitty Baby Storytime	Storytime			23		23	1	
Learn about Literacy DuPage!	Education	8				8	1	
Library Edition Book Club	Books	3				3	1	
Mid-Autumn Festival	Entertainment Education Culture		250			250	1	
Music and Movement Storytime	Storytime			100		100	4	
Needlecraft Night	Making Culture Arts and Crafts	9				9	2	
New Moms Book Group	Books	2				2	1	
Next Chapter Book Club	Books	21				21	2	
Northern Illinois and the Driftless Area	Culture	21				21	1	
Off The Page: "Death Before Life"	Books	8				8	1	
Piggie, Gerald and Friends	Entertainment		29			29	1	
Preschool Fall STEAM Challenge	Education			28		28	1	
Qigong in the Park	Health and Wellness	1				1	1	
Saturday Storytime	Storytime Arts and Crafts		26			26	1	
Seasoned Tech 2024	Technology	4				4	1	
Senior's Home Sweet Home: Where to Hang your Hat!	Education	4				4	1	
Sip, Savor, and Explore	Culture	21				21	1	
Spanish Storytime	Storytime Culture			39		39	2	
Successful Aging: Senior Lunch & Learn	Health and Wellness Education Culture	16				16	1	
Take Home Craft: Caramel Apple	Arts and Crafts			60		60	1	
Take Home DIY Early Lit Kit	Education			12		12	1	
Teen Book Boxes	Books				5	5	1	
Teen Craft: Dragon Eyes	Arts and Crafts				4	4	1	
Teen DIY Take Home Craft: Fox Coffee Cozy	Arts and Crafts				12	12	1	
The Art of Chinese Papercutting	Culture Arts and Crafts	16				16	1	
The Process of Art in Nature	Culture	56				56	1	
Toddler Art	Storytime Arts and Crafts			59		59	2	
Toddler Time	Storytime Play			68		68	4	
Yoga Storytime	Storytime			20		20	1	
Grand Total		376	361	773	21	1531	65	

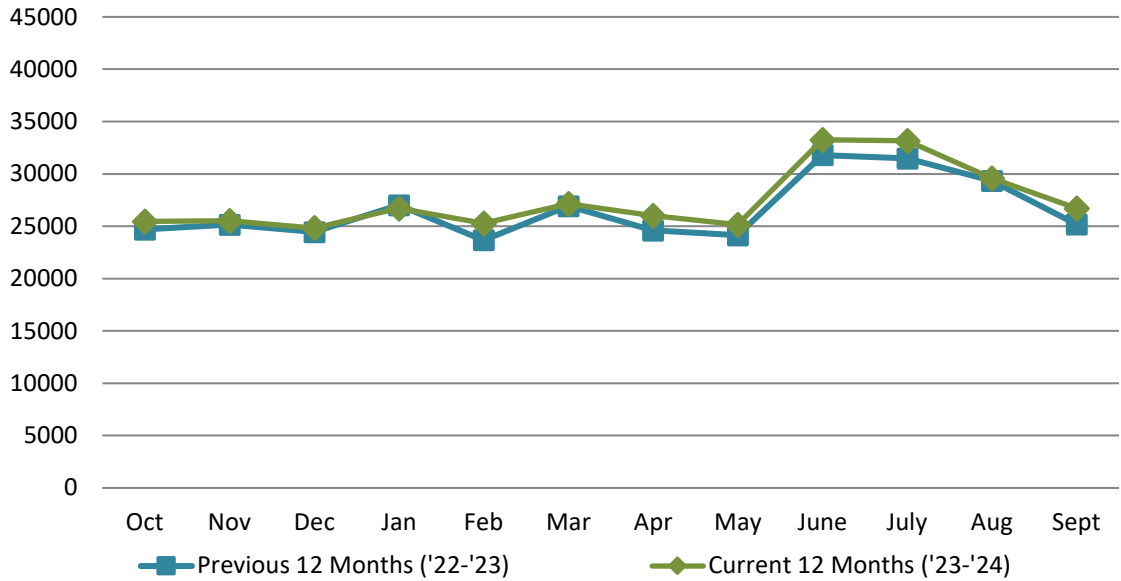
Wait Time for Materials



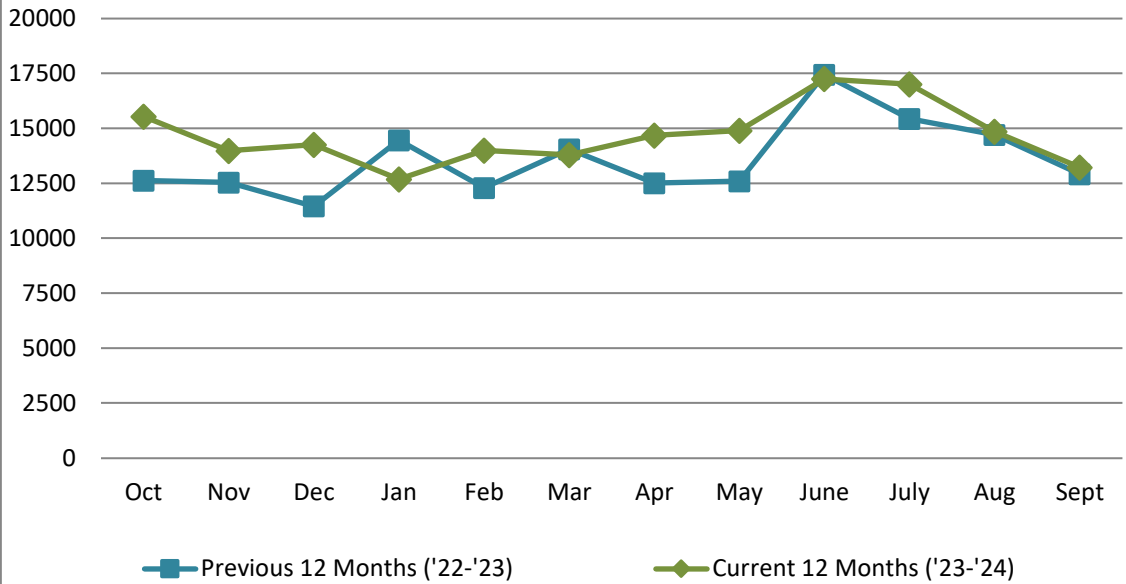
Digital Items Checked Out



CIRCULATION

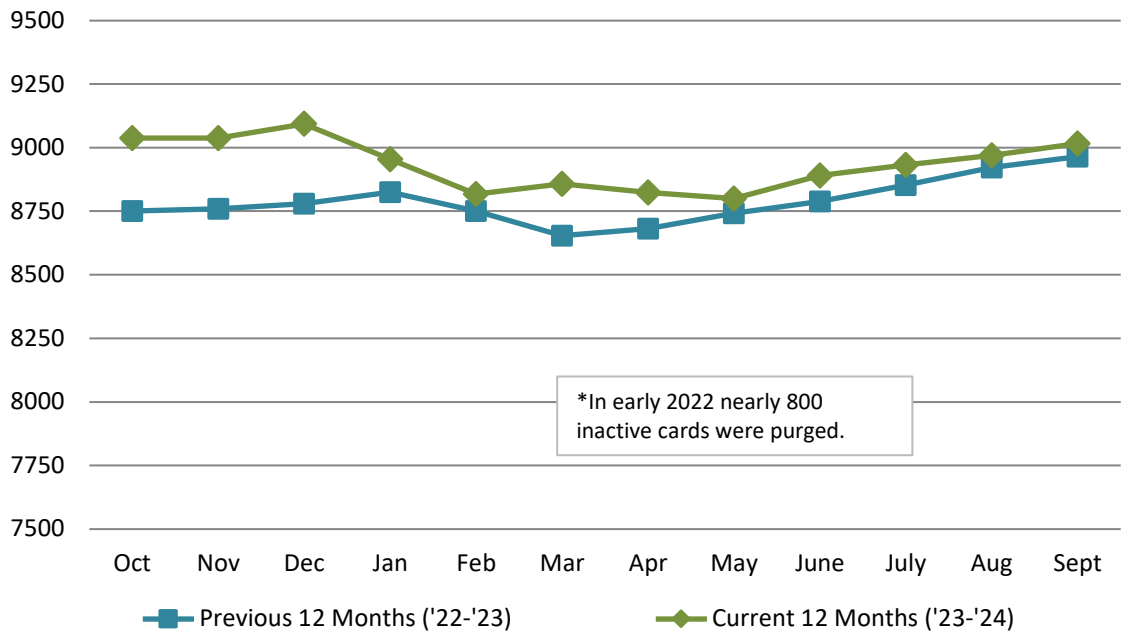


PATRON VISITS

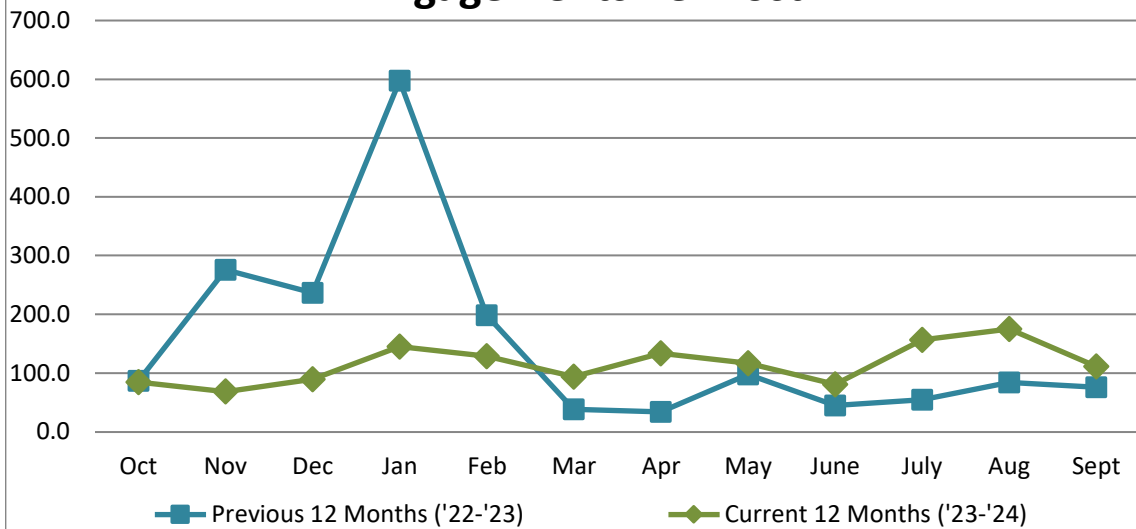


Curbside statistics no longer tracked beginning in 2024

REGISTERED BORROWERS



Social Media: Avg Engagements Per Post



HPL Strategic Plan Implementation Dashboard

REF #	ACTIVITY	START DATE (YYYY-Q)	END DATE (YYYY-Q)	INDICATOR	BASELINE	CURRENT	GOAL	PROGRESS TOWARD GOAL
A10	Experiment with program times and locations to serve people who aren't available during traditional working hours.	2023-Q2	2024-Q4	Increase new weekend or alternative location sessions by 4	0	49	4	1225%
B22	Expand daytime programming for adults	2023-Q3	2024-Q4	Increase adult daytime programs by 25%	18	117	23	520%
B5	Deliver more *high-interest programming in demonstrated areas like cooking, gardening/home, crafts, travel, tech, and genealogy.	2023-Q3	2024-Q4	# of programs yearly (increase 20%)	30	154	36	428%
B7	Host programs aimed at target audience based on market segmentation (eg, jazz)	2023-Q3	2024-Q4	# of popular interest programs	0	91	6	1517%
C1	Build Chinese and Hindi language collections, and materials relating to culture	2023-Q1	2024-Q4	Increase Chinese + Hindi titles/cultural titles by 50%	30	262	45	582%
C1a	Expand collections exploring Asian history, culture and current events	2023-Q1	2024-Q4	Increase Asian history, cultural and current event english-language titles by 20%	703	1483	844	176%
C1b	Expand programming exploring Asian history, culture or current events	2023-Q1	2024-Q4	# of programs yearly (increase by 100%)	2	16	4	400%
C6	Develop and adopt renovation plans that reconfigure floor space in the Library with flexible furniture and	2024-Q1	2025-Q4	% of users who are "very satisfied" with children's spaces in new survey	0%	0%	80%	PENDING RENOVATION
C7a	Expand # partnerships with local schools and school districts	2023-Q1	2024-Q4	Increase # of NEW or expanded partnered initiatives by 6	0	13	6	217%
C7b	Increase # students reached through school partnerships	2023-Q1	2024-Q4	Increase # students reached by new or expanded partnered initiatives by 100	0	875	100	875%
C8	Create a community liaison committee to develop partnerships and outreach	2024-Q1	2024-Q3	# of initiatives directly created by committee	0	1	2	50%
C11	Position children's programs as opportunities to create intergenerational connections between children and older members of the community	2024-Q1	2024-Q4	# of programs promoted as intergenerational	0	1	2	50%
C19	Enhance social areas in the Library with a café-like atmosphere that promotes casual interaction while preserving quiet areas	2023-Q1	2024-Q1	Satisfaction rate for relevant spaces above 80% in next survey	0	0	50%	PENDING RENOVATION
C20	Enhance the Art Commission's revolving exhibits, presentations, and commentary	2024-Q1	2025-Q1	Increase related programming by 10%	4.00	8.00	5.00	160%
D4	Promote registration of Library-provided digital services to increase perception of HPL's convenience	2024-Q1	2024-Q4	Increase digital circulation by 10%	64814	74,809	71,295	105%
D6	Promote available, backlog readalikes for high-demand titles with physical and digital displays	2024-Q1	2024-Q4	# of new displays, articles, newsletter lists, and social media posts	0	13	6	216.67%
D8	Host programs that introduce users to the benefits of Curiosity Kits	2024-Q3	2025-Q3	# of programs	0	3	4	75%
TRACKS PROGRESS TOWARD GOAL								
A11	Investigate tools to improve the self-service print, copy, and fax station.	2023-Q3	2024-Q3	# of new tools trialed	0	5	7	71%

HPL Strategic Plan Implementation Dashboard

REF #	ACTIVITY	START DATE (YYYY-Q)	END DATE (YYYY-Q)	INDICATOR	BASELINE	CURRENT	GOAL	PROGRESS TOWARD GOAL
A12	Explore feasibility of drive-through circulation and remote book drops and holds locker to mitigate parking issues around the Library building.	2024-Q4	2025-Q4	Decision reached.	0	0	1	
C2	Audit the depth and breadth of our collections	2023-Q2	2024-Q2	Complete audit (answer: yes/no)	0	2	4	50%
C3	Promote programs that accommodate a range of abilities, behaviors and sensory needs	2024-Q1	2025-Q4	Identify programs that accommodate various needs (answer: yes/no)	0	0	1	
C4	Explore partnership opportunities to create outdoor areas	2023-Q1	2024-Q4	Decision reached.	0	3	4	75%
D5	Promote related Library services and materials during programs	2024-Q2	2024-Q3	Create promotion checklist (answer: yes/no)	0	0	1	
D7	Post about HPL offerings using the channels used most often by specific market segments	2024-Q1	2024-Q4	Identify most popular offerings (answer: yes/no)	0	1	1	100%
D9	Promote digital collections to commuters at Hinsdale's Metra station	2024-Q3	2024-Q4	Create promotion (answer: yes/no)	0	0	1	
NEW	Identify tactics to improve CMR experience for patrons with low vision and/or hearing loss. (Eg, audio syncing, higher contrast projection capability.)	2024-Q2	2024-Q4	Identify needs and discuss solutions with architects designing new CMR	0	0	1	

DIRECTOR'S REPORT

Executive Director Report

October 2024



HINSDALE
PUBLIC LIBRARY

Administration

MEETINGS AND PROFESSIONAL DEVELOPMENT

- HPL Art Commission, September 26
- Webinar: AI & Libraries, October 3
- HGA Workshop I, October 3
- Hinsdale Rotary Run Volunteer, October 6
- Meeting with VOH to discuss ERP platform upgrade, October 9
- HPL Committee of the Whole, October 16
- Webinar: Uses and Abuses of AI in Libraries, October 17
- HPL Trivia Night, October 18

SPACE PLAN

First workshop held on October 3. Workshop 2 scheduled for November 6. Staff are planning a site visit to Milwaukee Public Library to evaluate recommended shelving.

