

## Hinsdale Public Library

Regular Board Meeting MINUTES  
Tuesday, October 22, 2024, 7:00 pm  
Board Room

### I Call to order

President Bloomfield called the meeting of the Board of Trustees of the Hinsdale Public Library to order at 7:01 pm on October 22, 2024.

**Present:** John Bloomfield, President; Megan Mikhail, Treasurer; Ying 'Lucy' Zhou, Secretary; Kim Kiyosaki, Trustee; Dick Munson, Trustee; Chun Ye, Trustee

**Also Present:** Karen Kleckner Keefe, Executive Director; Katherine Wessel, Office Manager

**Absent:** Magda Sokolowski, Vice President

### II Citizens' Comments

None.

### III Consent Agenda

- A. Approval of the 9/24/24 Library Board Meeting Minutes  
Change references to 'water tanks' to 'tankless water heaters.'
- B. Treasurer's Report
- C. Accounts Payable

**MOTION: MOTION TO APPROVE 9/24/24 LIBRARY BOARD MEETING MINUTES, TREASURER'S REPORT, AND ACCOUNTS PAYABLE WITH SUGGESTED CHANGES.**

**FIRST: MUNSON**

**SECOND: KIYOSAKI**

**UNANIMOUS APPROVAL**

### IV Executive Director's Report

In addition to the distributed report, Keefe highlighted library events. Trivia Night was a success with about 80 attendees. Congressman Chuy Garcia hosted a town hall in the Community Meeting Room.

The Library's Management Team is going to Milwaukee to see furniture samples recommended by HGA. The Team also plans to meet with leadership from Our Saviors Lutheran Church in Oconomowoc, WI, to discuss how the church implemented principles from "The Art of Gathering" into their programming and services.

### V President's Report

Bloomfield has answered questions from candidates interested in running for the HPL Board in 2025.

### VI Facilities

- A. Building Update  
Keefe discussed the conversations she has had with the Village regarding window well repairs.

**VII**    Policy

A. Behavior Policy

Small changes made as discussed at the COTW meeting.

**MOTION: MOTION TO ADOPT THE BEHAVIOR POLICY.**

**FIRST: MUNSON**

**SECOND: KIYOSAKI**

**UNANIMOUS APPROVAL**

B. Circulation Policy

Small wording adjustments made regarding special circumstances for patron privileges

**MOTION: MOTION TO ADOPT THE CIRCULATION POLICY.**

**FIRST: MUNSON**

**SECOND: MIKHAIL**

**UNANIMOUS APPROVAL**

C. Information Services Policy

No changes

**MOTION: MOTION TO ADOPT THE INFORMATION SERVICES POLICY.**

**FIRST: MUNSON**

**SECOND: KIYOSAKI**

**UNANIMOUS APPROVAL**

**VIII**    Other/New Business

A. 2025 Closing Dates

Keefe presented the recommended closing dates for 2025 as outlined in HPL's Personnel Policy.

**MOTION: MOTION TO APPROVE THE 2025 CLOSING DATES FOR THE LIBRARY.**

**FIRST: MIKHAIL**

**SECOND: ZHOU**

**UNANIMOUS APPROVAL**

B. 2025 Meeting Dates

The Board reviewed the proposed 2025 Board Meeting dates.

The September meeting date will be changed to Thursday, September 25, 2025.

Keefe to look at statutory requirements for posting annual meeting schedule.

COTW Meetings are scheduled for Wednesdays at noon, the week before the regular Board meeting.

**MOTION: MOTION TO APPROVE THE 2025 MEETING DATES FOR THE LIBRARY.**

**FIRST: BLOOMFIELD**

**SECOND: MIKHAIL**

**UNANIMOUS APPROVAL**

C. Executive Session Minutes  
Moved to November meeting.

D. 2025 Operating and Capital Budgets  
Keefe reviewed updates to budgeted expenses for IRMA premiums, strategic plan implementation, utilities, building maintenance contracts, and accounting.

**MOTION: MOTION TO ADOPT THE CHANGES AS PRESENTED TO THE 2025 OPERATING AND CAPITAL BUDGETS.**

**FIRST: KIYOSAKI**

**SECOND: MIKHAIL**

**UNANIMOUS APPROVAL**

**IX**     Citizens' Comments  
None.

**X**       Trustee Comments  
None.

**XI**     Adjournment

**MOTION: MOTION TO ADJOURN THE HPL BOARD OF TRUSTEES MEETING AT 7:38 PM.**

**FIRST: MUNSON**

**SECOND: MIKHAIL**

**UNANIMOUS APPROVAL**

APPROVED: NOVEMBER 19, 2024