

# HINSDALE PUBLIC LIBRARY

Ad Hoc Space Plan Committee, Meeting

MINUTES

May 20, 2025

**Present:** Magda Sokolowski, Vice President; Chun Ye, Trustee

**Also Present:** Karen Kleckner Keefe, Executive Director; Bob Bell, BTS Manager; Martha Kennedy, Patron Services Manager; Lizzy Boden, Adult Services Manager

**HGA Onsite:** Samantha Mendiola; Erica Frederiksen; Kim Workman

**HGA Remote:** Kate Lohrenz; Grace Zambrowicz; Chad Eslinger; Kayla Molkenthin; Matt Eiden

The meeting was called to order at 12:00 pm.

After introductions, HGA reviewed the project timeline and process. Keefe asked if permitting will be done by HGA or contractors. This will be determined later in the process. HGA informed the committee that the proposed meeting schedule has changed slightly--engineers from HGA will be onsite for a walkthrough at the 3<sup>rd</sup> meeting. HGA told the committee that there may be cost advantages to bidding and locking in rates before the end of the calendar year.

HGA explained the value of confirming as much as possible regarding design before construction documents are developed.

HGA presented a “plan review” to evaluate which design elements are confirmed and which still need additional discussion. HGA reviewed the main floor plans that: keep the exterior wooden doors, keep book drop access in the vestibule (with the possibility of a partial glass wall), and a “waiting area” that could have tackable pin-up space for community announcements. The committee discussed how many service points are needed for the Patron Services desk and the possibility for heigh-adjustable stations. The committee asked if the relocated study rooms could accommodate four people instead of two. They also discussed which walls for the relocated Board Room would be glass and if any shelving on the exterior of the room could be incorporated.

Discussion of the lower level included plans for a new fish tank or other interactive feature and how the new wall on the east side of the staircase creates an intuitive divide between the space for teens and the space for younger children.

HGA reviewed which furnishings, lights, and carpeting may be reused and what is currently budgeted to be new. At the next meeting, the committee will review furniture needs for the teen area, CMR, and the south and children’s areas.

The committee next discussed building systems including humidifiers, the probable need for additional electrical panels, the challenges of the library’s ductwork and lower-level electrical outlets, and considerations for the wood windows in areas that are part of the original Memorial Hall.

# HINSDALE PUBLIC LIBRARY

The committee discussed the CMR and HGA acknowledged that any AV systems put in that room need to accommodate “different users every day.” They also reminded the committee that new lighting systems will need to meet requirements for automatic light control.

HGA next presented conceptual designs. The “modern nod to history” design pulls colors and materials from the Georgian revival period. The “genuine sense of place” introduces colors and materials that convey comfort and warmth.

Options for the lower-level stairway wall and railing system included a glass wall or tall wooden slats. If glass is used on the new stairway wall, the committee discussed using a decorative film or change in transparency to promote safety by defining the space.

On a motion by Magda Sokolowski and seconded by Chun Ye, the meeting was adjourned at 2:53 pm.

Approved: June 4, 2025