STRATEGIC PLAN

We are evaluating our tactics with an assigned 2024 completion date. I plan to present 2025 tactics at the November Board meeting.

RETAINING WALL

Bob and I, along with VOH Public Works staff, met with representatives from Apex Landscaping to discuss options for repairing the retaining walls. The Village has received a proposal from Apex and is expecting another proposal from one of their other contractors. John Shales from SMC is coordinating a proposal from a landscaping contractor his firm has worked with.

Administration: Marketing and Outreach

September Events and Publicity

- Mid-Autumn Festival welcomed 250+ guests for a talent show, crafts, Yum Dum Food Truck, and signer Gloria Leung. Teen volunteers assisted a great staff team, and the event went well. Thanks to Lucy for coordinating and Chung for supporting (and their families!). *The Hinsdalean* covered the event.
- With Karen and Martha, had our most successful art reception to date for current featured artist Marianne Patrevito. I am updating the Art page on the Library's website.
- Assisted with Patron Services displays, including a strategic plan tie-in to market Medici.tv during classical music month.
- Facilitated Patron Services' bookmark contest take-home craft.
- Secured a \$750 donation for Trivia Night from Hinsdale Bank and Trust (please thank them if you bank with them!); designed event t-shirt and finalized plans. Shot four 'celebrity' trivia question videos for the event.
- Established HPL 'store' on Threadless.com for future print-on-demand merch orders.
- Submitted grant application to HJWC for next year's 'baby box' initiative.
- Offered an adult program on Northern Illinois and Driftless Wisconsin travel and assisted with the launch of Board Game Night.
- Wrote and distributed two e-newsletters (HPL Update and HPL Families); assisted AS Dept. with one more (HPL Connections).
- Placed an ad in *The Hinsdalean*; produced our monthly column; and helped facilitate the papers' organic coverage of Library events.

Professional Development/Meetings/Outreach

- Met Art Commission for the first time to unveil new online offerings
- Friends of the Library fall meeting
- D181 Foundation meeting
- Mid-Autumn Festival and Trivia Night planning
- Covenant Preschool and Monroe School outreach events
- Took photos with recognizable Hinsdaleans for Library Card Signup Month (Toni, HMS's Sparty, Paul Verant, Cristina Henriquez)
- Staff Development Committee Meeting; 'buddy' outing with Cassie Freeman
- Outreach Committee Meeting

Patron Feedback

- I had attended another Travel Illinois program at the library at it was excellent... My wife and I love to travel and these programs are perfect for us to get ideas for future travel adventures. This program met my expectations, which were very high. I look forward to similar programs in the future.
- I think it was great that this program [IL travel] was scheduled right after the Artist Reception in the quiet room. I would imagine it helped with the turnout for both events.

Administration: Office Manager

Administration

- Created October COTW Packet
- Processed Room Booking report for September 2024
- Updated 2025 Meeting Date Sheet
- Booked meeting rooms for HPL Board Meetings through 2025.
- Updated PIC Calendar through Q1 2025
- Put together and distributed September Board Meeting Packet

Accounting

- Processed Payroll #21
- Created Payroll Execution Instructions
- Adjusted Payroll #20
- Processed Payroll #20

Human Resources

- Organized the Library's participation in the Village Vaccine Clinic.
- Spent extensive time in working sessions with B2E to clean up the back end of the B2E platform regarding accrual structures, profiles, and balances.
- Onboarding of new YS staff members, including benefit coordination with VOH

Staff Development

- 10/10/24 Organized IRMA Back Safety Training
- 10/1/24 Reviewed R95 Release Notes for B2E
- 9/19/24 HR Source: South Suburban Library Roundtable

Adult Services

Program Highlights

- John Kokoris presented the latest in his “Mr. Illinois” series – “Northern Illinois and the Driftless Area—Roadtripping in the Land of Lincoln” – on September 12 to 21 attendees.
- September 17, eight patrons joined us to learn how to play Settlers of Catan.
 - *“In-person collaboration draws me to the program. It is rare to have an opportunity to play board games in person as the younger generation play online.”*
 - *“Loved having the 2 people there who had played and were circulating to assist.”*
- Chef Susan Maddox joined 33 patrons on September 18th for Autumn Soups and Stews. She made three delicious dishes and gave samples.
 - *“I always get a new tip/trick when attending Susan’s programs. She is a fun presenter.”*
- 16 patrons joined us and Yvonne Wolf from Chinese Intercultural Consulting Services to learn “The Art of Chinese Papercutting” on September 21.
 - *“Interesting content, great presenter, great artistic supplies, good user participation.”*
- House of Colour stylist Sarah Freel joined us to teach “Color and Your Personal Style” to 29 patrons on September 23.
 - *“On trend — everyone is doing color analysis right now and I wanted to learn more”*
- Mike and Susan presented “Sip, Savor, and Explore - Unforgettable Wine Vacations” for 21 patrons on September 24.
 - *“I love wine and traveling. You did a great job sharing information of the different vineyards, places to stay and how to get around.”*

Staff Projects and Professional Development

- Lauren performed 10 notary appointments in September, and Lizzy performed six.
- Book Discussion service continues. In September, we placed 247 holds for 24 book discussions and sent 14 toolkits.
- On September 10, Meghan and Maura visited the 21 Spin Book Club to share hot upcoming titles with them.
- Diane has wrapped up her two-year-long relabeling projects in nonfiction. Many thanks and kudos to Diane for making our collection more accessible!
- The new Communico app is ready and should be launching soon. It has been a long journey but this new app will be marvelous!
- Steve and Lizzy are testing options to make the Library of Things and Online Resources webpages more user friendly.
- Our new travel-focused “Voyagers Discovery Kits” will be ready to launch in mid-October and will help our patrons with immersive travel planning.

Patron Comments

- Patron Comment - "This is by far the best public library of anyplace I've lived." She went on to explain that she's moved ten times in her life.
- "I've lived in Hinsdale since 1969 and have seen the library grow and improve. You are the best thing in town and the staff is incredible. Thank you!"
- "You have a lot of great programs coming up, I signed up for like six of them!" Patron specifically mentioned crochet and mixology.
- "I love the New York Times access so much! I use it twice per day. I love the Cooking especially. I used to have a subscription and I can't tell you how happy I was when I found from someone at my book club that you can get it at the library. Please never take it away!"
- "Homework helpers is awesome! If it were 5 days a week, I would come 5 days a week" (from an approving parent.)
- "I just wanted to say... I really love your memory café."

Department Updates

- School is back in session and we are off to a great start this year. We love seeing the students back studying.

Building & Technology Services

Information Technology

- Re-patching of all building network drops continues. Lower Level 75% completed.
- Facilities Technician training.
- Critical updates and patches applied to servers and network devices.
- Worked on trouble tickets.
- Remote & Onsite Support for Staff.

Facilities

- Facilities Associate training.

Trouble Tickets

- Tickets Opened: 26
- Tickets Closed: 18

Outages/Uptime

- Internet: No reported outages
- Phone: No reported outages
- Power: No reported outages

Collection Services

Processing

- 518 items were added to the catalog; 672 were deleted.
- 19,126 items were checked in.
- There are 87,616 items in our collection.

Professional Development/Meetings

- Jo and Mary attended Book Repair Workshop 9/16
- Emily attended LACONI TSS online program about authority records (she is on the planning committee) 9/6
- Emily attended LACONI 3rd installment of Manager program 9/13
- Emily attended online SWAN Fireside Chat 9/24

Department News

- Clerk Patty P. gave her notice in September
- Emily posted Clerk position and started phone interviews

Patron Services

Programs/Services

- To celebrate September Library Card Sign-up Month, Patron Services invited youth to create a bookmark celebrating what they love about the Library. Winning entries will be printed to share with patrons and visitors.
- Stacia completed 8 notary service transactions in September.
- During the month of September, the Patron Services team conducted 3 library tours.
- Book displays created by Patron Services included National Library Card Sign Up Month and September is Classical Music Month.
- A selection of donated early learning books was set aside for the Hinsdale Montessori Little Free Library.
- Stacia visited Hinsdale Covenant Church Preschool with Youth Services and spoke with 26 families. Items were checked out to 3 families and 3 new library cards were made.

Professional Development/Outreach/Meetings

- Martha met with Westmont Public Library and Downers Grove Public Library Patron Services Managers on September 5.
- Stacia attended the Staff Development committee meeting on September 12.
- Martha helped to facilitate the Art Reception for Marianne Patrevito on September 12.
- Martha attended the RAILS Circulation Managers Meeting on September 13.
- Galen attended HPL Outreach committee meeting on September 17.
- Stacia attended Getting Involved – SWAN User and Advisory Groups on September 18.
- Patron Services staff meeting was held in-person on September 18. Stacia shared ALA's guidelines for reference service and reviewed billing procedures.
- Stacia viewed SWAN's September 24 Fireside.
- In September a 1:1 meeting was held with each team member to discuss the following question: What is one thing you like to share or highlight with new cardholders?

Department News

- Chris, who continues to sub for Patron Services, celebrated 19 years with the Library on September 8 and Charlotte celebrated 2 years with the Library on September 30.

Patron Comments

- Patron responded to a contact regarding a book nearing long overdue status, "Oh gosh! I'll look for it right away and let you know. Thank you!" Item was returned and checked in just a few days later.
- Patron commented while checking out items at the front desk, "This library is a wonderful place. Look at all the people here."
- "It's so amazing that you can get books here for only \$2.00!"

Youth & Young Adult Services

Programs/Events

- Courtney created a Back-to-School Scavenger Hunt that ran all September long. We had 240 patrons take part!
- Fay led a Baby Playdate on September 6. We had 14 babies, and their adults meet for a time of play and stories that support the development of social and early literacy skills.
- Our Piggie and Gerald program on September 12 was so well received that we offered a second session the following week! We had 29 in attendance at the first session, with 12 in attendance the following week.
- Lisa and Capri had a blast at Mid-Autumn Fest on September 15! The lantern crafts were a magical sight to behold as they shone under the moon!
- Capri led a How to Draw Animals program on September 16. 16 kids joined us that day and begged us to offer more How To Draw programs because of how much fun they had and the skills they learned that day!
- Catherine, a certified yoga instructor, led Yoga Storytime on September 28. We had 20 kids and adults join in that day for simple yoga poses and mindfulness practices.

Outreach

- Catherine visited Hinsdale Covenant Preschool on September 3, with Stacia from Patron Services, for their Opening Day. 26 families stopped by their table. They learned more about the Library and how to sign up for a Library card.
- Capri hosted students with special needs from Hinsdale Middle School on September 20. She gave a tour and talked to them about all the wonderful things we have here in the Youth Department and in the Teen Lounge.

Professional Development/Meetings/News

- Cassie began her new role of Youth & Young Adult Services Assistant Manager on September 9th. Cassie comes to us from the Thomas Ford Library in Western Springs, where she served as a Youth Librarian. She hit the ground running her first week and is a fantastic addition to the Youth Services team!
- YS had a department meeting on September 26, with John K. joining us to discuss marketing at HPL.

SEPTEMBER'S PHOTO ALBUM



Elephant & Piggie Program, Led by Miss Fay



Toddler Art, Led by Miss Catherine



Saturday Storytime, Presented with our First Kid Librarian, and Miss Cassie

PATRON COMMENTS

- Thanks for letting us use the library to study!
- I'm loving this library right now! It's my favorite one in the area.
- It's our first time here! Indian Prairie is closed for staff training day, so we were happy we could go to another library to play!
- I am from Mexico, but even I did not hear of today's story from Otomi culture! I learned a lot and loved it!
- This library is so much fun!
- These book boxes are the best! My kids love them. Thank you for offering them.
- A mom asking about Gerald & Piggie commented how impressed she is with the wide variety of both children's and adult programming! She loved the new brochure. Also, I walked up and asked her if her children would like to participate in the Scavenger Hunt and they enthusiastically did. Shout out to Courtney for making such a fun activity.
- A tutor was overheard talking to a student at another table in YS, "I know, I love the library. It's one of my favorite places."

COMMITTEE MINUTES

Hinsdale Public Library

Behavior Policy DRAFT 2024

Purpose

The Hinsdale Public Library's (HPL) Behavior Policy is designed to:

1. Ensure patrons are provided with a safe and pleasant environment consistent with HPL's goal of creating inviting physical spaces that encourage the productive use of the Library.
2. Enable staff to effectively perform their jobs and enjoy a safe and secure workplace.
3. Protect property from damage or theft.

Prohibited behaviors are those which, in the opinion of HPL staff:

- Infringe on the productive use and enjoyment of HPL by others, or
- Interfere with library operations, or
- Interfere with the ability of staff to do their work, or
- Threaten or endanger staff, patrons, or property, or
- ~~Violate any local, state, or federal law.~~

Policy

Prohibited behavior includes, but is not limited to:

1. Engaging in loud or otherwise disruptive conversation or conduct, including loud use of phones, audio-visual equipment, computers, etc.
2. Eating (unless food is provided as part of an HPL program), with the exception of responsible consumption of small snacks (for example, granola bars, pretzels, dry cereal). Food or drink may be prohibited in specified areas of the library or during certain events.
- ~~3. Consuming food or drink in the Digital Media Lab.~~
- ~~4.3.~~ Using rollerblades, skateboards, scooters or similar equipment in HPL or immediately outside library entrances. Mobility aids such as wheelchairs and strollers are permitted.
- ~~5.4.~~ Using tobacco or marijuana products.
- ~~6.5.~~ Using electronic cigarettes.
- ~~7.6.~~ Possessing or using alcohol ~~or~~, other controlled substances, or being impaired due to the use of such substances. Responsible consumption of alcohol served as part of Library events is permitted in designated areas.
- ~~7.~~ Bringing any animal into the building. ~~Animals individually trained to do work or perform tasks for people with disabilities or animals that are part of an authorized event are permitted.~~ Animals left outside the library may not impede safe access to the building.
 - ~~8.a.~~ Animals individually trained to do work or perform tasks for people with disabilities or animals that are part of an authorized event are permitted.
- ~~9.8.~~ Being in the library without being fully clothed, including shirt and footwear.

Commented [LB1]: This is confusing when #2 implies eating small snacks is ok. Is that everywhere? Combine the two bullets?

Hinsdale Public Library

Behavior Policy DRAFT 2024

- ~~40-9.~~ Emitting strong pervasive odors, including but not limited to odor due to poor hygiene or overpowering perfume or cologne that offends others.
- ~~41-10.~~ Sleeping in a manner that disturbs others or interferes with the use of the library by others.
- ~~42-11.~~ Damaging, defacing, or stealing library property.
- ~~43-12.~~ Using furniture, floors, ~~elevator or elevator~~ or stairways in an inappropriate or unsafe manner.
- ~~44-13.~~ Using bathroom facilities for bathing, shaving, or laundry, ~~or other activities inappropriate to the space.~~
- ~~45-14.~~ Harassing patrons or staff in a physical, sexual, or verbal manner including, but not limited to, purposeful attempts to intimidate, annoy, or provoke others by following, prolonged staring, or engaging in behavior that library staff believes is meant to mock, taunt, or bait, or which reasonably can be expected to disturb other persons.
- ~~46-15.~~ Panhandling.
- ~~47-16.~~ Soliciting, selling, campaigning, petitioning or distributing campaign or promotional materials or goods in ~~the library HPL~~ or around library entryways except as ~~allowed by law or~~ specifically approved by the Executive Director.
- ~~48-17.~~ Being present in offices, lounges, storage areas, or other non-public areas while unaccompanied by a staff member or without prior agreement with HPL management.
- ~~49-18.~~ Failing to leave the premises promptly at closing time.
- ~~20-19.~~ Failing to leave the premises when so directed by staff.
- ~~24-20.~~ Possessing or using weapons. [Per Section 65 of Public Act 98-63, the Firearm Concealed Carry Act (430 ILCS 66), carrying firearms into a public library is prohibited, even for those who obtain a concealed carry license.]
- ~~22-21.~~ Threatening or endangering another person.
- ~~23-22.~~ Engaging in any illegal act or conduct in violation of Federal, State, or local law, ordinance or regulation.

