

## Hinsdale Public Library

Regular Board Meeting  
Tuesday, November 19, 2024, 7:00 pm  
Board Room

### I Call to order

President Bloomfield called the meeting of the Board of Trustees of the Hinsdale Public Library to order at 7:00 pm on November 19, 2024.

**Present:** John Bloomfield, President; Magda Sokolowski, Vice President; Megan Mikhail, Treasurer; Ying 'Lucy' Zhou, Secretary; Kim Kiyosaki, Trustee; Dick Munson, Trustee; Chun Ye, Trustee

**Also Present:** Karen Kleckner Keefe, Executive Director; Katherine Wessel, Office Manager

**Citizens Present:** Jayesh Hines-Shaw, Carissa Kapcar

### II Citizens' Comments

None.

### III Consent Agenda

- A. Approval of the 10/22/24 Library Board Meeting Minutes
- B. Approval of the 11/12/24 Special Board Meeting Minutes
  - a. Keefe updated the minutes in real time to clarify wording regarding the Apex Landscaping Project totals.
- C. Treasurer's Report
- D. Accounts Payable

**MOTION: MOTION TO APPROVE THE 10/22/24 LIBRARY BOARD MEETING MINUTES AS AMENDED, THE 11/12/24 SPECIAL BOARD MEETING MINUTES AS AMENDED, TREASURER'S REPORT, AND ACCOUNTS PAYABLE WITH SUGGESTED CHANGES.**

**FIRST: MUNSON**

**SECOND: YE**

**UNANIMOUS APPROVAL**

### IV Executive Director's Report

Window well work will begin Wednesday 11/20/24. The project is expected to take 2-3 weeks depending on the weather.

Keefe told the Board that 2024 Maintenance expenses may be over budget this year, but that this will be offset by cost savings in other related areas

Keefe told the Board about the site visit the Library's Management Team made it to the Golda Meir Library at UWM and The Mitchell Street branch of the Milwaukee Public Library, a space recently designed by architects at HGA.

Mikhail commented on the Social Media engagement in October.

- A. Per Capita Grant Requirements  
In January the Board will be reviewing the Per Grant Application. There have been no changes to filing requirements since last year.

**V** President's Report

Bloomfield reminded the Board that there will be no regular meeting in December. Bloomfield and Keefe will be meeting with the Village Manager to continue discussing building and grounds-related clarification in their Intergovernmental Agreement.

**VI** New Business

- A. Appropriation Budget Resolution  
Nothing has been updated since the COTW meeting.

**MOTION: MOTION TO APPROVE THE APPROPRIATION BUDGET RESOLUTION (PUT IN TITLE OF THE RESOLUTION WITH THE DOLLAR AMOUNT OF \$6,946,122.**

**FIRST: MIKHAIL**

**SECOND: SOKOLOWSKI**

**ROLL CALL VOTE: UNANIMOUSLY APPROVAL**

- B. Illinois Funds Account Resolution  
Bloomfield would like to revisit in January and know the balance sheet and how long it has been since funds have been moved.

**MOTION: MOTION TO APPROVE THE ILLINOIS FUNDS ACCOUNT RESOLUTION**

**ROLL CALL VOTE: UNANIMOUSLY APPROVAL**

- C. Gifts to the Library Policy  
No changes were made.

**MOTION: MOTION TO APPROVE THE GIFTS TO THE LIBRARY POLICY.**

**FIRST: MUNSON**

**SECOND: MIKHAL**

**UNANIMOUS APPROVAL**

- D. 2025 Strategic Plan Tactics Approval  
No changes were made.

**MOTION: MOTION TO APPROVE THE 2025 STRATEGIC PLAN TACTICS.**

**FIRST: SOKOLOWSKI**

**SECOND: MIKHAL**

**UNANIMOUS APPROVAL**

- E. Executive Session Minutes Semi-Annual Review  
Zhou read the Review Statement

**MOTION: MOTION TO APPROVE THE EXECUTIVE SESSION SEMI-ANNUAL REVIEW STATEMENT AS READ BY HPL BOARD TREASURER, YING 'LUCY' ZHOU.**

**FIRST: ZHOU**

**SECOND: YE**

**UNANIMOUS APPROVAL**

**VII**    Citizens' Comments

Residents Jay Hines-Shaw and Carissa Kapcar expressed appreciation for being able to attend the meeting.

**VIII**   Trustee Comments

Congratulations to Megan Mikhail on her feature in the Hinsdalean about the Community Speaker Series.

Village Trustee Michelle Fisher Let Bloomfield know how much she enjoys working with the library.

Bloomfield complimented the staff on the Simplified Chinese Content on the back cover of the new HPL Newsletter.

Ye shared that she appreciated the help that she received from Paul F. when setting up an art display.

Sokolowski asked if trustees could get an update on new staff with photos. Keefe will ask managers to share as part of their annual report to the Board.

Bloomfield: the Next Space plan meeting will be on December 12, 2024.

**IX**    Adjournment

**MOTION: MOTION TO ADJOURN THE HPL BOARD OF TRUSTEES MEETING AT 7:42 PM.**

**FIRST: MIKHAIL**

**SECOND: KIYOSAKI**

**UNANIMOUS APPROVAL**