

**Hinsdale Public Library**  
Regular Board Meeting  
Tuesday, February 25, 2025, 7:00 pm  
Board Room

**I**     Call to order

President Bloomfield called the meeting of the Board of Trustees of the Hinsdale Public Library to order at 7:00 pm on February 25, 2025

**Present:**                 John Bloomfield, President; Magda Sokolowski, Vice President; Megan Mikhail, Treasurer; Ying 'Lucy' Zhou, Secretary

**Also Present:**         Karen Kleckner Keefe, Executive Director

**Citizens Present:**     Dennis Garcia, Jayesh Hines-Shah

**II**     Citizens' Comments

Guests introduced themselves.

**III**    Consent Agenda

A. Approval of the 1/28/2025 Library Board Meeting Minutes

B. Treasurer's Report

C. Accounts Payable

**MOTION: MOTION TO APPROVE THE 11/19/24 LIBRARY BOARD MEETING MINUTES AS AMENDED, TREASURER'S REPORT, AND ACCOUNTS PAYABLE.**

**FIRST: MIKHAIL**

**SECOND: SOKOLOWSKI**

**UNANIMOUS APPROVAL**

**IV**     Executive Director's Report

Keefe shared the news that Julie Prieto has accepted the role of Office Manager and Lizzy Boden will be taking on additional responsibilities as Assistant Director, in addition to her current role as Adult Services Manager.

**V**       President's Report

Bloomfield let the Board know that the Library is still working with the Village to update their IGA, focusing mostly on facilities and grounds. Bloomfield asked Keefe to share his appreciation with the staff for the great job they are doing with programming and creating partnerships in the community.

Bloomfield advised the Board that HGA had just submitted a revised scope of work that would be reviewed by members of the Space Plan Committee and presented to the Board at the March Committee of the Whole (COTW) for discussion.

**VI**     New Business

A. IPLAR Approval

Keefe explained how the Illinois Public Library Annual Report is used by the Illinois State Library and Institute for Museum and Library Services.

**MOTION: MOTION TO APPROVE THE 2024 IPLAR SUBMISSION**

**FIRST: SOKOLOWSKI**

**SECOND: ZHOU**

**UNANIMOUS APPROVAL**

**B. Staff and Board Recognition Policy**

Keefe confirmed that no changes had been made since the document was reviewed at the COTW.

**MOTION: MOTION TO APPROVE THE REVISED STAFF AND BOARD RECOGNITION POLICY.**

**FIRST: MIKHAIL**

**SECOND: ZHOU**

**UNANIMOUS APPROVAL**

**C. Artificial Intelligence Policy**

Keefe confirmed that no changes had been made since the document was reviewed at the COTW.

**MOTION: MOTION TO APPROVE THE ARTIFICIAL INTELLIGENCE POLICY.**

**FIRST: SOKOLOWSKI**

**SECOND: MIKHAIL**

**UNANIMOUS APPROVAL**

**D. Non-Resident Library Card Resolution**

Keefe explained the options the Library has for issuing cards to households that do not pay for library service on their tax bills

**MOTION: MOTION TO APPROVE THE MATHEMATICAL FORMULA FOR ISSUING NON-RESIDENT LIBRARY CARDS**

**FIRST: MIKHAIL**

**SECOND: SOKOLOWSKI**

**UNANIMOUS APPROVAL**

**MOTION: MOTION TO APPROVE THE NON-RESIDENT LIBRARY CARD RESOLUTION**

**FIRST: MIKHAIL**

**SECOND: SOKOLOWSKI**

**UNANIMOUS APPROVAL ON A ROLL CALL:** John Bloomfield, Magda Sokolowski, Megan Mikhail, Ying 'Lucy' Zhou

**VII**     Citizens' Comments

Comments included positive feedback for the work done on the Space Plan and the Library's proactive approach in developing an AI Policy, and a question about how HPL's non-resident fees compared to area libraries.

**VIII**    Trustee Comments

Mikhail noted that the Library's Investment and Fund Balance Policies would be the next to be reviewed. She also reminded the trustees to return the survey she sent out regarding the Executive Director's Review.

**IX**     Adjournment

**MOTION: MOTION TO ADJOURN THE HPL BOARD OF TRUSTEES MEETING AT 7:32 PM.**

**FIRST: SOKOLOWSKI**

**SECOND: ZHOU**

**UNANIMOUS APPROVAL**