Commented [LB2]: Added space

Commented [LB3]: Do we allow staff to do this? If yes, then may not be able to stop public from doing. At a minimum union related activities

Commented [KK4R3]: Staff are prohibited under the Prohibited Gift and Political Activity Policy

Quiet Room

~~The~~ ~~When not in use for HPL programming, the~~ Quiet Room is reserved for silent study, reading and similar activities. Patrons should move to another area of the library to speak on the phone or participate in extended conversation.

Commented [JK5]: "Except during pre-scheduled Library events...?"

Supervision and Safety in the Library

Children under 9 years of age must be under the direct and constant supervision of a caregiver (i.e., an adult or mature adolescent twelve years or older) who assumes full responsibility for the child's safety and behavior in HPL.

While a child younger than 9 years of age attends a library program, "direct and constant supervision" may not require the caregiver's attendance at the program. Staff may need to page

Commented [LB6]: How does caregiver know? Should it some programs will state if the caregivers does not have to stay in the immediate vicinity, but must remain in the library

Commented [KK7R6]: Yes, we use language like, "Children attend independently while parents and caregivers enjoy the Library."

Hinsdale Public Library

Behavior Policy DRAFT 2024

~~a caregiver for assistance, however, and so. The caregiver must, however, remain in the library and be readily available in case if he or she they are is needed, to provide supervision.~~

Any individuals, regardless of age, who require companion care should be directly supervised at all times.

Hinsdale Public Library

Behavior Policy DRAFT 2024

Enforcement of Behavior Policy

1. Staff is authorized to use all necessary and reasonable measures to enforce this policy.
2. Any patron or group of patrons who exhibit or participate in prohibited behavior or disregard rules and policies after having been asked to stop by staff may be asked to leave ~~the library and not return for the remainder of the day.~~ HPL. Typically, patrons are eligible to return the following day. For repeated or severe violations of the Behavior Policy, staff may extend the ban on re-entering HPL.
3. Any patron or group of patrons who does not leave HPL after having been asked by staff to leave will be considered trespassers.
4. Police may be called to help library staff assess a situation or to help deal with persons who violate library policies.
5. The Executive Director or their designee is authorized to limit or suspend ~~for up to thirty (30) days,~~ HPL privileges (all or in part as determined by the Executive Director) of anyone whose unacceptable behavior is chronic, dangerous, or severely disruptive. ~~Parents of minor children will be notified of this action.~~ HPL staff will attempt to contact guardians of minors or vulnerable adults who have lost privileges for one or more weeks. With the approval of the Board, a person or group may be denied access to HPL for a period longer than thirty (30) days.
6. ~~A person or group whose HPL privileges have been denied or limited may appeal the decision by submitting a request via letter or email to the President of the Board of Library Trustees. The Policy Committee will convene, review the request and make a recommendation to the Library Board. Following a vote by the Library Board, the Executive Director or Board President will contact the patron with the Board's decision. The Board aims to resolve all patron issues in a timely manner.~~

Commented [LB8]: This appeared to be in a different font

Commented [LB9]: Added space

Appeal Process

Patrons are welcome to discuss their concerns about the Behavior Policy or its enforcement with appropriate staff or the Executive Director. If that discussion does not adequately resolve the patron's concern, the patron may make a formal appeal using the following process.

Commented [LB10]: Mixed font sizes, need consistent size for whole document

Process

- Patron submits a written request for reconsideration to the Executive Director.
- The Executive Director reviews the request with the appropriate staff.
- The Executive Director replies to the patron with their decision regarding the Behavior Policy or its enforcement.

Appeal

- To appeal a decision made by the Executive Director, a patron may submit a request to the President of the Board of Library Trustees via letter or email.
- The Library Board or appointed subcommittee will convene to review the request and make a recommendation to the Library Board.
- Following a vote by the Library Board, the Executive Director or Board President will contact the patron with the Board's decision.

Hinsdale Public Library

Behavior Policy DRAFT 2024

The Board aims to resolve all residents' issues in a timely manner.

Related Library Policies

Copies of the following related policy statements, which also contain information regarding patron behavior, are available at any of HPL's service desks and on HPL's website.

- [Hinsdale Public Library Display Policy](#)
- [Hinsdale Public Library Room Use Policy](#)
- [Hinsdale Public Library 3D Printing Policy](#)

Approved and Adopted by Library Board on November 19, 1996.

Revised 3/23/99, 9/23/03, 8/26/08, 4/28/10, 5/22/12.,11/18/14, 1/24/17, 2/19/19, 3/22/22,
[10/22/24.](#)

Hinsdale Public Library

Behavior Policy DRAFT 2024

Purpose

The Hinsdale Public Library's (HPL) Behavior Policy is designed to:

1. Ensure patrons are provided with a safe and pleasant environment consistent with HPL's goal of creating inviting physical spaces that encourage the productive use of the Library.
2. Enable staff to effectively perform their jobs and enjoy a safe and secure workplace.
3. Protect property from damage or theft.

Prohibited behaviors are those which, in the opinion of HPL staff:

- Infringe on the productive use and enjoyment of HPL by others, or
- Interfere with library operations, or
- Interfere with the ability of staff to do their work, or
- Threaten or endanger staff, patrons, or property, or violate any local, state, or federal law.

Policy

Prohibited behavior includes, but is not limited to:

1. Engaging in loud or otherwise disruptive conversation or conduct, including loud use of phones, audio-visual equipment, computers, etc.
2. Eating (unless food is provided as part of an HPL program), with the exception of responsible consumption of small snacks (for example, granola bars, pretzels, dry cereal). Food or drink may be prohibited in specified areas of the library or during certain events.
3. Using rollerblades, skateboards, scooters or similar equipment in HPL or immediately outside library entrances. Mobility aids such as wheelchairs and strollers are permitted.
4. Using tobacco or marijuana products.
5. Using electronic cigarettes.
6. Possessing or using alcohol, other controlled substances, or being impaired due to the use of such substances. Responsible consumption of alcohol served as part of Library events is permitted in designated areas.
7. Bringing any animal into the building. Animals left outside the library may not impede safe access to the building.
 - a. Animals individually trained to do work or perform tasks for people with disabilities or animals that are part of an authorized event are permitted.
8. Being in the library without being fully clothed, including shirt and footwear.
9. Emitting strong pervasive odors, including but not limited to odor due to poor hygiene or overpowering perfume or cologne that offends others.
10. Sleeping in a manner that disturbs others or interferes with the use of the library by others.
11. Damaging, defacing, or stealing library property.

Hinsdale Public Library

Behavior Policy DRAFT 2024

12. Using furniture, floors, elevator or stairways in an inappropriate or unsafe manner.
13. Using bathroom facilities for bathing, shaving, or laundry, or other activities inappropriate to the space.
14. Harassing patrons or staff in a physical, sexual, or verbal manner including, but not limited to, purposeful attempts to intimidate, annoy, or provoke others by following, prolonged staring, or engaging in behavior that library staff believes is meant to mock, taunt, or bait, or which reasonably can be expected to disturb other persons.
15. Panhandling.
16. Soliciting, selling, campaigning, petitioning or distributing campaign or promotional materials or goods in HPL or around library entryways except as allowed by law or specifically approved by the Executive Director.
17. Being present in offices, lounges, storage areas, or other non-public areas while unaccompanied by a staff member or without prior agreement with HPL management.
18. Failing to leave the premises promptly at closing time.
19. Failing to leave the premises when so directed by staff.
20. Possessing or using weapons. [Per Section 65 of Public Act 98-63, the Firearm Concealed Carry Act (430 ILCS 66), carrying firearms into a public library is prohibited, even for those who obtain a concealed carry license.]
21. Threatening or endangering another person.
22. Engaging in any illegal act or conduct in violation of Federal, State, or local law, ordinance or regulation.

Quiet Room

When not in use for HPL programming, the Quiet Room is reserved for silent study, reading and similar activities. Patrons should move to another area of the library to speak on the phone or participate in extended conversation.

Supervision and Safety in the Library

Children under 9 years of age must be under the direct and constant supervision of a caregiver (i.e., an adult or mature adolescent twelve years or older) who assumes full responsibility for the child's safety and behavior in HPL.

While a child younger than 9 years of age attends a library program, "direct and constant supervision" may not require the caregiver's attendance at the program. Staff may need to page a caregiver for assistance, however, and so the caregiver must remain in the library and be readily available if they are needed.

Any individuals, regardless of age, who require companion care should be directly supervised at all times.

Hinsdale Public Library

Behavior Policy DRAFT 2024

Enforcement of Behavior Policy

1. Staff is authorized to use all necessary and reasonable measures to enforce this policy.
2. Any patron or group of patrons who exhibit or participate in prohibited behavior or disregard rules and policies after having been asked to stop by staff may be asked to leave HPL. Typically, patrons are eligible to return the following day. For repeated or severe violations of the Behavior Policy, staff may extend the ban on re-entering HPL.
3. Any patron or group of patrons who does not leave HPL after having been asked by staff to leave will be considered trespassers.
4. Police may be called to help library staff assess a situation or to help deal with persons who violate library policies.
5. The Executive Director or their designee is authorized to limit or suspend for up to thirty (30) days, HPL privileges (all or in part as determined by the Executive Director) of anyone whose unacceptable behavior is chronic, dangerous, or severely disruptive. HPL staff will attempt to contact guardians of minors or vulnerable adults who have lost privileges for one or more weeks. With the approval of the Board, a person or group may be denied access to HPL for a period longer than thirty (30) days.

Appeal Process

Patrons are welcome to discuss their concerns about the Behavior Policy or its enforcement with appropriate staff or the Executive Director. If that discussion does not adequately resolve the patron's concern, the patron may make a formal appeal using the following process.

Process

- Patron submits a written request for reconsideration to the Executive Director.
- The Executive Director reviews the request with the appropriate staff.
- The Executive Director replies to the patron with their decision regarding the Behavior Policy or its enforcement.

Appeal

- To appeal a decision made by the Executive Director, a patron may submit a request to the President of the Board of Library Trustees via letter or email.
- The Library Board or appointed subcommittee will convene to review the request and make a recommendation to the Library Board.
- Following a vote by the Library Board, the Executive Director or Board President will contact the patron with the Board's decision.

The Board aims to resolve all residents' issues in a timely manner.

Related Library Policies

Copies of the following related policy statements, which also contain information regarding patron behavior, are available at any of HPL's service desks and on HPL's website.

Hinsdale Public Library

Behavior Policy DRAFT 2024

- [Hinsdale Public Library Display Policy](#)
- [Hinsdale Public Library Room Use Policy](#)
- [Hinsdale Public Library 3D Printing Policy](#)

Approved and Adopted by Library Board on November 19, 1996.

Revised 3/23/99, 9/23/03, 8/26/08, 4/28/10, 5/22/12.,11/18/14, 1/24/17, 2/19/19, 3/22/22,
10/22/24.

Hinsdale Public Library

Circulation Policy DRAFT 2024

Resident Library Cards

Individuals residing within the corporate boundaries of the Village of Hinsdale are eligible for a Hinsdale Public Library (HPL) card.

A library card will be issued to an individual (18 years or older) who:

- a. Provides satisfactory proof of identity
- b. Provides satisfactory proof of incorporated Hinsdale residency
- c. Accepts responsibility for all items checked out on the card and for any charges for overdue, damaged, or lost items

A library card will be issued to a child (under 18 years) when a legal guardian meets the above criteria and agrees to accept responsibility for all activity on that card.

It is the responsibility of guardians to monitor their children's selection and use of library materials and resources.

Cards may be used to:

- Borrow materials from Hinsdale Public Library
- Place and manage holds and use other account features on HPL's website or app
- Download or stream eBooks and other digital content
- Borrow and request materials from other SWAN consortia libraries
 - SWAN is an organization of member libraries participating in library services platform with the mission to improve services for Member Libraries by sharing resources, technology and a planned process of individual and collective growth.
- Borrow items from non-SWAN libraries through interlibrary loan or as a reciprocal borrower
- Register for HPL programs
- Reserve rooms at HPL ~~meeting rooms, study rooms, and the Digital Media Lab*~~
- Access online databases remotely
- Reserve and/or log on to public computers at HPL*
- Engage in other activities as offered by HPL

Commented [LB1]: Covers future potential programs

*Children under 14 years of age must have permission from a parent or legal guardian before accessing the Internet from HPL's public computers and the Digital Media Lab.

Hinsdale Public Library

Circulation Policy DRAFT 2024

Resident cards are valid for three years, ~~or~~ as long as the cardholder resides at the registered address. Eligible residents may renew cards. ~~HPL~~ HPL may require temporary residents (live-in caregivers, residents of short-term health care facilities, etc) to confirm residency annually. HPL reserves the right to revoke or restrict the use of a Library card if borrowing privileges are abused.

Patrons should report lost or stolen cards immediately to prevent misuse. Materials checked out on a card up to the time it is reported stolen or lost are the responsibility of the cardholder. HPL should also be notified about any change of address, email address, telephone number, or name.

Non-Resident Library Cards

a) Non-Resident Property Owners (**Businesses** etc.)

In accordance with Illinois state law, a non-resident who owns taxable property, "as an individual or as a partner, principal stockholder, or other joint owner... or is a senior administrative officer of a firm, business, or other corporation owning taxable property" within the corporate boundaries of the Village of Hinsdale is eligible for a Hinsdale Public Library card. An applicant for a non-resident library card must provide a tax bill, or other acceptable proof of current ownership, and proof of identity. Only one card may be issued for each parcel of eligible Hinsdale property. Non-resident cards must be renewed annually.

Commented [LB2]: Plural to match Owners

Do we want to add Village of Hinsdale officials or employees working out of town hall?

Commented [KK3R2]: Added below

b) Non-Residents without Library Service

A non-resident is defined as "a person who resides outside the taxing area of a public library" [23 Ill. Adm. Code 3030.10]. Non-residents have the option to annually purchase a card to obtain access to library services. Payment of an annual fee entitles each member of a non-resident family who resides at the address listed on HPL card access to full library privileges for one year. The fee for these cards is set by the Hinsdale Public Library Board of Trustees in accordance with Illinois Public Law 92-0166.

The Act also states, "A person residing outside of a public library service area must apply for a non-resident card at the public library located closest to the person's residence." The "closest public library" is defined as a participating public library that serves the high school district in which the non-resident resides or the library physically closest to a non-resident's primary address.

c) Reciprocal Borrowers

Members of other SWAN libraries are automatically granted reciprocal borrower status at HPL. Patrons with library cards in good standing issued by other eligible libraries may

Hinsdale Public Library

Circulation Policy DRAFT 2024

be granted reciprocal borrower privileges at HPL. Library staff will contact the issuing library to ensure good standing. Library borrowing privileges continue as long as the patron's card is valid at the issuing library. If the card's expiration date is greater than one year or does not expire, expiration date for HPL will be set to one year to the date. Some borrowing limits may be placed on reciprocal borrowers.

d) Interagency Agreements

Staff and constituents of Hinsdale agencies (such as schools) that have entered into an intergovernmental agreement with HPL may be eligible to receive cards.

e) Staff Cards

HPL employees are eligible to receive an HPL library card. Individuals are responsible for materials checked out on a staff card, including fees for lost or damaged materials. Staff card privileges expire upon termination of employment unless the aforementioned terms of residency are in place. Staff cards should be used only at HPL.

