

Hinsdale Public Library
Committee of the Whole Board Meeting Minutes
March 19, 2025, 12:00 pm
Main Level - Board Room

I Call to order

President Bloomfield called the meeting of the Library Board of Trustees Committee of the Whole to order at 12:00 pm.

Present: John Bloomfield, President; Ying 'Lucy' Zhou, Secretary; Kim, Kiyosaki, Trustee; Chun Ye, Trustee

Remote: Megan Mikhail, Treasurer; Magda Sokolowski, Vice President; (participating as allowed by 5 ILCS 120/7)

Remote (not voting): Dick Munson, Trustee

Also Present: Karen Kleckner Keefe, Executive Director; Lizzy Boden, Assistant Director; Julie Prieto, Office Manager

Citizens Present: None

II Citizens' Comments

None.

III Minutes

A. Approve February 19, 2025 COTW Minutes

MOTION: MOTION TO APPROVE THE FEBRUARY 19, 2025 COTW MINUTES

FIRST: YE

SECOND: ZHOU

UNANIMOUS APPROVAL

IV Policy

A. Fund Balance Policy

Principal changes proposed in meeting materials are to (1) move the year-end General Fund unassigned fund balance from 6-9 months to 5-8 months of projected operating expenditures, and (2) add that the Board reserves the right to amend this policy. After discussion, Committee decided to get input from the library's auditors on (1) and not to change (2). Policy will be reviewed at 3/25/25 Board meeting.

V Finance & Personnel

A. Capital Transfer

Mikhail reviewed the end-of-year capital transfer. As the Board will be reviewing the Fund Balance Policy at the 3/25/25 Board meeting, they will plan to vote then on a Funds Transfer Resolution following the policy discussion.

VI Facilities

A. Building update

Keefe informed the Committee that the burnt-out ballasts in the Community Meeting Room have been replaced and that everything else is operating as it should. Workers have prepped for the new window well fencing and are scheduled to install fencing the week of March 24th.

B. HGA Space Plan Timeline

The Board discussed providing another opportunity for the community to learn about the space plan. Keefe and HPL Marketing will put together a communication plan to share the space plan, including potential renderings from HGA which Keefe will price out and present for approval at the next Board meeting.

VII Other Business
None.

VII Citizens' Comments
None.

IX Trustees' Comments
None.

XI Adjournment

MOTION: MOTION TO ADJOURN THE COTW MEETING AT 12:48 PM

FIRST: KIYOSAKI

SECOND: ZHOU

UNANIMOUS APPROVAL