

Hinsdale Public Library
Committee of the Whole Board Meeting Minutes
May 21, 2025, 12:00 pm
Board Room – Main Level

I Call to Order

Acting President Sokolowski called the meeting of the Library Board of Trustees Committee of the Whole to order at 12:01 pm.

Present: Magda Sokolowski, Acting President; Chun Ye, Secretary Pro Tem; Carissa Kapcar, Trustee; Kim Kiyosaki, Trustee; Megan Mikhail, Treasurer

Remote: Jay Hines-Shah, Trustee (participating as allowed by 5 ILCS 120/7)

Also Present: Karen Kleckner Keefe, Executive Director; Lizzy Boden, Assistant Director; Julie Prieto, Office Manager

Absent: John Bloomfield, President

Citizens Present: None

II Citizens' Comments

None.

III Minutes

A. Approve the April 16, 2025 COTW Minutes

MOTION: MOTION TO APPROVE THE APRIL 16, 2025 COTW MINUTES

FIRST: KIYOSAKI

SECOND: YE

UNANIMOUS APPROVAL

IV Policy

A. 3D Printing Policy

The principal changes proposed in meeting materials are to (1) add that HPL's 3D printer may not be used to make any item that modifies a weapon, and (2) streamline the printing process for patrons by eliminating the 3D payment confirmation form

MOTION: MOTION TO RECOMMEND THE BOARD APPROVE THE ABOVE POLICY AT THE May 27, 2025 BOARD MEETING

FIRST: YE

SECOND: MIKHAIL

UNANIMOUS APPROVAL

V Finance & Personnel

A. Annual Calendar

Keefe reviewed a calendar with the Committee of key annual activities of the Board and the library more generally.

Reviewing the remainder of the summer, Keefe discussed that depending on the demands of the space improvement plan, we may need to call a special meeting in July. Keefe also shared that the annual budget discussions will begin in August.

VI Facilities

A. Space Improvement Plan Update

Keefe attended a kickoff space improvement planning meeting with HGA this week. HGA reviewed recommended color palettes. The Space Planning Committee is leaning toward a design that will use wood as a warming element and colors that will be a nod to history. That palette will work with the existing library décor, which is important since the entire library isn't being renovated.

The next HGA meeting will be on June 4th and will focus on furniture needs.

B. Construction Management

Committee held a discussion regarding whether to use a construction manager ("CM") or a general contractor ("GC") model for the space improvement plan.

CM would involve hiring a firm/person who would begin right away, helping with the design, planning and bidding processes, and would supervise all construction. A GC may or may not be involved in planning and would join the project when his/her firm won the bidding process. The GC would then supervise all construction.

The Committee discussed that CM might be a better fit for the project, given the ability of a CM to join the project sooner, the lack of engineering expertise on staff, and the good experience the library has had using a CM in the past.

If the library does use a CM, Keefe recommended working again with Justin Pathmann of ReThink, whom the library has used for past projects. Keefe has been happy with their work in the past and the firm brings specific knowledge of the library's building. The Committee would like to hear from the Principal at ReThink at the upcoming Board meeting.

MOTION: MOTION TO INVITE JUSTIN PATHMANN FROM RETHINK TO PRESENT AT THE MAY 27, 2025 BOARD MEETING AND TO VOTE ON THE RETHINK CM PROPOSAL AFTER THAT PRESENTATION

FIRST: KIYOSAKI

SECOND: SOKOLOWSKI

UNANIMOUS APPROVAL

VII Other Business

A. None.

VIII Citizens' Comments

A. None.

IX Trustees' Comments

A. None

X Adjournment

MOTION: MOTION TO ADJOURN THE COTW MEETING AT 1:10 PM
FIRST: KIYOSAKI
SECOND: SOKOLOWSKI
UNANIMOUS APPROVAL