Availability and Notifications

- a. Unless noted otherwise, HPL materials and resources are available on an equal basis to all individuals holding Hinsdale Public Library cards in good standing.
 1. Circulating technology, such as laptops, Wi-Fi hotspots, projectors, etc. will be loaned to adult Hinsdale Public Library cardholders only.
- b. HPL reserves the right to restrict categories of materials to Hinsdale residents' use by cardholders.
- c. As a member of the SWAN consortium, HPL is subject to policies and procedures adopted by the consortium. This includes, but is not limited to, the delivery of courtesy notices, holds policies, fines, fees, and loan periods established by other libraries.

Hinsdale Public Library

Circulation Policy DRAFT 2024

Borrowing Library Materials

Borrowing Limits

A maximum ~~of 100~~ of 200 physical items ~~per material type~~ may be checked out to a patron at any given time. Additionally, limits may be set on certain materials if such limits are needed to meet demand and provide equitable service. These limits may be set by HPL or by SWAN.

Loan Periods

- a) Generally, HPL materials may be borrowed for 21 days, except for “Lucky Day” items and “New” DVDs and Blu-Rays
- b) Downloadable books and other media are subject to the lending terms of vendors
- c) Reference materials may be borrowed at the discretion of HPL staff
- d) Newspapers do not circulate
- e) Some small technology items (e.g., chargers) are available for one-day, in-library use

Electronic borrowing is subject to the restrictions of HPL, the platform provider (eg Overdrive and Hoopla), and/or the electronic materials consortium (eg eMedia Illinois).
Restrictions may include:

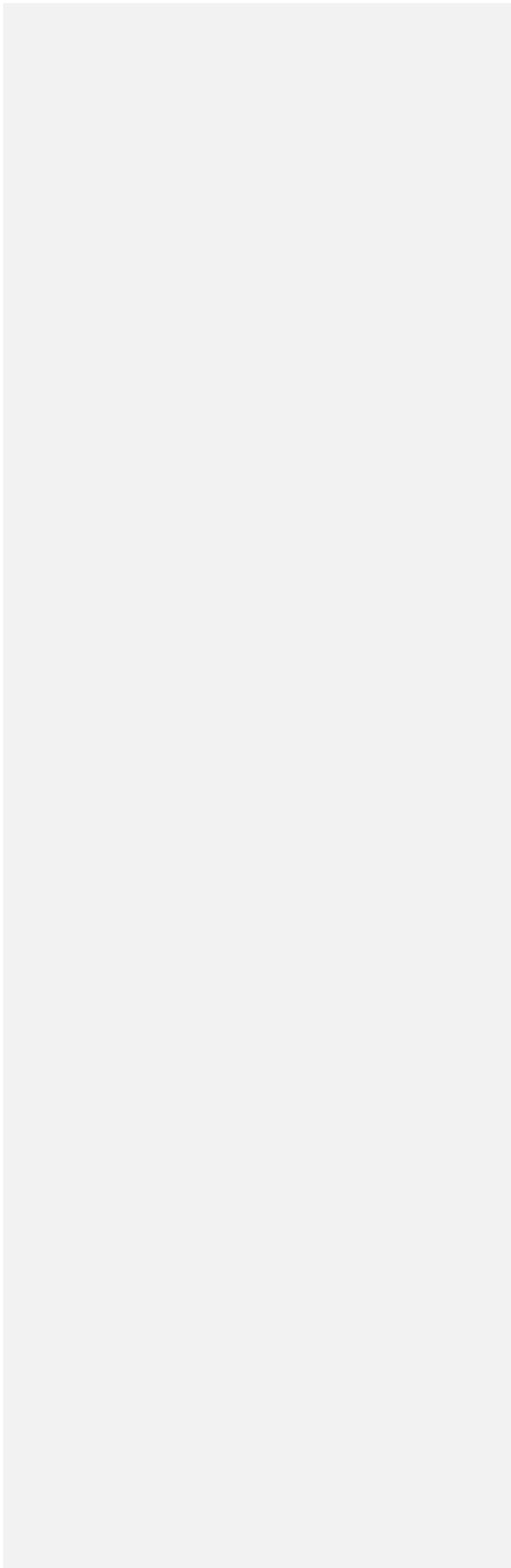
- a) Access limited to HPL cardholders
- b) Limits on number of items available for checkout or hold at a time
- c) Limits to checkout period
- d) Limits on item availability
- e) Limits on renewal availability

Other Loan Guidelines

Items from Other Libraries

- a) Interlibrary Loan Materials: Items may be borrowed on behalf of HPL cardholders from other libraries. These items are subject to all loan periods, fines, rules and regulations established by the lending library. See HPL’s [Interlibrary Loan Policy](#) for more information.
- b) Reading Groups: HPL will accommodate reasonable requests from local reading groups for multiple copies of particular titles. Due dates for these items will be set according to the group discussion date communicated at the time of the request and the conditions of lending libraries.

Hinsdale Public Library
Circulation Policy DRAFT 2024



Hinsdale Public Library

Circulation Policy DRAFT 2024

Holds

At the discretion of HPL staff, high-demand titles may be unavailable for holds or holdable for HPL patrons only.

HPL designates some high-demand items in its physical collection “Lucky Day.” Patrons cannot place holds on these items. They are available “first come, first served” to those visiting HPL.

Hinsdale Public Library

Circulation Policy DRAFT 2024

Renewals

Most materials will be automatically renewed for a maximum of two times, each time for a term equal to their original loan period. Items which are on hold for other cardholders and items designated as "Lucky Day" items will not be renewed. Interlibrary Loan items or items borrowed from other SWAN libraries may be renewed as permitted by the loaning library. Additionally, limits may be set on renewing certain materials if such limits are needed to meet demand and provide equitable service.

Extended Loan

Hinsdale Public Library cardholders may request that a loan period be doubled for any most items, provided that the item is not on hold for another Hinsdale cardholder. High-demand items from "Lucky Day" and "Library of Things" or other popular collections may not be eligible for extended loan.

Fines and Fees Patron Responsibilities

Although HPL does not charge fees for late items, fines may be charged by the lending library.

Overdue Items

Although HPL does not charge fees for late items, fines may be charged by the owning library.

Loss of Privileges

- a) Library card privileges are "blocked," or suspended when an item is more than 21 days overdue.
- b) Library card privileges may be suspended for a Hinsdale cardholder who accumulates fees of \$30 or more for late, lost, or damaged items until the charges fall below this threshold.

Lost Materials

Material that is 42 days (6 weeks) overdue is considered lost. If an item owned by Hinsdale Public Library is lost, the cardholder is billed the catalog list price of the item. If the item is returned to HPL in usable condition prior to payment, lost fees will be waived and the patron will only be responsible for the maximum overdue fines, if applicable. Items that are found after payment may not be returned to HPL for a refund.

Lost items that are 366 days overdue are considered "long overdue" and no longer accepted for a refund.

Hinsdale Public Library

Circulation Policy DRAFT 2024

Interlibrary loan materials and items borrowed from other SWAN libraries are billed in accordance with rates and policies established by the lending library.

Damaged Materials

If library staff determine that damage to an item requires removing the item from the collection, preventing future use, the cardholder will be contacted and billed for the catalog list price of the item.

Interlibrary loan materials and items borrowed from other SWAN libraries are billed in accordance with rates and policies established by the lending library.

Loss of Privileges and Restrictions

- a) Library card privileges are "blocked," or suspended when an item is more than 21 days overdue.
- b) Library card privileges may be suspended for a Hinsdale cardholder who accumulates fees of \$30 or more for late, lost, or damaged items until the charges fall below this threshold.
- c) Library card privileges may be suspended or restricted in response to violations of other HPL policies.
- d) Library card privileges may be suspended or restricted in response to special circumstances, at the discretion of the Executive Director.

W

Confidentiality of Patron Records

As required by the [Illinois Library Confidentiality Act](#), patrons' registration and circulation records at HPL are confidential. No individual's registration or circulation records will be released to any individual or agency, except as required by law.

Because of their financial responsibility, parents and legal guardians may be informed of overdue material checked out on their minor child's HPL card.

Related Library Policies

Copies of the following related policy statements are available at any of HPL's service desks and on HPL's website:

- [Hinsdale Public Library Interlibrary Loan Policy](#)
- [Hinsdale Public Confidentiality of Records Policy](#)

Hinsdale Public Library Board of Trustees

Hinsdale Public Library

Circulation Policy DRAFT 2024

Approved and Adopted by Library Board on September 27, 2004.

Revised 10/23/06, 2/24/09, 5/22/12, 01/26/16, 09/26/17, 11/19/19, 09/27/22, 10/22/24.

Hinsdale Public Library

Circulation Policy DRAFT 2024

Resident Library Cards

Individuals residing within the corporate boundaries of the Village of Hinsdale are eligible for a Hinsdale Public Library (HPL) card.

A library card will be issued to an individual (18 years or older) who:

- a. Provides satisfactory proof of identity
- b. Provides satisfactory proof of incorporated Hinsdale residency
- c. Accepts responsibility for all items checked out on the card and for any charges for overdue, damaged, or lost items

A library card will be issued to a child (under 18 years) when a legal guardian meets the above criteria and agrees to accept responsibility for all activity on that card.

It is the responsibility of guardians to monitor their children's selection and use of library materials and resources.

Cards may be used to:

- Borrow materials from Hinsdale Public Library
- Place and manage holds and use other account features on HPL's website or app
- Download or stream eBooks and other digital content
- Borrow and request materials from other SWAN consortia libraries
 - SWAN is an organization of member libraries participating in library services platform with the mission to improve services for Member Libraries by sharing resources, technology and a planned process of individual and collective growth.
- Borrow items from non-SWAN libraries through interlibrary loan or as a reciprocal borrower
- Register for HPL programs
- Reserve rooms at HPL
- Access online databases remotely
- Reserve and/or log on to public computers at HPL*
- Engage in other activities as offered by HPL

*Children under 14 years of age must have permission from a parent or legal guardian before accessing the Internet from HPL's public computers

Hinsdale Public Library

Circulation Policy DRAFT 2024

Resident cards are valid for three years, as long as the cardholder resides at the registered address, Eligible residents may renew cards. HPL may require temporary residents (live-in caregivers, residents of short-term health care facilities, etc) to confirm residency annually. HPL reserves the right to revoke or restrict the use of a Library card if borrowing privileges are abused.

Patrons should report lost or stolen cards immediately to prevent misuse. Materials checked out on a card up to the time it is reported stolen or lost are the responsibility of the cardholder. HPL should also be notified about any change of address, email address, telephone number, or name.

Non-Resident Library Cards

a) Non-Resident Property Owners (Businesses etc.)

In accordance with Illinois state law, a non-resident who owns taxable property, “as an individual or as a partner, principal stockholder, or other joint owner... or is a senior administrative officer of a firm, business, or other corporation owning taxable property” within the corporate boundaries of the Village of Hinsdale is eligible for a Hinsdale Public Library card. An applicant for a non-resident library card must provide a tax bill, or other acceptable proof of current ownership, and proof of identity. Only one card may be issued for each parcel of eligible Hinsdale property. Non-resident cards must be renewed annually.

b) Non-Residents without Library Service

A non-resident is defined as "a person who resides outside the taxing area of a public library" [[23 Ill. Adm. Code 3030.10](#)]. Non-residents have the option to annually purchase a card to obtain access to library services. Payment of an annual fee entitles each member of a non-resident family who resides at the address listed on HPL card access to full library privileges for one year. The fee for these cards is set by the Hinsdale Public Library Board of Trustees in accordance with Illinois Public Law 92-0166.

The Act also states, “A person residing outside of a public library service area must apply for a non-resident card at the public library located closest to the person’s residence.” The “closest public library” is defined as a participating public library that serves the high school district in which the non-resident resides or the library physically closest to a non-resident’s primary address.

c) Reciprocal Borrowers

Members of other SWAN libraries are automatically granted reciprocal borrower status at HPL. Patrons with library cards in good standing issued by other eligible libraries may

Hinsdale Public Library

Circulation Policy DRAFT 2024

be granted reciprocal borrower privileges at HPL. Library staff will contact the issuing library to ensure good standing. Library borrowing privileges continue as long as the patron's card is valid at the issuing library. If the card's expiration date is greater than one year or does not expire, expiration date for HPL will be set to one year to the date. Some borrowing limits may be placed on reciprocal borrowers.

d) Interagency Agreements

Staff and constituents of Hinsdale agencies (such as schools) that have entered into an intergovernmental agreement with HPL may be eligible to receive cards.

e) Staff Cards

HPL employees are eligible to receive an HPL library card. Individuals are responsible for materials checked out on a staff card, including fees for lost or damaged materials. Staff card privileges expire upon termination of employment unless the aforementioned terms of residency are in place. Staff cards should be used only at HPL.

Availability and Notifications

- a. Unless noted otherwise, HPL materials and resources are available on an equal basis to all individuals holding Hinsdale Public Library cards in good standing.
 1. Circulating technology, such as laptops, Wi-Fi hotspots, projectors, etc. will be loaned to adult Hinsdale Public Library cardholders only.
- b. HPL reserves the right to restrict categories of materials to Hinsdale residents' use by cardholders.
- c. As a member of the SWAN consortium, HPL is subject to policies and procedures adopted by the consortium. This includes, but is not limited to, the delivery of courtesy notices, holds policies, fines, fees, and loan periods established by other libraries.

Hinsdale Public Library

Circulation Policy DRAFT 2024

Borrowing Library Materials

Borrowing Limits

A maximum of 200 physical items may be checked out to a patron at any given time. Additionally, limits may be set on certain materials if such limits are needed to meet demand and provide equitable service. These limits may be set by HPL or by SWAN.

Loan Periods

- a) Generally, HPL materials may be borrowed for 21 days, except for “Lucky Day” items and “New” DVDs and Blu-Rays
- b) Downloadable books and other media are subject to the lending terms of vendors
- c) Reference materials may be borrowed at the discretion of HPL staff
- d) Newspapers do not circulate
- e) Some small technology items (e.g., chargers) are available for one-day, in-library use

Electronic borrowing is subject to the restrictions of HPL, the platform provider (eg Overdrive and Hoopla), and/or the electronic materials consortium (eg eMedia Illinois).

Restrictions may include:

- a) Access limited to HPL cardholders
- b) Limits on number of items available for checkout or hold at a time
- c) Limits to checkout period
- d) Limits on item availability
- e) Limits on renewal availability

Other Loan Guidelines

Items from Other Libraries

- a) Interlibrary Loan Materials: Items may be borrowed on behalf of HPL cardholders from other libraries. These items are subject to all loan periods, fines, rules and regulations established by the lending library. See HPL’s [Interlibrary Loan Policy](#) for more information.
- b) Reading Groups: HPL will accommodate reasonable requests from local reading groups for multiple copies of particular titles. Due dates for these items will be set according to the group discussion date communicated at the time of the request and the conditions of lending libraries.

Hinsdale Public Library

Circulation Policy DRAFT 2024

Holds

At the discretion of HPL staff, high-demand titles may be unavailable for holds or holdable for HPL patrons only.

HPL designates some high-demand items in its physical collection “Lucky Day.” Patrons cannot place holds on these items. They are available “first come, first served” to those visiting HPL.

Renewals

Most materials will be automatically renewed for a maximum of two times, each time for a term equal to their original loan period. Items which are on hold for other cardholders and items designated as “Lucky Day” items will not be renewed. Interlibrary Loan items or items borrowed from other SWAN libraries may be renewed as permitted by the loaning library. Additionally, limits may be set on renewing certain materials if such limits are needed to meet demand and provide equitable service.

Extended Loan

Hinsdale Public Library cardholders may request that a loan period be doubled for most items, provided that the item is not on hold for another Hinsdale cardholder. High-demand items from “Lucky Day” and “Library of Things” or other popular collections may not be eligible for extended loan.

Patron Responsibilities

Overdue Items

Although HPL does not charge fees for late items, fines may be charged by the owning library.

