

Hinsdale Public Library
Committee of the Whole Board Meeting MINUTES
Main Level - Board Room
November 12, 2024, 12:00 pm

I Call to order

President Bloomfield called the meeting of the Library Board of Trustees Committee of the Whole to order at 12:01 pm.

Present: John Bloomfield, President; Magda Sokolowski, Vice President; Ying 'Lucy' Zhou, Secretary; Chun Ye, Trustee; Dick Munson (arrived at 12:15), Trustee; Kim Kiyosaki, Trustee

Also Present: Karen Kleckner Keefe, Executive Director

Remote: Megan Mikhail, Treasurer (participating as allowed by 5 ILCS 120/)

II Citizens' Comments

None.

III Minutes

A. Approve October 16, 2024, COTW Minutes
One typo noted and will be corrected.

MOTION: MOTION TO APPROVE THE OCTOBER 16, 2024, COTW MINUTES AS AMENDED

FIRST: SOKOLOWSKI

SECOND: YE

UNANIMOUS APPROVAL

IV Facilities

A. Keefe updated the Board on the proposed agreement to share costs for repairing the window wells on the north, west and south sides of the Library with the Village of Hinsdale.

V Finance & Personnel

A. Keefe reviewed the 2025 Appropriation Budget. The only change to the appropriation budget from the previously approved operating and capital budget is the addition of a contingency line in each budget.

MOTION: MOTION TO RECOMMEND THE BOARD APPROVE THE 2025 APPROPRIATION BUDGET

FIRST: MIKHAIL

SECOND: SOKOLOWSKI

UNANIMOUS APPROVAL

B. Keefe reviewed the Resolution to change the signer on the Library's Illinois Funds Account from the former Village Finance Manager to Hinsdale Public Library Executive Director Karen Keefe.

MOTION: MOTION TO RECOMMEND THE BOARD APPROVE ILLINOIS FUNDS ACCOUNT RESOLUTION

FIRST: BLOOMFIELD

SECOND: KIYOSAKI

UNANIMOUS APPROVAL

VI Policy

A. Gifts to the Library Policy

Keefe reviewed the policy. The only significant recommended change is including reference to Illinois' State Officials and Employees Ethics Act

MOTION: MOTION TO RECOMMEND TO THE FULL BOARD TO ACCEPT THE REVISED GIFTS TO THE LIBRARY POLICY

FIRST: KIYOSAKI

SECOND: ZHOU

UNANIMOUS APPROVAL

B. PCI Security Policy

Keefe reviewed how credit card payments are received in the Library and the activity governed by this policy.

Bloomfield recommended tabling recommendation of the PCI Security Policy until Keefe and the Building and Technology Services Manager can get additional information on staff logins.

VII Other Business

A. 2025 Strategic Plan Tactics

Keefe reviewed the proposed changes to the 2025 tactics developed by the Ivy Group in 2022.

The major changes are the removal of: facilitate conversation series that address local and national issues, with reading lists and expert speakers; explore adult volunteer opportunities and ways for residents to give back to Hinsdale; and provide annual tours for middle and high school students to introduce them to the wealth of HPL offerings. Keefe also recommended adding: implement *The Art of Gathering* Principles into program planning.

The Board discussed other tactics the Library has been pursuing, including: finding more ways to engage Hinsdale's South Asian residents, strengthening school outreach, and finding more ways for the Junior Advisory Board to act as ambassadors in promoting things students might not know about like the Library of Things collection.

VIII Citizens' Comments

None.

IX Trustee Comments

None.

XI Adjournment

MOTION: MOTION TO ADJOURN THE COTW MEETING AT 12:45 PM

FIRST: KIYOSAKI

SECOND: ZHOU

UNANIMOUS APPROVAL

Approved: January 22, 2025