

Hinsdale Public Library

Regular Board Meeting
Tuesday, January 28, 2025, 7:00 pm
Board Room

I Call to order

President Bloomfield called the meeting of the Board of Trustees of the Hinsdale Public Library to order at 7:01 pm on January 28, 2025

Present: John Bloomfield, President; Magda Sokolowski, Vice President; Megan Mikhail, Treasurer; Ying 'Lucy' Zhou, Secretary
Remote: Chun Ye, Trustee (non-voting)
Also Present: Karen Kleckner Keefe, Executive Director; Department Managers: Robert Bell, Lizzy Boden, Emily Borsa, Martha Kennedy, John Kokoris, Lisa Winchell
Citizens Present: Dennis Garcia, Jayesh Hines-Shaw, Carissa Kapcar

II Citizens' Comments

Guests introduced themselves.

III New Business

A. 2024 Annual Report to Board

Department managers presented reports on their departments' accomplishments for FY2024 and answered questions from the Board.

IV Consent Agenda

A. Approval of the 11/19/24 Library Board Meeting Minutes

- a. Keefe updated the minutes to reflect the approval of the Illinois Funds Account Resolution

B. Treasurer's Report

C. Accounts Payable

MOTION: MOTION TO APPROVE THE 11/19/24 LIBRARY BOARD MEETING MINUTES AS AMENDED, TREASURER'S REPORT, AND ACCOUNTS PAYABLE.

FIRST: SOKOLOWSKI

SECOND: ZHOU

UNANIMOUS APPROVAL

V Executive Director's Report

Keefe updated the Board on progress towards filling the Office Manger position.

VI President's Report

Bloomfield congratulated the staff on the work they did accomplishing, and often exceeding, the 2024 Strategic Plan Tactics.

Bloomfield updated the Board on the meeting he and Keefe attended with the Village Manager and several other VOH staff to discuss areas for clarification in the Intergovernmental Agreement between the two agencies. He also told the Board that he

shared the idea of making Maple one-way between Garfield and Washington in order to add more angled parking.

VII New Business

A. 2025 Audit Proposal

Keefe presented the audit proposal from Sikich. Mikhail asked if Sikich would be reviewing Illinois Funds activity as part of their audit.

MOTION: MOTION TO APPROVE THE AUDIT PROPOSAL FROM SIKICH IN THE AMOUNT OF \$6,300.

FIRST: SOKOLOWSKI

SECOND: ZHOU

UNANIMOUS APPROVAL

B. 2025 Per Capita Grant Application

Bloomfield noted some standards outlined in "Serving Our Public 4.0" where the library should review their current practices, including policy review.

MOTION: MOTION TO APPROVE THE 2025 PER CAPITA GRANT APPLICATION

FIRST: MIKHAIL

SECOND: ZHOU

UNANIMOUS APPROVAL

C. Assistant Director Position

Keefe answered questions about how this position would fit into the existing hierarchy on HPL's management team.

MOTION: MOTION TO AUTHORIZE THE POSITION AS PRESENTED.

FIRST: ZHOU

SECOND: SOKOLOWSKI

UNANIMOUS APPROVAL

D. Confidentiality of Patron Library Records Policy

No changes were made since review at the Committee of the Whole

MOTION: MOTION TO APPROVE THE CONFIDENTIALITY OF PATRON LIBRARY RECORDS POLICY

FIRST: MIKHAIL

SECOND: SOKOLOWSKI

UNANIMOUS APPROVAL

E. Closing for In-Service Day March 21

Keefe reviewed some of the training that will take place during this professional development day, including a presentation on adolescent behavior and brain development.

MOTION: MOTION TO APPROVE CLOSING THE LIBRARY ON MARCH 21, 2025, FOR A STAFF IN-SERVICE DAY

FIRST: SOKOLOWSKI

SECOND: MIKHAIL

UNANIMOUS APPROVAL

VIII Citizens' Comments

Comments included a compliment on the overall performance of the Library and a question about how federal funding cuts may impact operations.

IX Trustee Comments

None

X Adjournment

MOTION: MOTION TO ADJOURN THE HPL BOARD OF TRUSTEES MEETING AT 8:34 PM.

FIRST: SOKOLOWSKI

SECOND: ZHOU

UNANIMOUS APPROVAL