Lost Materials

Material that is 42 days (6 weeks) overdue is considered lost. If an item owned by Hinsdale Public Library is lost, the cardholder is billed the catalog list price of the item. If the item is returned to HPL in usable condition prior to payment, lost fees will be waived and the patron will only be responsible for the maximum overdue fines, if applicable. Items that are found after payment may not be returned to HPL for a refund.

Lost items that are 366 days overdue are considered "long overdue" and no longer accepted for a refund.

Interlibrary loan materials and items borrowed from other SWAN libraries are billed in accordance with rates and policies established by the lending library.

Hinsdale Public Library

Circulation Policy DRAFT 2024

Damaged Materials

If Library staff determine that damage to an item requires removing the item from the collection, preventing future use, the cardholder will be contacted and billed for the catalog list price of the item.

Interlibrary loan materials and items borrowed from other SWAN libraries are billed in accordance with rates and policies established by the lending library.

Loss of Privileges and Restrictions

- a) Library card privileges are “blocked,” or suspended when an item is more than 21 days overdue.
- b) Library card privileges may be suspended for a Hinsdale cardholder who accumulates fees of \$30 or more for late, lost, or damaged items until the charges fall below this threshold.
- c) Library card privileges may be suspended or restricted in response to violations of other HPL policies.
- d) Library card privileges may be suspended or restricted in response to special circumstances, at the discretion of the Executive Director.

Confidentiality of Patron Records

As required by the [Illinois Library Confidentiality Act](#), patrons’ registration and circulation records at HPL are confidential. No individual’s registration or circulation records will be released to any individual or agency, except as required by law.

Because of their financial responsibility, parents and legal guardians may be informed of overdue material checked out on their minor child’s HPL card.

Related Library Policies

Copies of the following related policy statements are available at any of HPL's service desks and on HPL’s website:

- [Hinsdale Public Library Interlibrary Loan Policy](#)
- [Hinsdale Public Confidentiality of Records Policy](#)

Hinsdale Public Library Board of Trustees

Approved and Adopted by Library Board on September 27, 2004.

Revised 10/23/06, 2/24/09, 5/22/12, 01/26/16, 09/26/17, 11/19/19, 09/27/22, 10/22/24.

Hinsdale Public Library

Reference-Information Services Policy DRAFT 2024

Reference-Service-Information Services

“Reference-Information services” refers to the provision of answers, information, instruction, direction, and suggestions (advisory services) to patrons of all ages, either upon request or in anticipation of need, using all available resources available to Hinsdale Public Library (HPL).

Goals of Reference Service

- To provide thorough, efficient, timely and accurate reference-information service by applying the “reference interview” process
- To provide service most convenient to the user (in-person (consultations, roving, or walk-ups) or remotely (chat, phone, email)
- To treat all requests for reference service with respect, impartiality, and confidentiality
- To offer well-trained, approachable, knowledgeable staff to assist patrons
- To select, acquire, and organize information and resources to meet the needs of the community
- To inform patrons about services and resources available from HPL, including the development of research guides, reading lists, and instructions.
- To provide instruction in the use of LibraryHPL resources as appropriate
- To empower patrons to navigate future information needs
- To explain how to think about information systems are organized in order to find needed resources
- To provide patrons with thoughtful referrals to other agencies and libraries as necessary
- To provide easy access to accurate and up-to-date community information, including community newspapers
- To provide services and materials regardless of the age, race, ethnicity, gender identity, sexual orientation, religion, economic class, or range of abilities of the patron
- To provide technology training on hardware and software available through HPL and technologies used to access library resources
- To provide readers', listeners' and viewers' advisory services in support of patrons' informational and recreational needs

Availability of Service

Hinsdale Public Library (HPL)HPL staff provide reference and advisory serviceinformation services in response to an information needcommunity and individual need. Any staff member may provide this service and may also refer patrons to colleagues with subject or departmental expertise. Staffed reference-information services are available at all times HPL is open. In general, online resources are available 24 hours per day.

- Staff endeavor to respond to all questions, requests and recommendations during the initial interaction or within 24 hours of receipt.

Hinsdale Public Library

Reference-Information Services Policy DRAFT 2024

- Staff will notify patrons if ~~questions, requests and recommendations~~information services cannot be completed within 24 hours and will provide updates.
- Staff may recommend that patrons schedule an appointment for requests that require in-depth one-on-one instruction.
- Staff may refer patrons whose questions exceed the HPL's scope and resources to an appropriate resource or organization.
- Certain questions may also require the patron's participation in the information search with staff providing guidance and advice on the search strategy and process. Staff may need to limit the amount of time and level of response provided to a patron.
-

Standards and Ethics

In order to maintain the trust of the patron and respect of the profession, in their provision of ~~reference service~~information services, HPL staff ~~will~~ act in accordance with federal and state laws, the guidelines and standards of conduct as set forth by the American Library Association and HPL's [Confidentiality of Patron Library Records Policy](#). Accordingly, all staff will:

- 1) Keep ~~reference information services~~ interactions confidential and respect each patron's right to privacy with regard to information requested or materials sought or received, borrowed or loaned, as well as any resources consulted.
 - a) Provide answers to information requests only to the person with the original request, unless otherwise permitted by the patron.
 - b) Avoid retaining unnecessary or duplicate records.
- 2) Prevent personal beliefs from interfering with professional duties and make no judgments as to the legitimacy or value of any given request.

Special Circumstances

HPL librarians do not practice medicine, law, or act as investment or tax advisors. Patrons needing specific advice in these areas should consult a licensed practitioner. HPL staff can guide the patron to materials and information available on these topics. Other topics may require referrals to professionals as well.

~~Some topics, including but not limited to legal, medical, investment or tax issues may require expertise beyond staff training. HPL staff will guide the patron to materials and information available on the topic. Patrons may be advised to consult a professional in the field for additional information or advice.~~

Access to certain services or resources may be prioritized for HPL cardholders. HPL adheres to license agreements which require cardholder authentication for remote access to certain online resources.

Hinsdale Public Library

Reference-Information Services Policy DRAFT 2024

Related Library Policies

[Confidentiality of Patron Library Records Policy](#)

See Also

[American Library Association's Code of Ethics](#)

Policy Review and Revision

This document will be reviewed by the Board at least every two years.

Hinsdale Public Library Board of Trustees

Approved and Adopted by Library Board on December 12, 2000.

Revised 11/5/02, 10/28/08, 5/22/12, 06/23/15, 08/22/17, 11/19/19, 8/23/22, 10/22/24.

Hinsdale Public Library

Information Services Policy DRAFT 2024

Information Services

“Information services” refers to the provision of answers, information, instruction, direction, and suggestions (advisory services) to patrons of all ages, either upon request or in anticipation of need, using all available resources available to Hinsdale Public Library (HPL).

Goals of Reference Service

- To provide thorough, efficient, timely and accurate information service by applying the “reference interview” process
- To provide service most convenient to the user in-person (consultations, roving, or walk-ups) or remotely (chat, phone, email)
- To treat all requests for reference service with respect, impartiality, and confidentiality
- To offer well-trained, approachable, knowledgeable staff to assist patrons
- To select, acquire, and organize information and resources to meet the needs of the community
- To inform patrons about services and resources available from HPL, including the development of research guides, reading lists, and instructions
- To provide instruction in the use of HPL resources
- To empower patrons to navigate future information needs
- To explain how information systems are organized in order to find needed resources
- To provide patrons with thoughtful referrals to other agencies and libraries as necessary
- To provide easy access to accurate and up-to-date community information, including community newspapers
- To provide services and materials regardless of the age, race, ethnicity, gender identity, sexual orientation, religion, economic class, or range of abilities of the patron
- To provide technology training on hardware and software available through HPL and technologies used to access library resources
- To provide readers', listeners' and viewers' advisory services in support of patrons' informational and recreational needs

Availability of Service

HPL staff provide information services in response to community and individual need. Any staff member may provide this service and may also refer patrons to colleagues with subject- or departmental expertise. Staffed information services are available at all times HPL is open. In general, online resources are available 24 hours per day.

- Staff endeavor to respond to all questions, requests and recommendations during the initial interaction or within 24 hours of receipt.
- Staff will notify patrons if information services cannot be completed within 24 hours and will provide updates.

Hinsdale Public Library

Information Services Policy DRAFT 2024

- Staff may recommend that patrons schedule an appointment for requests that require in-depth one-on-one instruction.
- Staff may refer patrons whose questions exceed the HPL's scope and resources to an appropriate resource or organization.
- Certain questions may also require the patron's participation in the information search with staff providing guidance and advice on the search strategy and process. Staff may need to limit the amount of time and level of response provided to a patron.

Standards and Ethics

In order to maintain the trust of the patron and respect of the profession, in their provision of information services, HPL staff act in accordance with federal and state laws, the guidelines and standards of conduct as set forth by the American Library Association and HPL's [Confidentiality of Patron Library Records Policy](#). Accordingly, all staff will:

- 1) Keep information services interactions confidential and respect each patron's right to privacy with regard to information requested or materials sought or received, borrowed or loaned, as well as any resources consulted.
 - a) Provide answers to information requests only to the person with the original request, unless otherwise permitted by the patron.
 - b) Avoid retaining unnecessary or duplicate records.
- 2) Prevent personal beliefs from interfering with professional duties and make no judgments as to the legitimacy or value of any given request.

Special Circumstances

HPL librarians do not practice medicine, law, or act as investment or tax advisors. Patrons needing specific advice in these areas should consult a licensed practitioner. HPL staff can guide the patron to materials and information available on these topics. Other topics may require referrals to professionals as well.

Access to certain services or resources may be prioritized for HPL cardholders. HPL adheres to license agreements which require cardholder authentication for remote access to certain online resources.

Related Library Policies

[Confidentiality of Patron Library Records Policy](#)

See Also

[American Library Association's Code of Ethics](#)

Hinsdale Public Library

Information Services Policy DRAFT 2024

Policy Review and Revision

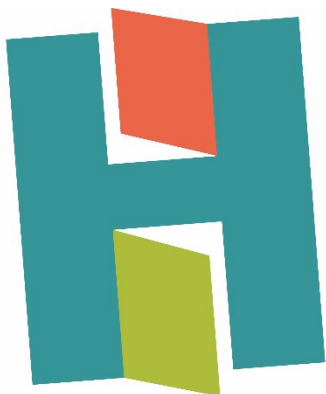
This document will be reviewed by the Board at least every two years.

Hinsdale Public Library Board of Trustees

Approved and Adopted by Library Board on December 12, 2000.

Revised 11/5/02, 10/28/08, 5/22/12, 06/23/15, 08/22/17, 11/19/19, 8/23/22, 10/22/24.

NEW BUSINESS



HINSDALE PUBLIC LIBRARY

2025 HOLIDAY CLOSINGS

New Year's Day, Wednesday, 1-1-25
Easter Sunday, 4-20-25
Memorial Day, Monday, 5-26-25
Independence Day, Friday, 7-4-25
Labor Day, Monday, 9-1-25
Thanksgiving Wednesday, 11-26-25 (5 PM Closing)
Thanksgiving Day, Thursday, 11-27-25
Christmas Eve, Wednesday, 12-24-25
Christmas Day, Thursday, 12-25-25
New Year's Eve, Wednesday, 12-31-25 (1 PM Closing)
Staff Institute, TBD



HINSDALE
PUBLIC LIBRARY

Hinsdale Public Library Board of Trustees Board Meeting Dates for 2025

Committee of the Whole	REGULAR BOARD
January 22, 2025, 12 pm	January 28, 2025, 7 pm, Community Meeting Room
February 19, 2025, 12 pm	February 25, 2025, 7 pm, Community Meeting Room
March TBD	March 25, 2024, 7 pm, Community Meeting Room
April 16, 2025, 12 pm	April 22, 2025, 7 pm, Community Meeting Room
May 21, 2025, 12 pm	May 27, 2025, 7 pm, Community Meeting Room
June 18, 2025, 12 pm	June 24, 2025, 7 pm, Community Meeting Room
No meeting in July	No meeting in July
August 20, 2025, 12 pm	August 26, 2025, 7 pm, Community Meeting Room
September 17, 2025, 12 pm	September 23, 2025, 7 pm, Community Meeting Room
October 15, 2025, 12 pm	October 28, 2025, 7 pm, Community Meeting Room
November TBD	November 25, 2025, 7 pm, Community Meeting Room
No meeting in December	No meeting in December

Commented [KW1]: March 31-April 4th is Spring break for D181 this year so I think we are doing well with scheduling.

Commented [KW2]: This is the Tuesday directly after Memorial Day

Commented [KW3]: The 23rd is Rosh Hashanah

Commented [KW4]: Thursday, Nov 27th is Thanksgiving.

Commented [KW5R4]: Tuesday, Nov 25th is Parent/Teacher Conferences for D181

GIFT REPORT

HINSDALE PUBLIC LIBRARY

Report to the Hinsdale Public Library Board of Trustees covering the period beginning September 25, 2024 through October 22, 2024.

GIFTS OF BOOKS AND OTHER MATERIALS

Gifts

- A green screen was donated by Mercedes Perez-Tamayo

MONETARY GIFTS

Gifts of \$10,000 or More

- \$10,000 donated by Janet S. Grisemer in memory of Robert Grisemer, to be used toward the welcome boxes for new parents and new homeowners.

Gifts of \$1,000 to \$9,999

None

Gifts of \$100 to \$999

None

Gifts of less than \$100

- \$25 donated by Allen & Beverlee TeBockhorst in honor of their grandson Jack Bilenko's 21st birthday. Their donation was used to purchase the following:

The Called Shot: Babe Ruth, the Chicago Cubs, and the Unforgettable Major League Baseball Season of 1932 by Thomas Wolf

- \$25 donated by Allen & Beverlee TeBockhorst in honor of their grandson AJ Bilenko's 15th birthday. Their donation was used to purchase the following:

The Best of All Things Golf: An Exploration of the Best Travel, Courses, Architects, Players, Books, Movies, & Hobbies by Jack M. Hammel

Kim Neumann
Administrative Assistant
October 16, 2024

PUBLICITY

“ Cauley, who previously indicated this would likely be his final term, said Wednesday he is actually undecided as to whether he will run. He’s talking to two individuals who might be interested in replacing him. ”

Local candidates getting ready to run

Individuals seeking office in the April 2025 election can start circulating their petitions

By Pamela Lannom
plannom@thehinsdalean.com

This fall’s presidential election is still two months away, but some candidates already are gearing up for the spring 2025 consolidated election. A total of 16 seats will be up for election among the four main Hinsdale taxing bodies — four each on the Hinsdale Village Board (including village president) and the Hinsdale Public Library Board, three on the Community Consolidated Elementary District 181 Board and a historic five on the Hinsdale High School District 86 Board.

Tom Cauley’s fourth term as Hinsdale village president will expire in the spring, as will the terms of Trustees Neale Byrnes, Michelle Fischer and Matt Posthuma.

Cauley, who previously indicated

this would likely be his final term, said Wednesday he is actually undecided as to whether he will run. He’s talking to two individuals who might be interested in replacing him.

“If they decide to run, I probably won’t,” he said Wednesday. “If one in particular decides that he’s not going to run, I may.

“I guess I’m going to make a decision as I see how things unfold.”

On the library board, the terms of Kim Kiyosaki, Dick Munson, Chun Ye and Lucy Zhou are ending.

In District 181, terms are expiring for Bill Cotter, Mike Martin and Grace Shin.

Peggy James, Terri Walker and Jeff Waters all were elected to the District 86 Board in 2021, which typically would mean three seats would be open on the board in 2025. But since Heather Kartsounes and Abed

Rahman were appointed during the first two years of the terms of those they replaced (Kay Gallo and Debbie Levinthal, respectively), they must run for election if they want to remain on the board.

Potential candidates were able to start circulating petitions Aug. 20 in order to secure a spot on the ballot. Candidates must file their petitions and other documents no earlier than Tuesday, Nov. 12, and no later than Monday, Nov. 18.

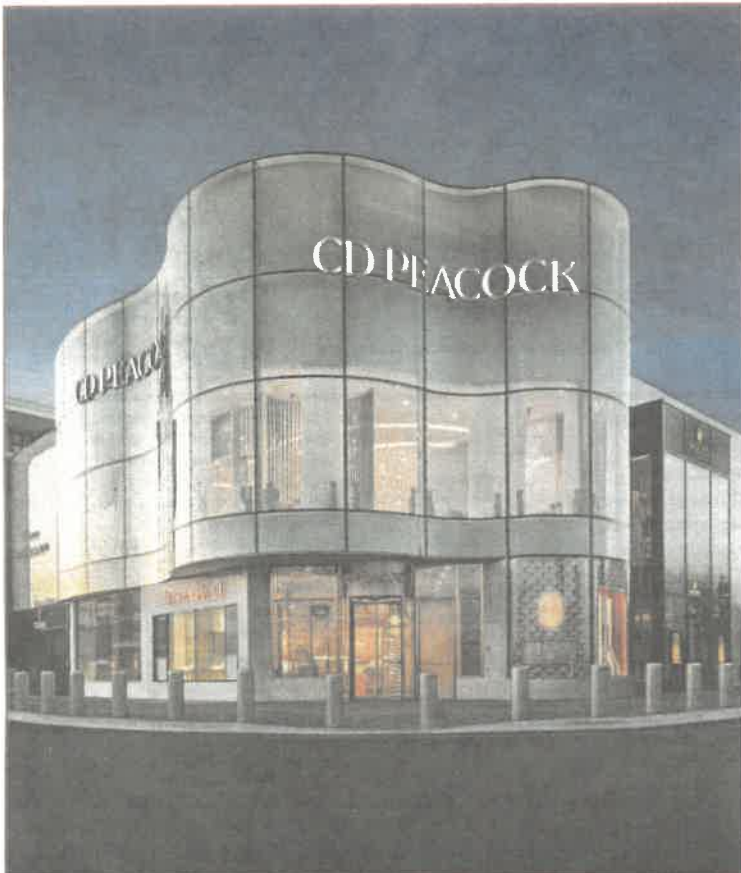
Those interested in seeking a seat can download a packet at www.dupagecounty.gov > elected officials > election and voter information > candidate information or pick one up at the DuPage County administration building, room 1-600, 421 N. County Farm Road, Wheaton.

The Illinois Association of School Boards’ website at www.iasb.org



includes links for webinars, a candidates guide and key dates.

In addition to village, school and library board offices, voters April 1 will be asked to cast their ballots for open seats on the boards of counties and forest preserve districts, townships, township road districts, regional office of education, Community College District 502 and water districts. Most local officials serve a four-year term.



THE CD PEACOCK MANSION

CHICAGO'S PREMIER DESTINATION FOR LUXURY WATCHES AND JEWELRY

1837

CD PEACOCK.

CHICAGO

OAKBROOK CENTER | WOODFIELD MALL

■ “It’s also helped me to see that God, the source, spirit, is not just in our churches but also when I’m walking, in the woods, in the water.” — **Marianne Patrevito**

Hardship led woman to branch out into art

Beauty is in the eye of the beholder, as the maxim goes.

Artist Marianne Patrevito recognizes that her abstract collages might not hit the beauty mark for some. And that’s just fine.

“Some people either like it or they don’t,” the Hinsdale resident said. “I’m OK if somebody says it’s not their thing.”

Patrevito invites people to meet her and experience her work at a reception kicking off her Hinsdale Public Library exhibit, “The Process of Art in Nature,” from 6:30 to 7:30 p.m. Thursday, Sept. 12 (see Page 18 for details).

She said the arboreal world has served as inspiration for the majority of her pieces.

“Most of my subject matter is nature, mainly trees,” shared Patrevito, who is fascinated by different bark textures and the lines that spiraling branches create. “I spend a lot of time walking in nature.”

The path to becoming an artist was one she happened upon in her 40s when a cascade of adversities left her feeling bereft.

“That’s what catapulted me into art,” Patrevito said, recounting how one her

healthcare providers suggested she try art as a form of self-care.

She was led to a class in process painting that focused on freely exploring ideas as opposed to the final output.

“It was a form of therapy because I didn’t have to worry about the product,” Patrevito said. “For me, it just brought a sense of ease. After I’d finished, it was like I’d just done deep breathing.”

From there she discovered collage-making and how adding paper adhesives to a painting gave the work depth. Visual art therapy also became an area of interest.

“Then I just felt this calling to start watercoloring,” explained Patrevito, eager to incorporate all of her studio’s tools. “I was trying to figure a way to combine the painting with the collage.”

So she’d make a collage and would paint it with acrylics. Or she’d paint a watercolor, layer it and then collage on top of that.

“I started developing my own style,” she said, noting that abstract pieces just came more naturally. “I started out painting much



MARIANNE PATREVITO

HAS BEEN MARRIED TO TOM FOR 48 YEARS • A SOUTH SUBURBAN NATIVE • WORKS AS A SPIRITUAL DIRECTOR • MOTHER OF FIVE, GRANDMOTHER OF TWO • ENJOYS GARDENING & COOKING

more realistic. I discovered after a time that it just wasn’t for me.”

Several years ago Patrevito became a spiritual director and has found ways to integrate her art into sessions.

“It’s also helped me to see that God, the source, spirit, is not just in our churches but also when I’m walking, in the woods, in the water,” she said. “So art has also become

a spiritual journey for me.”

Putting her work out for others to scrutinize is not a necessarily a comfortable exercise. But Patrevito can gain assurance from her loved ones that something is exhibition-worthy.

“I still go to my kids or my husband and ask, ‘What do you think of this?’” she said.

Patrevito said she is delighted to partner with the

library for the display.

“I love the library. I’m a book person, and I also do some journaling and writing,” she said.

And the best way to get the creative juices flowing?

“Just go and splash some paint on paper or go and cut out some pictures,” Patrevito said. “It’s very cathartic.”

— story by Ken Knutson, photo by Jim Slonoff

For Cooks & More

The Best Brands For Our Customers

- Hestan
- Emile Henry
- Le Creuset
- Finamill
- Rosle
- Michel Design
- Olivia Regal
- Chilewich
- Michael Aram
- Messermeister Knives
- Christopher Radko
- Stonewall Kitchen
- Paper Products
- Wellness Mats



35 E. 1st St., Hinsdale • (630) 323-7750
(inside Fuller’s Home & Hardware)

GUEST COMMENTARY

Heroes can turn up unexpectedly

They say you should never meet your heroes, but what if you meet someone who you don't know is your hero?

That was the case with Byron (fake name). I met Byron some 12 years ago at a place where I knew no one. I was trying to learn how to shoot skeet, having never really shot guns.

The people who shot together when I started were all men, all knew each other and no one was concerned about getting to know the new guy. Over time, I started to meet people, but I felt like an outsider.

I don't recall Byron being there when I first started shooting. He was out of town quite a bit. When he did show up, you'd have thought he was the mayor. He was funny, engaging, outgoing, and personable. Though he was several years older than me, he made me feel like a peer.

As time went on, Byron and I talked more, I observed him more and I listened to him speaking to others more. Above everything, Byron was a husband and a father. He spoke of his wife and children regularly — not in a bragging way, but more in a positive, matter-of-fact, way. I learned that he and his wife adopted all five of their kids.

He listened to his friends when they were going through difficult things. In a room full of guys, he wasn't ashamed or afraid to be genuine and sensitive, to be empathetic and vulnerable.

He was very funny and would tell jokes (often reciting them incorrectly, which was



Bill Lewis

half of what made them funny). His humor was rarely directed at anyone, but there were times I cried from laughing so hard when listening to him.

More than anything, he spoke to me — directly. He said I was a good person, but I put

myself down too much, and he didn't like that. Though people had said this to me in the past, he said it in such a way that made me see myself as a different person — a better person — than I usually saw myself.

It occurred to me that's how Byron made most everyone feel. Not because he was a sycophant or a salesman. Byron was very successful, and didn't need anything from anyone. He was just being himself, and that person was the hero type.

Admittedly, Byron is not perfect. If I were to try to find flaws, I'm sure I could, as I could with anyone. But who Byron is, and who he's been to me, shows me the power someone has when they're genuine, when they meet people where they are and when they're willing to share their own positive reflections.

So, maybe never meeting your heroes is still a good advice. Maybe you should thank those heroes you have in your life instead and consider being one yourself.

Thank you for being you, Byron. I am a different, better, person because of knowing you.

— Bill Lewis is a former contributing columnist. Readers can email him at news@thehinsdalean.com.

LETTERS TO THE EDITOR

Books should not be pulled from library shelves

I couldn't agree more with your guest commentator, Bret Conway, especially during September, National Library Card Sign-up Month.

We should be encouraging the use of libraries and ensure students (and everyone) have access to books of their choosing. I taught for over 30 years; during those years I am proud to say that I have introduced students to many of the books that show up on Banned Books Lists: "The Merchant of Venice," "The Grapes of Wrath," "To Kill a Mockingbird," "Animal Farm," and on and on. During September (during which Banned Books Week falls), I also had a poster in my room listing banned books. My students loved looking at it (and heading to the library to check them out).

In Florida, Escambia County has pulled Webster's Dictionary because it contains (and defines) words some parents found objectionable. They went on to remove over 1,600 books from the shelves. As far as I know, not one student in Florida has died because they read a book or looked up a word. But, the students at Parkland High School witnessed 17 of their classmates die; so far this year there have been 22 school shootings. None of those shootings can be traced back to a book.

As the school year starts, instead of banning books, perhaps we should be more concerned about other deadly threats to our students. Reading isn't one of them. — Arlene R. Jarzab, Hinsdale

Parents have right to make own decisions for kids

Recently, I read a guest commentary by Bret Conway concerning the banning of books in school libraries. He states there were attempts to censor 4,240 books in schools and public libraries in 2023.

He labeled Moms for Liberty and Awake Illinois as extreme groups. Fortunately, we have free speech protected by our U.S. Constitution.

Additionally, the 14th Amendment protect the rights of parents to make decisions for their children. The recent passage of HB 2789 makes it difficult for parents to object to certain books that teachers and librarians find acceptable. It's time for cameras in the classroom. Sunlight is the best disinfectant. — Helen Corsentino, Hinsdale



LETTERS POLICY

Requirements

- 250 words or fewer
- include writer's name, address and daytime phone number

- documentation must be provided for numbers, statistics and other facts mentioned in the letter
- no form letters

Submission

- e-mail to news@thehinsdalean.com
- fax to (630) 323-4220
- mail to The Hinsdalean,

Letters to the editor, 7 W. First St., Hinsdale IL 60521

Questions?

Call (630) 323-4422

New series looks at 13 taxing districts

First up is village of Hinsdale, which gets less than 10 percent of residents' property taxes

By Pamela Lannom
plannom@thehinsdalean.com

PLEASE SEE EDITORIAL ON PAGE 10

■ **TAXING TAXES**
This is the first story in a series examining the taxing districts on Hinsdale property tax bills.

It's a common refrain in Hinsdale. "We pay high taxes to live here." And residents do — in part because their homes are worth a lot of money. But when they make that statement to Village President Tom Cauley, he has some additional information he shares with them.

"People assume that their property taxes go mostly to the village, and I tell them it's only 7 percent, and people are usually surprised by that," he said.

The village's portion of the tax bill — including the pension fund — comes in at 7.3 percent. So for every \$10,000 in taxes a resident pays, the village receives \$730. And that money pays for a number of critical services — police, fire, public services (engineering, road paving), water, sewer and community development.

"We also provide parks and recreation, which is a little bit different here in Hinsdale," village manager Kathleen Gargano said. "Others have park districts. We provide the services as part of what the government provides to its residents."

To help residents understand the distribution of property taxes, the village includes a graphic illustrating the portion it receives in its annual budget report.

"We think it's important to highlight, because we understand that for any

community there is a great sensitivity to the property tax bill," Gargano said. "We think it's important to distinguish where their money goes."

Property taxes make up about 37 percent of village revenue. It also receives sales taxes, utility taxes, income taxes and fees for permits and other services. All local use sales tax receipts are dedicated to infrastructure improvements, noted Carrie Dittman, the village's chief financial officer. And while having multiple revenue streams is important, most are affected when the economy dips.

"A lot of those are tied to the economy, so while they might be significant, if you're in a poor economy, you're income taxes and your sales taxes and possibly your property taxes, if you're in dire straights, are going to suffer," Dittman said.

Gargano pointed to four significant investments the village has funded over the past 15 years, starting with the completion of projects identified in the master infrastructure plan. The plan included the rehabilitation of 69 miles of roadways, including 16 miles of water mains and 18 miles of sewers.

"2024 marked the end of the initial MIP, and we're beginning work on developing a subsequent plan to provide for the future," Gargano said.

The \$9 million parking deck at the site of the Hinsdale Middle school, which

opened in 2020, was another significant expense.

"The parking deck certainly was a considerably important accomplishment and that was an example of intergovernmental cooperation" with District 181, she said.

She also mentioned replacing the Oak Street bridge and addressing flooding issues on Madison Street.

One of the challenges the village faces is unfunded mandates from the state, with the most expensive being the pension contributions for administrative staff, police officers and firefighters.

"The village has no control over setting the benefit levels. They don't give us a funding mechanism to be able to meet their requirements," Dittman said.

The village used to have local control over police and fire pensions, but in 2019, the Illinois General Assembly passed pension reform laws to consolidate the more than 650 individual funds in the state into two, one for police and another for firefighters, each with its own board.

"Those boards are the ones that control the investments," Dittman said. "They control the assumptions used in actuarial evaluations that determine the contribution the village must make."

And for villages like Hinsdale restricted by the tax cap, which limits the increase in the levy (annual request

for property tax revenue) to 5 percent or the CPI, whichever is lower, a large increase in pension fund contributions could spell trouble.

"Globally speaking, that's the problem," Dittman said. "If your pension contribution goes up 10 percent and your levy goes up 3 percent, you're going to be underwater."

Gargano noted that village expenses are influenced in large part by the priorities set by the village board.


"I think it's important to understand that the village board is highly sensitive to the impact of financial decisions on their neighbors and they are mindful of that when providing direction to staff," Gargano said.

Cauley said he believes trustees are good stewards of residents' tax dollars.

"I think we do a very good job," he said. "One of the things I tell residents is that while the community is a fairly affluent community, the village is not an affluent municipal government."

"If you go to some other towns, they have shopping malls or strip malls or industry that gives a substantial tax base," he continued. "I think people assume because it's an affluent community, the village is also well off. It's not. We really have to stretch a dollar."

■ Village of Hinsdale



- Tax rate: 40 cents
- Tax bill %: 7.3

Total annual budget: \$34.6 million

No. employees: 118

Debt: \$33 million

Governed by: six elected trustees and an elected village president (all unpaid)

Chief executive: village manager Kathleen Gargano (earns \$225,432)

GUEST COMMENTARY

Friends are the family you choose

Is there a family in your life that is not really family, but feels closer to you than if you were indeed related? A family whose kids you've watched grow up, reach, thrive? A family in which any member would be there for you at 2 in the morning, in an emergency or literally "just because?"



Kelly Abate

summer at a friend's lake house over Memorial Day weekend, playing games, relaxing, laughing, cooking, talking around a fire late into the night.

I ended the summer at another friend's lake house. Boating, relaxing, laughing, cooking,

talking around a fire late into the night.

Two different experiences, bookends of summer, but both filled with an inordinate amount of love and generosity. And both with friend/family couples who have seen me, warts and all, through the best and worst of times. They love me, and my children, unflinchingly. Enough to include me in their own family celebrations and tuck me into the circle of their late night bonfire bonding.

Words can't express the degree of gratitude I feel for those weekends. How validating and fun they were, how liberating and renewing. As if someone pushed a re-set button on daily life and wiped away the cookies (or cache or whatever it is that muddies up our computers. But I digress ...). Like a big breath of fresh air.

Lake air. Air filled with the sweet smoke of a bonfire, made sweeter by the glass of wine in my hand and the laughter of my best friends by my side. Reminiscing, dreaming, supporting, sometimes even crying. But that lake air, if breathed in the company of friends-who-are-family, is magical indeed.

— Kelly Abate is a contributing columnist. Readers can email her at news@thehinsdalean.com.

And sorry for leading with so many questions, but doesn't it seem like Hinsdale is filled with such relationships? I know I've been blessed with many friend/families, but I can also look at my network and see that other families share relationships like these, too. Families that vacation together, spend holidays together, attend baseball games, life events or simple barbecues together.

My phone reminds me of these relationships every day, when it pops up reminder photos from years past. I love the summertime ones of my kids being pulled on a big tube in the lake, holding on for dear life, water spraying their faces, huge smiles in place. Many of these photos are with our friend/nephew, at varying ages. I see the passage of time and feel nostalgic, sure, but I also feel so deeply, humbly grateful that those memories exist, and those people are still in my life, making memories for future phone reminders.

I started this column thinking I'd write about weekends on the lake. (And by "the" lake, I mean any of many lakes I've been lucky enough to visit with family friends, some with rented rooms and rented pontoons, some with beautiful lake homes and private boats). I started this

LETTERS TO THE EDITOR

September is Childhood Cancer Awareness Month

Every day, 47 children are diagnosed with cancer in this country. Compared to adult cancer, pediatric cancer is rare, but it is common enough that you likely know someone touched by it. This vicious disease took Hinsdale's Brooks Tonn too soon, and it now afflicts our son, Alexander Brown.

Our children show us every day how strong they are, but they should not have to fight this battle. This September, Childhood Cancer Awareness Month, please reflect on your hopes and dreams for your children. Then, please commit to getting involved in the fight against childhood cancer, because you never know when cancer might afflict a child you love.

There are many worthy organizations that help children and families in the fight. The Brooks Strong

Foundation, St. Jude Children's Research Hospital, Bear Necessities, the Make-A-Wish Foundation and Ronald McDonald House Charities are some of the organizations you may know.

We are establishing a Chicago-area chapter of Rally Foundation for Childhood Cancer Research, an organization committed to finding better treatments and, ultimately, cures for this cruel disease.

Please get involved with some or all of these important organizations. The time, effort and donations of people like you have given Alexander the best chance possible to beat his cancer. With sustained effort, we can give future children better and better chances, until, one day, we win the war against childhood cancer. — Matt and Christy Brown, Hinsdale

Parents have right, duty to object to some books

Kudos to the much maligned "two concerned parents of Hinsdale" who objected to LGBT-related books being purchased by school libraries. Bret Conway (Aug. 29 guest commentary) dismissed them as "morally outraged" people with "talking points" who were attempting to censor books written for children which they believed held morally objectionable content. He said in his commentary that they were "undermining the professional authority of our school."

In other words, parents have no right to object to the decisions that "professionals" make with regard to what books their children are exposed to at the library.

Employees of the library are public servants whose authority is granted them by the community. Bret Conway has it backwards.

Parents not only have a right to object to children's books with sexually explicit content but have a right to have their voices heard and acted upon. — Laura Nelson, La Grange



LETTERS POLICY

Requirements

- 250 words or fewer
- include writer's name, address and daytime phone number

- documentation must be provided for numbers, statistics and other facts mentioned in the letter
- no form letters

Submission

- e-mail to news@thehinsdalean.com
- fax to (630) 323-4220
- mail to The Hinsdalean,

Letters to the editor, 7 W. First St., Hinsdale IL 60521

Questions?

Call (630) 323-4422

Continued from Page 20

20
The Community House
415 W. Eighth St.
www.thecommunityhouse.org
(630) 323-7500

Kids ages 5-12 will recreate some favorite treats from Hogwarts School of Witchcraft and Wizardry, like butterbeer cupcakes, cauldron cakes and more. Cast spells, mix potions and do crafts and other exper-

iments, then take home the food and creations to share.
Time: 4 to 5:15 p.m. Cost: \$210.
RR, MD

LISTEN & LEARN

■ **Color and Your Personal Style**
Sept. 23
Hinsdale Public Library
20 E. Maple St
www.hinsdalelibrary.info
(630) 986-1976
Join local House of Colour

stylist Sarah Freel as she explores color analysis, the impact of knowing one's optimal color palette and personal style. Time: 7 to 8 p.m. RR

■ **Tribune reporter & author John Gorman**
Sept. 26
Hinsdale Public Library
20 E. Maple St
www.hinsdalelibrary.info
(630) 986-1976
Hinsdale author and Chicago

Tribune reporter and editor John Gorman discusses his book, "Death Before Life," rooted in the 2002 death row clemency hearings orchestrated by then-Gov. George Ryan. He'll also talk about his experience in the Peace Corps and his soon-to-be published sequel, "Snatch and Catch." Time: 7 to 8 p.m. RR

NOTEWORTHY

■ **Tannahill Weavers**
Sept. 14
Unitarian Church of Hinsdale
11 W. Maple St.
www.acousticren.com
(630) 941-7797
The 2024-25 season of Acoustic Renaissance Concerts opens with this traditional Scottish band performing its special brand of Celtic music, blending the beauty of classic

Please turn to Page 24

HINSDALE PUBLIC LIBRARY • FALL HIGHLIGHTS



Mid-Autumn Festival

Sunday, Sept. 15, 6 p.m.; no registration

Meet us outside the Library after we close for music from Old Town School of Folk Music artist Gloria Leung, food from the award-winning YumDum Food Truck, a talent show, and a craft, as we celebrate the Autumn Moon and learn about this Chinese holiday.



Family Birding

Saturday, Sept. 14, 9 a.m. at Fullersburg Woods; register online

Join us and DuPage Birding Club for a walk through beautiful Fullersburg Woods as we identify the bird species we see.



Homework Helpers

Tuesdays & Thursdays starting Sept. 17, 4 p.m.; no registration

High school students are on hand at the Library to help younger students with homework or reading skills!



HPL After Dark: 10th Annual Trivia Night

Friday, Oct. 18, 7 p.m.; register your team online

Have the smartest group of friends in Hinsdale? Prove it! Drinks and pizza sponsored by the Friends of the Library.



20 E. Maple Street
Hinsdale, IL 60521
630.986.1976
www.hinsdalelibrary.info

SEE ALL
EVENTS



■ “The materials are very good, and it takes you places that you probably wouldn’t have bothered to go.” — Rick Blackwell

Discussion group leader stokes lively talks

Ever imagined working for the U.S. State Department trying to craft foreign policy in a complex, dynamic world?

Then the monthly Great Decisions group at Hinsdale Public Library may be for you, as participants grapple with global issues like Mideast realignment and NATO’s future to better understand the important layers and proverbial land mines that confront government officials.

“The materials are very good, and it takes you places that you probably wouldn’t have bothered to go,” said Rick Blackwell, the group’s facilitator, of the nationwide program sponsored by the Foreign Policy Association.

That certainly would apply to the somewhat inscrutable High Seas Treaty, the topic of the next Great Decisions meeting Wednesday, Sept. 25 (see Page 20 for details).

“It’s fun to think about how the group is going to approach the topic,” he remarked.

Participants read an FPA article on the issue to prepare, and the meeting begins with a video overview. The prescribed materials serve as a jumping off point.

“I usually start with the article but then find other

resources that are a little bit more current so the conversation is more topical,” he said. “I will pose a question and then see where it goes. It’s not always predictable.

“The group drives it,” added Blackwell, estimating average attendance between 15 and 18.

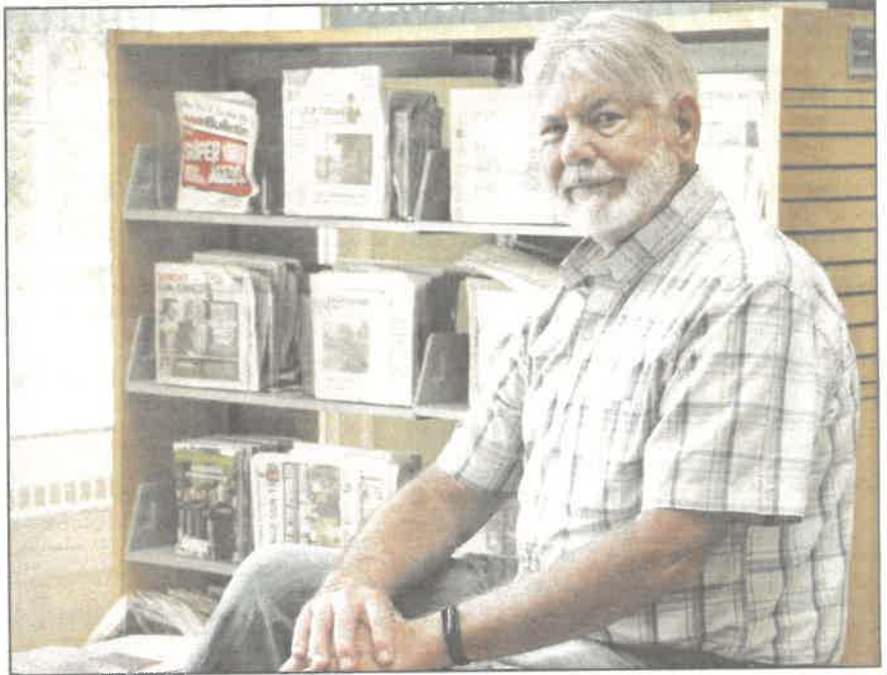
Blackwell cited a recent discussion about the nation of Indonesia that stretched his perspective.

“In order to lead the group I had to do some reading, and then we all had to do some reading. And I think we all learned a lot,” he said.

Some topics come up regularly, he said, especially ones concerning China because of its growing influence economically and militarily. Attendees are good about not straying into partisan bickering.

“I don’t want to antagonize people,” he said. “I don’t want it to become that kind of discussion. There’s nobody in the group who wants to start an argument.”

The group, sponsored by the La Grange Area League of Women Voters, has a hybrid model with about half participating in person and the other half online. Blackwell said policy matters have long fascinated him. He acknowi-



RICK BLACKWELL
HISTORY MAJOR TURNED INDUSTRIAL ENGINEER • MARRIED TO LINDA • ADJUNCT INSTRUCTOR AT GRAINGER COLLEGE OF ENGINEERING AT U OF I • GREAT DECISIONS FACILITATOR FOR MORE THAN A DECADE

edged participants are almost all fellow retirees who grew up in the post-World War II era of America’s ascendancy to superpower status. Blackwell said he would value a younger worldview.

“Do we actually have some thing valuable to contribute that other countries may not?” he posed.

First launched in La Grange, the group took up residence

at Hinsdale’s library about six years ago at the suggestion of a Hinsdale member.

“It’s worked out really well. They give us nice meeting spaces,” he said. “It’s been a really nice relationship.”

The Great Decisions books are available at the library for people to use. He said the name is a bit misleading.

“It’s called ‘Great Decisions’ but we don’t ever make one,”

Blackwell quipped.

Perhaps Great Citizens would be more fitting.

“We should be thinking about who we’re voting for and what we should be doing as Americans,” he said. “You start thinking about people and political systems. Those are useful thoughts to have as a voter.”

— story by Ken Knutson,
photo by Jim Slonoff



— FULLER'S Home & Hardware —

Our Handyman Services Include:

Grill Cleaning • Gutter Cleaning • Lawn Mower Repair/Tuning
Window Screen Repair • Power Washing • Garage Cleaning
Plumbing • Electrical • Landscaping & More!

Call Today to Schedule! (630) 323-7750

35 E. First Street, Hinsdale | fullershh@gmail.com

Hours: Mon.-Fri. 8am-5pm • Sat. 8am-4pm • Sun. Closed

EDITORIAL

Freedom to read is central to democracy's story

"I believe that censorship is the enemy of freedom." — Ava DuVernay

Since 2020, the number of documented attempts to censor books has risen significantly, according to the American Library Association's Office for Intellectual Freedom. Attempts to censor books in 2023 reached the highest level ever tracked by the organization, with 4,240 unique book titles targeted for censorship. Titles representing the voices and lived experiences of LGBTQIA+ and BIPOC individuals made up 47 percent of those targeted.

Against this backdrop we observe Banned Books Week 2024, which runs through Sept. 28. Since it was founded in 1982, Banned Books Week has drawn attention to attempts to remove books and other materials from libraries, schools and bookstores. The theme for this year's edition is "Freed Between the Lines" in recognition of the freedom found in the pages of books and the need to defend that freedom from censorship, as detailed at bannedbooksweek.org.

In a statement on the website, award-win-

ning filmmaker and Banned Book Weeks honorary chair Ava DuVernay said restricting access to books promotes ignorance. "By banning books, we deny ourselves the opportunity to learn from the past and to envision a braver future. Books have the power to open minds and build bridges. This is why certain forces do not want the masses to engage with books. They fear progress and growth in new, bold directions," DuVernay commented. "For this reason, Banned Books Week is vitally important. It is a celebration of our right to access varied voices and to engage with ideas that challenge and champion us. I am honored to be selected as honorary chair of Banned Book Week for this election year, and I stand with my fellow readers, fellow writers and fellow advocates around the world who refuse to let voices be silenced."

A new state law took effect at the start of the year that disqualifies Illinois public libraries from state funding if they restrict or ban materials because of "partisan or doctrinal" disapproval.

"We are not saying that every book should be in every single library," said Illinois Secretary of State Alexi Giannoulias, who also serves as state librarian and was the driving force behind the legislation. "What this law does is it says, 'Let's trust our experience and education of our librarians to decide what books should be in circulation.'"

In our pursuit of the highest journalistic standards of truth and accuracy, we stand with librarians and all those on the side of open access to information and against censorship.

"We know library professionals throughout the country are committed to preserving our freedom to choose what we read and what our children read, even though many librarians face criticism and threats to their livelihood and safety," said American Library Association President Cindy Hohl in statement. "We urge everyone to join librarians in defending the freedom to read. We know people don't like being told what they are allowed to read, and we've seen communities come together to fight back and protect their libraries and schools from the censors."

COMMENTARY

Another year older, another year better

Eighteen years ago this week, residents received the very first issue of *The Hinsdalean* on their doorsteps. (Or maybe in their bushes, and for that we apologize!)

To say we were excited is an understatement. Jim Slonoff and I had dreamed of owning our own newspaper, and a number of things lined up in 2006 to make that possible. We were bought out of our old jobs at *The Doings* and a beautiful office at 7 W. First St. became available for us to sublet. My husband called it the perfect storm.

It's been a tradition since our first anniversary to run a full-page ad in the paper to mark the occasion. The very first year the ad featured a stack of the first 52 issues of the paper with a single lit birthday candle on top. And no, we didn't use Photoshop!

We learned a little something after we ran our second anniversary ad, which listed all the things

that had run in the paper and that had happened over our first two years — from 104 editorials to 24 full moons. An astute reader called to point out an error, as a second full moon — or blue moon — had occurred in June 2007.

We've also recreated the cover of "Abbey Road" (substituting Ninth Street for the famous British thoroughfare) and spelled out "16" in baked goods for our Sweet 16.

This year we took our inspiration from Coach Q and Brent Sopel, who lived in town while the Blackhawks were winning the Stanley Cup. The two of them took the cup all over town — Jim and I spent hours trying to track it down but were always just a bit late.

That day didn't result in any



Pamela Lannom

photos, but it did inspire us to create our anniversary ad on Page 23 of this week's paper. We've had a big trophy in our office since we first were named the best newspaper of our size in the state in 2020. We got an even bigger one — the Will Loomis Memorial Trophy — in 2022 when the circulation sizes for the various trophies

changed. This year we decided we might as well do something with it besides having it sit on a shelf.

And so we took the Loomis Cup — I mean trophy — out to the places Coach Q used to take the Stanley Cup, like Page's and The Fruit Store. We asked the Hinsdale Central cheerleaders to hoist it in a pyramid. Ben Bradley, our reader advisory board member and TV news anchor, agreed to pose with it on the WGN set.

"Now that is a major award," the audio engineer said when we walked into the studio. (I always like running into other fans of "A Christmas Story.")

And it is a major award. While we write a story each year about the results of the Illinois Press Association's annual contest, we don't celebrate our accomplishment as much as we could — or should.

We had so much fun taking the trophy out and we've come up with a list of other spots we'd like to photograph it. So we've decided we'll continue taking it to different spots in town and share those photos in ads we'll run throughout the year. So if you see us out and about and feel like humming a few bars of "Chelsea Dagger," please do!

— Pamela Lannom is editor of *The Hinsdalean*.

Readers can email her at plannom@thehinsdalean.com.

- And it is a major award. While we write a story each year about the results of the Illinois Press Association's annual contest, we don't celebrate our accomplishment as much as we could — or should.

Spooky new reads are perfect for October

Though it hasn't quite felt like fall for most of the month, Tuesday's foggy morning — straight out of a Dracula story — set the tone perfectly for the spooky season that's upon us. As I walked up the hill to the library, even the beautiful homes of Hinsdale seemed ominous, eerie — dare I say, haunted.

And that's a good thing! For me, at least. As my house hunt enters year three, I am starting to consider broadening my search to include even the most uninhabitably frightening abodes. Apparitions in the mirror? Gentle rapping at the chamber door? That's fine, anything that brings the price down!

Perhaps you'd let me live in your vacant home to chronicle paranormal activity after its previous caretakers went insane (the setup for "The Spite House" by Johnny Compton). Perhaps the Bolsheviks who have taken over your home are getting to be a bit much (that's the premise of "The Haunting of Moscow House" by Olesya Salnikova Gilmore). Or perhaps you just haven't yet read "How to Sell a

Haunted House" by Grady Hendrix, which describes what can happen when a house "doesn't want to be sold." However you want to arrange it, I'm ready to close the deal.

Those are just a few of the recent books on the timeless haunted house theme. (Other hot new titles include "This Cursed House" by Del Sandeen and the Stoker Award-winning YA book "She Is a Haunting" by Trang Thanh Tran.) I want these books to really take off, because I want every current homeowner to become terrified of their house and therefore desperate to sell it.

I'm agnostic on haunted houses — not because I'm brave, but because I refuse to read or watch anything remotely scary. My colleagues furnished the titles above, and they assure me they have many more spooky books for readers of all ages. So please, before you flee your home, stop by the library and get



John Kokoris
Check this out

some more good recommendations on books and movies you can read once you've moved out.

Here are a few house-free horror recommendations for adult and young adult readers:

- "The Bog Wife" by Kay Chronister - A "gothic eco-horror" folktale set in Appalachia.
- "Graveyard Shift" by M.L. Rio - A novella featuring an ensemble of nightshift workers who find an open grave.

"The Language of Thorns: Midnight Tales and Dangerous Magic" by Leigh Bardugo - This collection of dark, YA fairy tales takes place in the same universe as the "Shadow and Bone" books (and Netflix series); no previous familiarity with those books is necessary.

Here are a few (less frightening) books for children:

- "Monster Boogie" by Laurie Berkner (pre-K)
- "Stumpkin" by Lucy Ruth Cummins (pre-K to grade 3)

- "There's a Ghost in This House" by Oliver Jeffers (pre-K to grade 3)
- "The Night Gardener" by Jonathan Auxier (grades 4 to 6)

Finally, if you're looking to enjoy the season with your neighbors, we have dozens of events this fall. Here are just a few highlights:

Kids can decorate mini pumpkins at 6 p.m. Wednesday, Oct. 23, or wear their costumes to the library Monday, Oct. 28.

Professional paranormal investigators will discuss their trade with middle- and high-schoolers on Wednesday, Oct. 2 at 6:30 p.m.

Adults can grab the last few team slots at our Tenth Annual Trivia Night on Oct. 18 at 7 p.m., sponsored by the Friends of the Library and Hinsdale Bank and Trust.

Whatever you do, don't let fall pass you by without reading a few good books — scary or not — curated for you by your local librarians. Now, there's truly a terrifying thought!

— *John Kokoris is the marketing and outreach manager at the Hinsdale Public Library.*

It's HOSTESS GIFT Season!

\$10 OFF any \$25 purchase

Redeem coupon in store by Oct. 12, 2024

STOP IN. BROWSE. MAKE ROOM IN YOUR TRUNK!



35 E. 1st St., Hinsdale | (630) 323-7750
(inside Fuller's Home & Hardware)





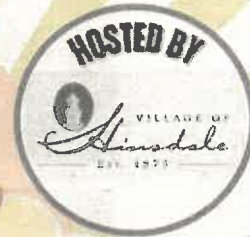
Mid-Autumn Festival celebration

The Hinsdale Public Library celebrated the Mid-Autumn Festival outdoors this year. More than 150 people celebrated what is also referred to as the Moon Festival by making lanterns, tasting authentic dishes and more. And as if on cue, as the event was wrapping up the moon began to emerge behind the clouds to shine upon the crowd. Jennifer Chi helps Luke and Juliana work on decorating a lantern. Leah and Jaya Wong modeled some authentic Chinese fashions. Mom Alice Zhang holds Lan while watching the talent show. (Jim Slonoff photos)

Hinsdale

FALL FAMILY FEST

INFLATABLES- FREE PUMPKINS -
GIVEAWAYS - COSTUME CONTEST &
MORE!



OCTOBER 12, 2024
11:00 AM - 2:00 PM
IN BURLINGTON PARK



Continued from Page 24
children.

ON STAGE

■ **'The Mousetrap'**
Thursdays to Sundays
through Oct. 20
McAninch Arts Center
College of DuPage
425 Fawell Blvd., Glen Ellyn
www.atthemac.org
(630) 942-4000

As news spreads of a murder in London, a group of seven strangers find themselves snowed in at a remote countryside guesthouse. When a police sergeant arrives, the guests discover — to their horror — that a killer is in their midst. Which one is the murderer, and who will be their next victim? A post-show discussion will be held with the director and cast on Oct. 11. Times: 8 p.m. Thursdays

to Saturdays, 3 p.m. Sundays.
Tickets: \$16, \$14 for students.

■ **Ballet Folklorico Quetzalcoatl**
Oct. 12
McAninch Arts Center
College of DuPage
425 Fawell Blvd., Glen Ellyn
www.atthemac.org
(630) 942-4000

This dazzling Mexican folk dance troupe delights audiences with their eye-popping costumes, thrilling dance

numbers and beautiful music celebrating the rich and vibrant Mexican culture. The program runs two hours, 20 minutes with an intermission. Time: 7:30 p.m. Tickets: \$35, \$10 for youth.

■ **'The Audience'**
Through Oct. 20
Drury Lane Theatre
100 Drury Lane, Oakbrook Terrace
www.drurylanetheatre.com

(630) 530-0111

This play goes behind the closed doors of Buckingham Palace and of Queen Elizabeth II as she holds her private audiences with her prime ministers. Witness the delicate balance of power and unspoken rules of engagement that underscore these confidential meetings. Times: 1:30 p.m. Wednesdays, 1:30 and 7 p.m.

Please turn to Page 30

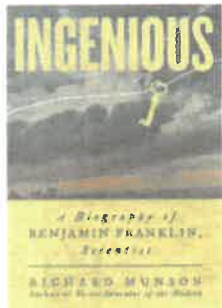
Fall Highlights at HPL



Boo Bash

Monday, Oct. 28, 4–6 p.m.

Join us as we play and create Halloween-themed games and crafts! Dress up in your favorite costume.



Richard Munson & Ingenious

Tuesday, Nov. 12, 7–8 p.m.

Hinsdale author Dick Munson will discuss his book, which looks beyond Ben Franklin's diplomatic career at his scientific genius.



Mr. Lincoln on the Gettysburg Address

Tuesday, Nov. 19, 7–8 p.m.

On the anniversary of this famous speech, Lincoln portrayer Kevin Wood talks about the address and the response it received.



Register today at
hinsdalelibrary.info/events

The Community Speaker Series

Nationally renowned experts informing and inspiring families about important issues in education, wellness, and parenting.



This month:
Dr. Aliza Pressman



The 5 Principles of Parenting: Your Essential Guide to Raising Good Humans

Tuesday, October 29, 7–8:30 p.m.

Wednesday, October 30, 9–10:30 a.m.

In Person at The Community House

Save the dates:

Empathy & the Unselfie Revolution

Dr. Michele Borba
Feb. 5, 7 p.m.; Feb. 6, 9 a.m.

Win or Learn: The Naked Truth about Turning Every Rejection into Your Ultimate Success

Harlan Cohen
April 29, 7 p.m.; April 30, 9 a.m.

Visit district181foundation.org to register/learn more.
Presented by District 86 & District 181.

CORRESPONDENCE

Correspondence Exchange #1

From: Karen Keefe <kkeefe@hinsdalelibrary.info>

Sent: Thursday, October 17, 2024 9:48 AM

To: chen xue <xuecheny@yahoo.com>

Subject: Re: Hinsdale Public Library concern

Hi, Chen.

Thanks for keeping the lines of communication open and giving me the opportunity to offer some other ideas.

We do a lot of our programming for little ones in the morning and are busy with adult programming and serving high school students at night, so I don't think that reducing weekday hours would be a good option for us.

Are there other ways we could provide service to your family? Would taking advantage of our Doorstep Delivery service help you get materials when you are busy during the week? Or, would booking a study room during the evening or when you visit us on Sunday afternoons help secure a quiet place to read and study?

Thanks,

Karen

From: chen xue <xuecheny@yahoo.com>

Sent: Monday, October 14, 2024 3:08 PM

To: Karen Keefe <kkeefe@hinsdalelibrary.info>

Subject: Re: Hinsdale Public Library concern

Hi Karen,

Thank you for your update and effort.

I think if we think adding staff and providing full services on Sunday, it could be no possible to open on Sunday morning at all. Thus a group of people like us, working full time on weekday and doing chores on Saturday, will be excluded by our library.

Could we consider these?

- If we do need provide full services, to allocate the staff work hours

1. Shorten open hour on weekday and leave some work hours for Sunday morning.
2. Close one afternoon on weekday. Allocate the hours for Sunday morning.

- If we do need provide full services, can high schooler or adult be trainable to do volunteering work to help other patrons on Sunday morning?
- Can we make announcement that Sunday morning only provide limit services (self service only)? Full services will be resumed and provided on Sunday afternoon.

Thank you,
Chen

On Wednesday, October 9, 2024 at 04:39:11 PM CDT, Karen Keefe <kkeefe@hinsdalelibrary.info> wrote:

Hi, Chen.

I shared your email with the Library Board, and they discussed Sunday hours at the last Board meeting. The Board did not recommend adding additional Sunday hours at this time.

One of the reasons was that when the library is open, we need to have staff here who can help with the variety of services we offer to our patrons. While some people will come in just to read or study, others will need help using the computers or finding information in one of our databases. We get lots of requests for help every day!

If you have questions or other ideas about how we can better serve you and your family, please feel free to email, call, or set up a time to come in and talk.

I appreciate how much you value the time you get to spend in the library.

Sincerely,

Karen Keefe, Executive Director
Hinsdale Public Library
20 E. Maple Street
Hinsdale, IL 60521
(630) 570-4000
kkeefe@hinsdalelibrary.info

From: chen xue <xuecheny@yahoo.com>
Sent: Monday, September 23, 2024 9:56 PM
To: Karen Keefe <kkeefe@hinsdalelibrary.info>
Subject: Re: Hinsdale Public Library concern

Hi Karen,

Thank you for your consideration. We understand it may have some difficulties to allocate staffs on Sunday. The primary usage on Sunday is to have a quiet space to study and read. We can minimize the service requirement on Sunday by using self-check to check out books. Except this, I don't think we need other services on Sunday.

Thank you for your help.

Chen

On Monday, September 23, 2024 at 11:18:30 AM CDT, Karen Keefe <kkeefe@hinsdalelibrary.info> wrote:

Hi, Chen.

Thanks for your patience as I continue to talk to staff and gather usage statistics.

Can you share a little bit more about how you'd like to use the library if we were able to expand our hours? Is it primarily for borrowing books or for the space to study and read as you listed below? Other ways you'd like to use the library?

If it's easier to discuss by phone, please feel free to call me at (630) 570-4000.

Thanks,

Karen Keefe, Executive Director

From: chen xue <xuecheny@yahoo.com>
Sent: Thursday, September 12, 2024 6:21 PM
To: Karen Keefe <kkeefe@hinsdalelibrary.info>
Subject: Re: Hinsdale Public Library concern

Hi Karen,

Thanks for your attention and reply. Years ago (before covid), HPL opened full day on Sunday. Then it shortened time and opened from 12-6pm on Sunday.

One hour (12-6 or 1-6) doesn't make much difference for patrons, who only have time on Weekend, especially Sunday and want to have a quite space, not only borrow book, but study and read. We appreciate if these patrons' need could be considered.

Look forward to your further information after you discussed with others.

Thank you,

Chen

On Tuesday, September 10, 2024 at 11:12:20 AM CDT, Karen Keefe <kkeefe@hinsdalelibrary.info> wrote:

Hi, Chen.

Thank you so much for reaching out.

Before COVID the library was open from 12-6 on Sundays. When we were able to open to the public again, we started with limited hours and slowly added them back. It took a long time for our number of visitors to climb back up!

I'm going to talk to my department managers and my Board about your request and follow up with you.

If you have other questions or information you'd like to share, my direct line is (630) 570-4000. Or, feel free to email me again.

Sincerely,

Karen Keefe, Executive Director
Hinsdale Public Library
20 E. Maple Street
Hinsdale, IL 60521
(630) 570-4000
kkeefe@hinsdalelibrary.info

From: chen xue <xuecheny@yahoo.com>
Sent: Sunday, September 8, 2024 1:55 PM
To: Karen Keefe <kkeefe@hinsdalelibrary.info>
Subject: Hinsdale Public Library concern

Dear Ms. Keefe,

Hope this email finds you well.

I'm Chen, a long time resident in Hinsdale. Over the past several years, we have raised our concerns about Hinsdale Public Library multiple times including wrote suggestion cards in suggestion box at library front desk. However, we didn't get any response.

Since we're working and have a busy schedule on weekday and Saturday. The only most convenience time to visit library is weekend, especially Saturday night or Sunday. However, library closes early on Saturday and doesn't open on Sunday morning.

This concern is not only from me, but also from other residents. Can the library go back to previous open schedule, i.e. open full day on Sunday? If it can open full day, but shot of hands, high school students and other residents are glad to do volunteer work.

Thank you for your consideration and look forward to your reply.

Chen

Correspondence Exchange #2

From: Rob, Dottie & Benjamin Hoffman <rdbhoffman@gmail.com>
Sent: Friday, October 4, 2024 11:32 AM
To: Karen Keefe <kkeefe@hinsdalelibrary.info>
Subject: Re: Hinsdale Public Library

Thank you Karen! I was at the library on Wednesday for the paranormal investigator talk and I was very happy to see the display. Thanks again. - Dorothy

Sent from my iPhone

On Oct 3, 2024, at 5:53 PM, Karen Keefe <kkeefe@hinsdalelibrary.info> wrote:

Hello Dorothy.

Thank you again for sharing your concerns and suggestions with me. Talking to patrons about what's important to them is how we make the library better.

I wanted to let you know that we currently have a "Jewish Stories" display behind our Patron Services desk.

I hope you have had a wonderful day and a sweet new year awaits you,

Karen Keefe, Executive Director
Hinsdale Public Library
20 E. Maple Street
Hinsdale, IL 60521
(630) 570-4000
kkeefe@hinsdalelibrary.info